

STUDENT FEE REVIEW BOARD

AGENDA

Saturday, September 26th, 2020
9:00 AM

<https://unm.zoom.us/j/91209657348>

I. Opening

- a. Call to order
Meeting is called to order at 9:02 AM

- b. Roll call

Voting -

Mia Amin - P

Nikhil Reddy - P

Raby Sylla - P

Emma Hotz - P

Ricardo Hill – P

Greg Romero – P

Sall Ahmadian - P

Alternates -

Andrew Roe

Victoria Pena-Parr-

Kyla Fugate

- c. Approval of Minutes
Minutes approved by voice vote unanimously

- d. Approval of Agenda
Agenda approved by voice vote unanimously

II. Preliminary Business

- a. Opening Remarks

Rep. Reddy – This year is difficult, given chances to review policies and have recommendations. Policy dictates deadlines, and there is no power for the chair to change that. We should be able to have the chair make those decisions, and it would be nice for the deadlines to be at midnight instead of 5 PM. GPSA would like to propose a new membership plan, we know that ASUNM contributes to the most funding, but would like to propose that ASUNM exchange a position with one voting member going to GPSA from ASUNM and one non-voting member

going to ASUNM from GPSA. With the new system having a majority with five, it would help not to allow one group to monopolize the voting.

Chair Amin – GPSA wants to put these policies through, and we the board have to vote on this as a whole, and then we would have to have the policy board put this on their website for 30 days and then be approved by the President [Stokes]. We will probably do this after allocations in a special meeting.

b. Public Comment – None

c. IT Presentation – Elisha Allen and Kirsten Martinez

Elisha Allen - The biggest thing for UNM IT has been the COVID-19 Response. Working from home and for students it was imperative that students had resources. Rolled out new VPN system this year important for secure services. Set up DSH technology center and checked out computers for students that had significant challenges accessing computers. Rolled out a new system Adobe Sign. Zoom and Microsoft Teams are somewhat new usage has exploded. Over 250 laptops checked out, and IT developed COVID check in app. Worked with various services. New website computing.unm.edu, Needed to purchase a computer, and long-term checkout all in the website. Whole site will be resource for students not only about software, but policies as well. Graph displayed with UNM Learn from Feb '19, with constant usage up until after spring break of Spring '20. On the first day of Fall '20 it was an unprecedented that usage would be so high. 40-50% range higher from last year. Kaltura is a video service in Learn, in the first two weeks. Two years of video were streamed by students. Worked closely with ARC for captioning and updated the accessibility contract to get a lower rate for captioning. Closed captioning is useful for hearing impaired but also for searching through videos. Zoom in first three days had 2,571 new licensed users. 32,835 meetings and 15,920,810 minutes. On laptop checkouts, about 200 laptops have been checked out with 50 in reserve. Want to look in to where to pull laptops from departments if we need more. Hotspots can be checked out for those who don't have access 18 have been checked out. Like Zoom, MS Teams have been used alongside Zoom, an advantage of MS Teams is that you can include documents and chat along with video communication.

Kirsten Martinez - Academic Tech was 100% funded by SFRB beginning with FY20 began discussing a new fee and discussing the new service of Adobe Creative Cloud. Thirty-three million dollars is the general budget for IT. In Fall 2019 the Student Tech Fee was implemented. \$50 in Fall and Spring, \$10 in Fall for every student. Overall all for the amount, 20% decrease in academic technologies and overall budget had a decrease in 2.2 million dollars. Conversations gone through BLT to build budget to get funding that can keep IT sustainable. Continuing efficiency efforts and consolidating software licensing to manage budget well. Create a new website for student tech fee and wanted to be transparent and show what services are supported by student tech fee. Showing

how zoom licensing, and in classroom techs are in the fee. Graph showed with student tech fee implemented in the first year.

III. Business

- a. Peer Learning Facilitator (PLF) Program application decision
Motion to open moved and seconded, passed unanimously by voice vote.

Chair Amin – We received this app at 5:01 PM. As mentioned at SFRB workshop explicitly said that we needed to have it by 5:00 PM. There was a follow up for executive summary that wasn't attached to be submitted at 5:15 PM.

Rep. Hotz – There is very different circumstances and since this is the first time applications are accepted online and there were internet outages throughout Albuquerque that week, but we should still accept this application since it was only a minute off.

Rep. Pena-Parr – When did they say they sent it?

Chair Amin - It says they sent at 5:00 PM and we received at 5:01 PM.

Voting -

Mia Amin - Y

Nikhil Reddy - Y

Raby Sylla - Y

Emma Hotz - Y

Ricardo Hill – Y

Greg Romero – Y

Sall Ahmadian - Y

Alternates -

Andrew Roe

Victoria Pena-Parr

Kyla Fugate

Motion to recess until 10 AM by Rep. Hotz – passed unanimously by voice vote.

Meeting called to order at 10:00 AM

Voting -

Mia Amin - P

Nikhil Reddy - P

Raby Sylla - P

Emma Hotz - P

Ricardo Hill – P

Greg Romero – P

Sall Ahmadian - P

Alternates -

Andrew Roe
Victoria Pena-Parr
Kyla Fugate

b. Hearings

i. Recreational Services

Jim Todd – Thanks for seeing us this morning. Brooke Martinez and Eric Boeghlin are here. We are not athletics, not the physical education department and we aren't Johnson Gym, but Johnson Center we are Student Affairs, Services, and Johnson Center. We offer more programs and a very robust recreational program. We do support student athletes, Women's Volleyball and Swimming are in Johnson Center. We support Faculty, Staff, Alumni, and Spouses. In the finances, and how do we use SFRB funding. In last fiscal year and current fiscal year and upcoming fiscal year we can explain how we used funding in each one. In the current fiscal year, we were allocated \$444,208 and hired a GA at \$15,814. We also pay operation and maintenance. Johnson Center is 27% auxiliary and 73% I&G. To make up for that 27% students pay as well as faculty, staff, and others. Students paid 35% and all others 65%. To tie everything together we spend SFRB on salaries and some operating. For the upcoming fiscal year, we will spend \$609,748 on student salaries. \$30,979 on a GA position and \$171,991 on operations and maintenance that is an increase of \$253,776, and I'll explain the increase. Student salaries are increasing too due to Johnson Center Expansion and Renovation. With extended space we need more staffing and extended hours there will be more. We are asking for the same amount from last year, but the amount seems really high, this is something we need to operate at 100%. We went from one GA to two. \$165,540 increase in student salaries. We try to divide that students pay at 80-20 to staff. For the increase you receive, in last year Johnson was open until 11PM and open Saturday and Sunday. With a decreased budget we had to move to only open until 10PM and closed on weekends with decrease in intramurals and only half of the facility open. With the requested funding we can go above and beyond and bring back the operating times. There will be more money asked for then what you give out. In Question 4 of the application, we know that there is a financial problem with the university. It's important to know we can only open as much as funded and provide based on funding. Before expansion we requested \$705,804 in 2018-2019, we were in our 5th year of budget cuts. Post expansion we believe that \$812,718 is what we need to operate at 100%. We are surviving now because things are closed due to COVID. When looking you need to look at what's reasonable, and when this budget kicks in we will hopefully be open 100%. There is no balance forward and we get I&G, self-generated funds, and payroll tax refunds. I&G has gone down payroll tax is steady, and self gen is going down. E&R has been consistent. In SFRB, trends are going down you can only give what you

have. No SFRB comes to pay in directors' salary. Student Employment is usually around 175 to 200 student employees per semester. Johnson center is scheduled to open on Oct 12. Anticipate that 9 months from now that we should be fully open. We are fully appreciative of whatever you can give.

Mia- I appreciate the budget request being very detailed.

Victoria – In case of cutting funding, are you planning on cutting across the board?

Jim Todd - It would be hard to cut across the board with the expansion, we would do everything we can to maximize the use of the new center. Intramurals may be pay to play, want to maximize facilities and look where to make other cuts.

Victoria - Since Johnson has been closed, are you expecting a balance forward?

Jim Todd - We are not expecting budget forward, we are still open anything that happens in Johnson Center it's on us. We still have students working, but there is no balance forward. Since we were shut down, we have a slight balance deficit. As Mia mentioned, we try to give the greatest detail and we want to be transparent and want to show you where our money is at.

Sall – Very detailed presentation and I appreciate that. With 175-190 student employees, how much will it increase once renovation complete being fully staffed?

Jim Todd - Student Assignments would increase 30-40% some students have more than one position. Where those extra hours would come from an enhanced intramural sports. Club sports really took off before the pandemic. Added 60,000 new square feet and those position should go up. We have been very thrifty, but we have learned how to do with less. It's not ideal but we do have to be creative and inventive.

Sall – With 60-80 new assignments how many new employees do you expect?

Jim Todd - Maybe like 30 new employees

Mia- Over the summer the center and all sports were closed?

Jim Todd – Yes

Mia - Was it expected to be open when requested last year?

Jim Todd – Yes

Mia - Where did funding that was supposed to go toward the facility being open go?

Jim Todd - Classes were still operating and volleyball team came to use facilities. We still have to pay staff salaries and O&M. If we do project a balance forward, I'll let you know.

Emma – During limited operations did student jobs have to get cut?

Jim Todd - We didn't have to "cut" but a lot of them weren't able to stay on. We didn't replace people who left. We didn't have to cut explicitly.

Emma - How many students were working in the summer?

Jim Todd – I would put that number between 15-20. Our usage in the summer is usually lower too.

Emma - With the opening of Johnson will there will be an increase in student jobs?

Jim Todd - Most definitely we're hiring students back into jobs as we speak due to the reopening of Johnson.

Mia – In hiring another GA what would the role be for that new GA?

Jim Todd - Everything, this is a pipeline to have student gain experience working in a recreation department. If we need IT help, we can hire that type of student that has knowledge there. Anderson students could offer budgeting help. Sports management could be useful too. We look at what we need, and we try to find a good fit to give real life experience to benefit for their future jobs.

Jim Todd - Thank you for everything that you do, and good luck with the rest of deliberations and hearings.

Motion to recess until 10:40, passed unanimously by voice vote.

Meeting called to order at 10:41AM.

Voting -

Mia Amin - P

Nikhil Reddy - P

Raby Sylla - P

Emma Hotz - P

Ricardo Hill –

Greg Romero – P

Sall Ahmadian - P

Alternates -

Andrew Roe

Victoria Pena-Parr

Kyla Fugate

ii. Student Union Building (SUB)

Cheryl Wallace – Good Morning, me and Anders Flagstad will be presenting today. The Student Union Building we are student governed, ran, and managed. We are in the heart of campus and focus on being a leader on campus and look at being sustainable by offering green tech in our buildings. We'll go over goals, developments, student services, facility and our funding model. We are a community center to students staff and faculty. The mission of the SUB is a place where students staff and guests can come to socialize and promotes an appreciation for diversity. The Student Union is run by students, we are governed by the SUB Board. 7 of the voting members are voting members with the President and VP being students only. We give back to students offering 14 scholarships, free food (23000) at all events and free swag (30000) Long term goals quality high tech services, provide professional and training development opportunities with partnerships a cross campus. OEO , Woman Resource Center, and Safety and risk partnerships. Advance the ability to generate external activity. Sales team were certified as experts and attended training. We would like to improve the infrastructure of the sub and sustainability. We want to provide quality student programs and enhance student life.

Training and professional development; we have nine student managers over 75 student employees and about three graduate students. The SUB offers in person trainings such as civil rights, AED, active shooter, and fire extinguisher training. We have student events and collaborating with other areas on campus such as tea tasting with Satellite. Bingo night, plant night, and Mardi Gras in the Spring. Fall and Spring Late Night Breakfasts. We have had to adjust to limited in-person in the past. We partner with Chartwells to put on a pumpkin carving contest. We partner with SAC for Lobo Day and print the photo from lobo day to post the photo in the sub. We got the photo locally and saved money. The Lobo Lair has 54 student orgs, 55 office spaces. All numbers with reservations are right under 6000 with a dip this past year due to the governor's orders. With the governor's order being gone in the future that number should go back up. Our building is used every day. In the average academic school year there is about 1.5 million people per year . In the first week of the fall semester we see 56000 with 13000 average daily.

In financial revenue, 74% is provided from student fees. With 14% coming from contract admin, and auxiliary sales account for 10% with rental space account for 2%. We will use all funds for operating costs, we need hand sanitizing and PPE for employees, repairs and maintenance to the building. The funding trend has seen a steady decline and we do hope to be funded at the original from last year. Our external revenue was on an upward trend but since COVID hit it has gone down. Hopefully will be

able to go back up after COVID. Capital projects to complete is phase 1 of roof replacement. We had a lot of leakage and in this last year we were able to complete that project. We are moving toward livestreaming, and have it in Ballroom C, Lobo A and B, and a mobile cart. We got new trash cans and rebranded the entire building and now working on the Air wall. You can see the condition of the roof with a lot of patching from the original build from 1959. On the right, far more beautiful and we are looking toward doing an entire roof replacement. We did ask to 300000 from SFRB for roof replacement but have found additional funding for the rest. With next year's funding, we are looking to have to move down student jobs and we are looking to bring more students and bring us back into full operations.

Victoria – You are no longer requesting one-time funding for roof repairs but for student jobs?

We are asking for the 1.9 million originally rewarded, we do need to re-fund the scholarships, student jobs.

Victoria – Due to COVID loss of events, how much revenue would be expected to lose?

500000 to 700000 would be lost. We typically see about 715000 throughout the year.

Nikhil – Can you remind us the amount of student employees?

78-80 right now we only have 23. We look to hire those back in the next fiscal year. A lot of the lost employees were AV techs and building managers.

Nikhil - Is there any update?

We received 76000 dollars to be used for the federal government. All the protective gear along with the disinfectant fogging.

Nikhil - If we are not allowed to hold events in case, if the SUB is allowed to hold events?

The sales team has been staying connected with people, and there are other events that once ready should be able to book those events.

Nikhil - Is it possible to get a number if events returned in the spring?

With summer conferences we could probably make 250000 to 300000 but for a definitive answer I'll have to get back to you.

Emma – On form A, line 6 for benefits for students. How many GA students are you hiring and if you can break down fringe benefits?

GAs do get an hourly salary and then 6 hours paid for under the scholarship line.

Are you requesting money for GA Ships?

They aren't under the GA Program but student employment. They get the benefit of covering tuition.

How many GAs?

Only Anders this year, and he does all programming. Typically, we would have one in marketing, and administration as well as events. It's of course all depending on funding.

Mia – The funding source for the roof where did that come from?

We found that funding was already set aside for us that we were not aware of.

Mia - Last year you requested 40000 for events and since the SUB isn't opened for the same amount of hours and not as many events expect a balance forward?

Utilities would not change because of food workers that come in at 4 and janitorial until 1 AM.

Mia – Plans for Student Programs?

We are looking to do outside and maybe ways in the spring that we may be able to double up on some programs that we weren't able to do this semester. We are trying to save money every way we can, because we do have to spend money on disinfectants

Mia - Does that balance forward going to be depleted of 200000> Where is it going to go?

Yes, and we are slating all that money toward operational costs, and emergency repairs. Hopefully we don't have a whole lot, but we do in an aged facility have to expect repairs and it'll go toward operating costs.

Mia- Thank you for coming in. We are having student forms on the q5th and the 19th on Zoom encourage students to show up and support

Thank you so much for your time this morning.

Motion to recess until 11:25AM, passed unanimously by voice vote

Meeting called to order at 11:25AM

Voting -

Mia Amin - P

Nikhil Reddy - P

Raby Sylla - P

Emma Hotz - P

Ricardo Hill –

Greg Romero – P

Sall Ahmadian - P

Alternates -
Andrew Roe
Victoria Pena-Parr
Kyla Fugate

iii. Bands – Music

Eric Rombach-Kendall – I am director of bands and professor in the music department. In a normal year the bands consist of marching band, which plays at games, events, parades, special events, and in bowl games. The basketball games plays for all men's and women's game known as the Sound Pack, and we also have two concert groups wind symphony that consists of 2/3 grad students and 1/3 undergraduate students. And the Symphonic band consist of all undergrads and 2/3 majoring in music and 1/3 not. The marching band is typically non music majors while there is a curriculum to make sure music majors are participants. In a normal year we would attend Red Rally and various events. There is no service that bands look to be had. Even if they do come back, we don't anticipate able to come back. We have given back all athletic dept funding. We host every year Zia marching band festivals and we generate 30-40000 dollars and we'll lose out on that income as well. Student fees and I&G have been reduced. All said and done we are down about 154000. There are a lot of expensed that we aren't incurring however such as student stipends that go toward band members, and staff associated with the marching band. My proposal to you hope that next year is a normal year, the funding has always been a shared type of funding. We are partly curricular and party extracurricular. This is why we receive funding from athletics, I&G, and student fees. When we issue performance scholarships the music dept will provide a check of that and then the band will also provide that. The I&G funding that we get is a pass through from the music dept, but it's like 3-4% plus the salaries that the music dept supports. We are currently servicing 116 students with 30 of those being graduate students. That is the number of students in our concert programs last year. We would normally serve 200 students we have about 9 fewer students since these students would only participate in the athletic bands. Our outdoor performance spaces around Woodward, the SUB, and College of Fine Arts. The wind symphony has nine smaller groups and the symphonic band has three smaller groups. Percussion in classrooms. We use breath to create sound and we know that creates disbursement of aerosols and droplets. Everyone has special masks to prevent that, and every instrument has a bell cover to prevent droplets from coming out the bell of the instrument. Playing indoors in poorly-ventilated areas is not ideal now, so we will be making music outside as weather permits. Our main

goal right now is to maintain the nucleus of the concert program so that we can come back when things go back to normal. We are not planning on purchasing new instruments. The athletic band instruments that need to be replaced more frequently are not being used.

Victoria – Thank you for joining us. On the app you say you receive money from athletics, was that SFRB you were expecting to receive?
-That was athletics funding, and we decided to cancel before the football season was cancelled. That funding had been applied and then it was retracted after.

Victoria - How much revenue loss are you expecting this year?
-154000, the largest from Zia marching band festival which is 40000

Victoria - Roughly 20000 is for what?
For example, when the marching band is out on the practice field, the big scaffolding we would hire an outside group to put those together, as well as storage cans to store instruments. Things could also go towards the concert program as well.

Sall – I appreciate how you highlight the Zia festival. For wind symphony and concert bands are they year-round?
-Spring and Fall

Sall - Do those students get stipends?
Many students get scholarships and those are talent based and have auditions in February. They are contingent on playing in the band.

Sall - None of the scholarships come through SFRB?
No, they come from I&G, and that's a pass through from the music department. There are literally hourly decisions on how money needs to be spent. If a sousaphone gets damaged from a fall, it gets fixed immediately, but the band department has a separate administrative funding.

Sall - There is no direct funding with concert, just athletic funding?
There is since that services all lump together.

Sall - Do you predict a decline in marching bands next year, post-COVID?
Our enrollment has mirrored the University enrollment. Freshman enrollment went up and the music department and fine arts went up as well. The band composition is identical to what it was last year. We may have a few more graduate students. Students are only limited to 30 min at a time. With 10 min breaks. Every student is getting only 50 min of rehearsal time, and not having marching band will have some downsides and with the lack of playing it may create demand.

Sall - There is a cap on marching band?

There is no cap, but if 50 more students I would have to pay 50 more stipends and would have to find more funding most likely for athletics.

Greg – The positions that were temporary that you cut, do you look to replace those positions?

Yes, for sure these are local people such as color guard instructors and drumline instructors. They aren't regular employees in the university, but we would need them again.

Greg - That funding doesn't come through SFRB, the only thing you are requesting is for fundition and services?

Right, we aren't funding people through SFRB, it goes toward the operation and we shouldn't be using student fee money to do that.

Emma – In that last year you requested 7500, but now are requesting ~49000 why the decrease?

I'm trying to be respectful to others on campus, while I would take the whole amount, I have predicted that this was going to be worse than projected. We did get instruments repaired and then shut down the operations.

Emma - Do you predict a balance forward?

I can't really predict the materials and services this year. In a normal year it's pretty easy to predict it's surprisingly stable. There are things we won't need to spend but then new things we do need. Such as PPE and special masks for wind instruments. Cleaning supplies it's all up in the air and we also don't know what's going to happen with basketball, so we may have materials and services associated with that.

Mia – Thank you for requesting only what is needed that is very appreciated and I wanted to let you know about the student forums.

Cheo Torres – Congratulates all of the members on the excellent questions and doing really good.

Motion to recess until 12:55 PM, motion passed unanimously

Meeting called to order at 1 PM

Voting -

Mia Amin - P

Nikhil Reddy - P

Raby Sylla - P

Emma Hotz - P

Ricardo Hill –

Greg Romero – P

Sall Ahmadian - P

Alternates -
Andrew Roe
Victoria Pena-Parr
Kyla Fugate

iv. Athletics

Eddie Nunez- Brought Ryan Berryman as well as Eric Schultz and Student Athlete Gwen Mally. We are a member of the NCAA, in the Mountain West conference with eighteen sports over 440 student athletes we have a staff of about 100 and have cut staff due to these times. It always great to win championships but to be able to say that we have a 3.55 student athlete GPA who have led the Mountain West, truly proud of all the student athletes. One thing that I'm committed is being an integral part of this campus. We were doing as much as we can helping with the food bank on campus.

Gwen Mally –I give feedback, those are really key to UNM academics performance. The scholarship opportunities had a real strong impact on my success. These helped me to focus on academic as well as athletic performance. In the process of applying to medical school. This helped me prepare financially and academically for the rigor of medical school. Not having these resources would have been a significant loss to athletic programs and made it difficult to compete with other Mountain West schools. This will create plenty of scholars. I really appreciate listening to our presentation

Eddie – She is a perfect example of the student athletes here and the leadership that is instrumental. This allows athletes to have their voice heard, and it helps make our department more innovative. I want to highlight that we enacted a social justice student action committee. I was fortunate to be able to put in to action. I was appointed to national diversity, equity and inclusion council. This is an example it's important because it shows that there are differences in demographics in sports vs undergrad enrollment. It's important for us to make our University diverse. The COVID-19 impact has hit everyone hard. When looking at our department 60% of revenues are self gen. It's a testament to show everyone making it happen at this time. I'm extremely impressed with our athletes and coached pulling together to make it happen. We are going to continue to do what we can to ensure that we keep going. We are moving in the right direction, unfortunately, we'll find ways to .

Ryan Berryman – Trying to get back, at one point in time the funding from SFRB was at 4,000,000 today we are at 2.7 million which led to loss of sports programs the hard part of programming is that funding is going down . In 2018-2019 we were 8th in peer institutions. If Air Force is removed, UNM athletics receives 2159977 less than others. They were at 3.275 SFRB originally allocated 3.2 million that changed after COVID to 2.6 million dollars. We don't know how much we are going to travel. We have a budget of 163300 with the current SFRB funding at 100000. We try to provide for 55 student employees they may not work in athletics but in graphic design or marketing once leaving. GAships has 18 we have two international and are able to coach full time while attending school. We have student athletes that we cover scholarships, textbooks, health insurance, nutrition, and I know this has a negative connotation, but people need to be replenished after performing.

Eric Shultz – The biggest thing for us is matching what is in the packet and matching what's here. What you see is the average cost of full scholarship for in state and out of state scholarships.

Ryan Berryman – We have historically fundraised to offset this and need reliable revenue streams and these self gen came from seats for basketball games. We aren't sure how we are currently going to cover for these students costs. There are no new expenses we aren't going to find another 900000 in funding so spend it going toward the something. For FY22 Here's our priorities overall address existing student cost and we don't want anything to impact the student athletes and don't want them to notice the difference. We need to address Title IX compliance and support athletic number in female sports. We would like to address mental health and well-being of student athletes. Mitigating reliance on self gen revenues, we are trying to get back to average student fees institutional support and state funding. We are going to try to make it known that we have needs that we have to meet.

Eddie Nunez – For me it's important to show that we aren't going to everyone asking for money. It is important for us to ensure that we try to do what we can We want to do this the right way and I'll give this back to you Mia.

Victoria – Thanks for joining us on your weekend – How is the football potentially retuning to play. In your application there will be a 10 million dollar loss in revenue?

Eddie Nunez - I'm still waiting on some guidance from the governor's office, and we are slowing gone into full contact practice hopefully we will get there by Monday. This will allow us to compete . I'm not trying to put money over our well-being of our student athletes, but if we were able to obtain money from the NCAA, but we would d be able to fill holes

where there is a big question market. IF we are able to get fans in the stands, that will be a very big component financial wise. Our funds associated with what donors donated is associated with ticket.

Eric Schultz - Understand that we are bringing in football back and it's not that we don't want to bring the other sports back. So, the NCAA has pushed soccer volleyball cross country in the spring based on when the national championship is. The national championship for us is in the fall Eddie Nunez – Or conference championships, having those events Ryan Berryman – We have six different scenarios with fans without fans playing basketball

Victoria – Your application states that it funds what it be correct that it boils down to student tutors

Ryan - Right now, we are having 270 hours a week in student tutoring, it that's 270 hours times 14 weeks a semester that 28 weeks a semester and those tutors get paid 13-14 dollars an hour it's one of the things mentioned multiple times . We can't cut short what matter the most which is academics

Victoria - Why does athletics hire private tutors instead of CAPS?

Ryan - We worked with CAPS more than what we were able to, but we took it in house to provide more tutoring and with more flexibility, we can in Caps it wasn't

Eddie – It comes to scheduling it didn't jive with CAPS having individuals that could fit in scheduled times with CAPS.

Victoria – You are requesting over 500000 for nutrition and welfare can you elaborate on what welfare entails?

Eddie - One of the emphasis for mental health and well-being has risen than ever before. With athletics it's just as influenced, but you guys probably put as much stress as student athletes do. When I got here three years ago a year and half prior to arriving they cut mental health. This group was able to be reassigned to go toward student athlete needs. We asked for help with the legislature to get more funding. We try to employ people from within our group to help such as SHAC. They have the ability to work but with training a lot of student athletes aren't able to work and would like to help with work development.

Victoria – Everyone has heard rumors like fast food, how frequently student athletes are fed fast food and the justification for it?

Ryan – Student athletes receive one meal incidental for practice. That goes into the physical welfare. If you don't put something into your system even if fast food. They may be provided fast food like that. We try to cover student related class and money coming from the students

Eric – If it is a fast food it is a deemed a snack, so a lot has to be in compliance with NCAA rules

Victoria- In your app you mention reaching out to student government, when organizing with student government are you planning on reconsidering how you reach out to orgs?

Eddie - One of the previous was bringing back the big tailgate. We're not going to take the responsibilities of events. Nobody on campus wanted to take responsibility everyone looks for someone. I am all about it; the reality is we have to have a commitment from all groups, law enforcement university, admin, and student government if we're going to do this, we have to do this right way.

Victoria - I would appreciate if moving forward there would be a student gov input.

Eddie-I will put us in contact

Sall – Ryan spoke briefly on scholarship costs and in-state is cheaper than out of state to emphasizing in-state and that supports our state and supports the cost.

Eddie – It's a priority I have been here a few years and it goes toward building and signing as many New Mexicans in every sport, but we are also going to try and get the best athletes we can. Basketball has brought on a few kids. Even if they aren't getting scholarships, if they are New Mexican that walk on that's great to have that kind of culture.

Sall – Rumors from the regents to change program offerings, is there changes coming that would affect scholarships.

Eddie - I was difficult with the precious decision with soccer skiing and when asked at a press conference when asked if this was the hardest thing dealt with as AD he said cutting was the hardest thing. If COVID didn't hit us as hard as it did, we would have had a budget that would have worked. At some point with tuition going up no anticipation in cutting programs not something I want to experience in my career.

Sall- No recommendation in cutting programs

Eddie – No I have looked at every program there has been due diligence that have been done by evaluating every program. I would never want to get to that point again.

Sall – Going back to mental health, can you talk specifically how SFRB will be plugged in to mental health.

We have restructured the whole mental health practice and working with the university and SHAC have allowed us to really fine tune this and it's going to specific programs that goals toward education and resources like

someone to speak to and follow up with. To make sure that we have those resources available is something that is important for me.

Greg – You talked about possible furlough or taking away positions are any of those student positions or how do you balance out hiring a student over full time

Everything we do has to be reviewed one of the things that we also had some strength cohesive it's important for us to understand to have that experience. I did internships and was able to be employed as a GA. I've have been able to reassign student positions I think we can continue that.

Eddie – I wish you all the best if you have any questions send them our way.

v. Student Health and Counseling (SHAC)

James Wilterding – I am the co exec director at SHAC. We have a curated set of services, for example primary care. Does not cost for people who are insured and for students who are not insured. We know student are busy and when they need care having access to that care makes a difference in student success. Student fees allow us to add have X-rays allow us to get students going and having a lab, students don't have to go out and get blood work done. I would say that we have services that go toward specific groups. The last services are focused on overall wellness. Mental health does get 24/7 mental health. We have a significant impact at the University on students, one thing to point out we never closed. When UNM didn't come back we stayed open and transitioned into a safe site and allowed us to still see students. In addition, we have a campus wide collaboration, student fees widely allow us to do this. We have been very involved in the pandemic, because of our important role on campus we have been involved in pandemic resources. The health protocols committee, the daily screening is on us and we call anyone who is positive on the responses. We check in to everyone who is positive and provide counseling while in isolation and if they need support surfaces and with contact tracers. Mental Health Service coordination and under Dr. MacGyver's leadership we have been able to leverage maximum mental health services across campus and peer support services, and individual on campus know how to support. We also provide opportunities to students every year SHLC has become a student-chartered organization. We also have a lot of students employed by SHAC. We have a lot of plans for the upcoming year with the pandemic changing those plans. We just have a negative airflow isolation room. We are able to safely evaluate students and set up to have a negative air flow where it goes out of the room and a building with air filter that allows us to provide for students while protecting the provider. Case management services with I&G funding we have been able to hire a case manager that will have a focus on how we can have medical care, or any other service related to COVID and

housing or food insecurity. Proposing a health service fee would improve quality and stabilize the funding. In a survey 79% reported SHAC as their main provider for healthcare. Overall satisfaction 71% rates at 5/5 with 17% is 4/5 89% is likely to recommend. We have a number of ways to solicit feedback. Into the financial part of this presentation, our role in the health of the university our roll in responding to something like this comes expenses for part of this we had 16000 related to the pandemic and what has happened in the fall with less utilization in revenue. We are subject to increase in cost of medical supplies and equipment. We also had an increase in regulatory compliance, we are highly technical and are highly specialized. In the last fiscal year 4.4 million dollars came from SFRB, 3.4 million coming from self Gen and 256000 from I&G. This year our SFRB funding has gone down less than 50% of our revenue. Our internal revenue is projected at 37% and 474000 for mental health from the provost , and 8% form CARES. We should always have about 400000 in reserve and having that depleted is a concern. How do we spend the money from student fees? The total amount of that 90% goes toward salaries and benefits and the rest going toward IT and other system and medical supplies. With the drop in funding we are spending the entire amount on salaries which have dropped some. We have a number of positions that we are not filling but over the past two years over declining enrollment we used reserves to make up the remaining for that. Our funding trend has been declining our cumulative pullbacks have been right over a million dollars and have been able to cover but we are at the point where we have to look what reductions in services. We are requesting that was allocated previously of 4.35 million and we could maintain our services there.

Victoria – Being underfunded in the past 5 years what areas are being hit the hardest

-For subtends that don't have insurance (20%) Not all that do have insurance most likely with Presbyterian health we often will send them out in the community that will charge their insurance. Mayra Vasquez has been integral, we have gotten better at billing these insurance groups we are lean on the administration side of SHAC we still offer all the medical a little short staffed in the lab , and in pharmacy.

Victoria – with Presbyterian, if my insurance isn't accepted by SHAC how do I justify paying student fees

-When going to SHAC they still pay 15 dollars which could possibly be less in an in-network provider and that allows us to give. We have self-pay rates that are technically cheaper, but we can send them out to another place where their insurance can be billed. This is a great conversation, should we have a requirement of health insurance.

Victoria – Are you planning on extending the insurance?

-That a very challenging and specialized kind of job we have been fortunate to go through the UNM Medical group, so we would very much

like to have those contracts but are held hostage by politics and Presbyterian

Victoria – What number for flat rate?

-This is a summary and acknowledge Dr. Kleppel's work. With current funding the allocations of credit hour is about 8 per credit hour. Full time Students are charged a minimum of \$121 per semester and while Part time student with equitability we would look at \$95 a semester and \$60 in the summer the amount of funding coming to SHAC would be around 4.1-4.2 million dollars. We would like to be neutral it would be a very conservative amount. At Portland state they charge 156 for 5 or more credit house . Oregon State is 179 per quarter.

Dr Kloeppel – They allow a buy in depending on credit hours that how you can utilize their health services. Their rates don't include mental health although they are trying to add student fees to move counseling from I&G to student fees. They are just examples where people have posted their gee on their website.

James – We do feel like ours feels like a value comparable, this is very important to have buy in from our stake holders. It would be useful to have a committee to have student representation and others that would make recommendations on the change in the fee. It would also be a guiding body like what kind of reserves should be available and what should be spent.

Mia – How would this fee be accessed? If approved, then the total amount of student feels would go down.

-We are concerned on the impact of the students, those conversations it's important for you all to weigh in on that.

Dr Kloeppel – Taking what the fee allocation is currently from what it is in fiscal year 20 and look at what we are currently allocating and look at what the funding would be for people taking more than three hours. Looking at the allocation from SFRB and backing that up into the amount.

Nikhil – What contracts Line number 16 and 17?

-Professional liability is required to have malpractice insurance. It's much less expensive all physicians, PAs, Nurse practitioners, it goes to UNM and it pays into a self-insured pool.

Marya V – For electronic records the software for that the software for the labs all those contracts we have to pay for the software on that service

James – Electronic health records is focused on college health and 50-60 percent of unis use this product and we have a contract to provide as well as a

Emma – Can you break down staff salaries and how many staff salaries compared to students?

Mayra – Physicians, PAs, nurses, med assistants, counselors, and very few staff is included the only staff is IT staff about 99% is physicians and medical staff, we also have to pay our own benefits which averages about 30% out of salaries. Between 60-65

This past year we had 4 student workers in promotion, IT, and clinical aids downstairs we also employ our student gov advisory board we have a lot of student volunteers. We collaborate at HSC and residents

James – We are very careful where we place student employees, we try to do it in a way where they are in a situation where they are interacting with student employees.

Mia – With enrollment we do have a limited amount of money to give out, since you are requesting the most where would we need to cut if we needed to.

James - we would have to cut services to meet budget, our biggest expenses in salaries and we do a really good job and we don't have to compete with Presbyterian, but we can't be too far below that. Fiscally we need to look where we can generate revenue, primarily from medical services. If a nurse practitioner can make enough revenue to make the whole salaries. Back. Physicians make more but they don't quite make enough to earn their salaries. Salaries that aren't able to earn revenue is in mental health services and mental health is very important. From a financial standpoint mental health services would most likely have to be cut. Other areas that would be up for cutting would be no more in-house labs, they don't pay for themselves but are convenient. Radiology would also be another one they are highly valuable and save student a lot of money then going to the emergency room. While we become less valuable to students, less students will come resulting in even less value. We have used our remaining reserves to plug gaps this year.

Student Activities Center (SAC)

Ryan Lindquist – I want to thank you for the opportunity for doing this, what you're doing for the student body is essential. Our mission is very broad and focuses on the entire student population. Our budget request this year can be sectioned in to four different spots. It is entitled Simplicity Community. When going out for quotes, the leader in the field is Campus Labs and Engage. The luxury SUV of all products. 35000-45000 annually another one called campus groups 250000 it's the Hyundai Sonata but it gets us where we need to go. Instead of going out we were looking to have a five-year fixed rate. They agreed to keep it at 11000 it's not a stellar one but it will get the job done. The second part is for food and student events. I&G cannot be used for food and events. A lot of money was swept with this new policy and led us to scramble. Part of our request is to provide food for these events. We also hold to receptions that

honor many of student leaders. Finger foods are provided we try to budget it, but it doesn't typically happen. I don't think we can count on sponsoring from Chartwells. The lobo leadership and may never receive recognition. Other days like Harry Potter are very important and any funds would be 34000. The student activities center has very little money for activities. We have been extremely pleased with what they have been doing with us. Student Marketing Staff, Gabby have produced several wrap-up videos both GPSA and ASUNM have used their service. Gabby and Shaleen have from our social media increases. It doesn't matter how good an event is if nobody knows about it. In the Spring of 2019, we started a "this week at UNM" list serve that will add to student experience at UNM. It lists just about everything going on at campus. We have automatically added the freshman from the last three freshman orientations. We have received positive feedback and the new marketing video wise has provided a lot. Administrative assistant is needed for the GPSA office. This 32 hour per week staff member. Unfortunately, a GA and the memory of the position leaves. There is a need for GPSA to have a full-time staff member just like ASUNM has. We have increased in all four of our areas, one was a tax on software that we didn't expect to pay. Last year we did request funding with this. ASUNM and GPSA do a great job deciding to bring programs and sometimes have to pass on events. As you can see from I&G we will be working with about 3000. Our student staff are producing in marketing. This will allow us to have them assist with GPSA and ASUNM and this increase in admin from 32 hours per week to 40. COVID canceled a lot of events and May the fourth was moved online and had no expense. We booked five events to use balance forward, and hope to use that toward reception since that had to be cut from I&G. I want you to know that we understand that cuts have to be made. Our request is basically for chartering software, GPSA administrative Assistant, and Campus food and events.

Sall – Why do you think there is a need to move it to professional and to full time.

-The way GPSA used to do it was with a GA. That GA is only able to work 20 hours a week. That left the counters and officers have to answer phones and other things, but they had less time to work on the things. There was also no transition between GPSA's administration, and it allows them to hit the ground running and in previous years they need to have like three months to get going. Think about having to answer phones in ASUNM.

Victoria – For marketing students, how many hours are they set for and what do you want to increase them to.

-Gabby works 15 and Shaleen works about 5. I would like to see two 15-hour positions. One on social media and one on photography. The calendar and this week at UNM would be a responsibility,

Victoria – Since Chartwells are lessening their gift and kind how much reduction are you expecting or what the vibe is, I guess?

-You can see that Dion's didn't open the new Mexican food place and satellite closed. You know I work on the Pepsi contract; I really think that hurts. There are hopes that we have an in-person event. I expect there to be 0 to little gift and kind .

Mia – thank you so much Ryan I really appreciate it

vi. Lobo Respect and Advocacy Center

Lisa Lindquist – I want to reiterate some of the things Ryan said. As you know we as a University have to look at cutting budgets and think strategically and look at providing services. I know that's the overall issue. Second, I want to reiterate the fact that the Sonata is not that Cadillac of cars. I would like to show you the history of LoboRespect center. The LoboRespect advocacy center had been around since 2015 we are the baby of support centers on this campus. I'm excited to have been here for the inception of Lobo RESPECT we were in response to how the university failed to respond to sexual assault on campus. We are one of three anonymous reporters on campus. We are all responsible on how we shift the culture on our campus. We also provide support for advocacy for students to come for a variety of things. For some people, a crisis may be unfair treatment in class by faculty. Another could be food and home insecurity. My role is to help you navigate the institution and to not judge what your crisis is. I do want to highlight that since our inception we work with nearly 60000 students the need for confidential advocacy is greater now than ever before, when you're in a pandemic and in close quarters bad things can happen. Now that you are stuck in an apartment and it can be outright dangerous. We all freaked out a little because we weren't getting a lot of students reaching out for confidential support or any at all. Students are again reaching out for support unfortunately in domestic violence. I have never seen a decrease in need except for when the pandemic first started. One of the other things we have done since is we created a campus food pantry. We remained open when a vast number of services went remote. During the situation, students still need access to free food. We created a curbside service to provide students. I'm really proud that we didn't get knocked down by this crazy situation that happened to all of us. One thing that I really take pride in is that I prevention education , support programs, really shifts the culture. I'm specifically talking about rape culture on our campus. I know that you all have finished grey area training. We also provide training on healthy relationships. When you understand that concepts it helps the culture. You understand the nuances of being a bystander and I am at the mindset if you ask us, we will create it I feel like we can do anything. My partner in time is not with me, he decided to get his PHD or whatever. The other

thing that I think that highlights what we are liking for we were super thankful to receive money from you. I just hired a GA on Tuesday so that's super exciting for us as well. My request is a little higher and I would like that extra 2000 this time around. The largest chunk of our funding is salary, and the largest is 48—which goes toward Protocol which is our 24-hour line. Two nights ago, I had to answer to a stalking situation. I really am down three positions and have only replaces one position I don't nor does the rest have the time to create marketing or assessment with the current staffing. I couldn't explain a bar chart but having someone who can do assessment would shoe that our trainings do shift culture. Here is a whole snapshot that we have done over time.

Sall – This academic year there are changes in Title IX, but does that change the function of your office?

-What we perceive, those changes entail where advocacy is concerned anyone engaging in the process will have to if they want to file formal charges. We perceive that most people will not especially for sexual assault are not going to be wanting to do that. That doesn't mean that we aren't going to provide services, but until we know what a hearing looks like we shall see an uptake in anonymous services. As it relates to our GA, we have been looking at the counseling, we ended up with a law student who is working toward business as well. She has an interest in helping people with sexual assault which will help in her legal pursuits.

Mia – Can you outline top priorities in terms of funding

-24000 for the GA stipend and tuition and 1000 for promotional and another 1000 for general I would do my very best to make anything work, I think I have done a very good job on sustaining something with very little money. That's what makes this thing go it would be great to have the extra bit of money to do promotional ideas and I know I'm talking in generalities. I know one year I said let's get sunscreen for everyone, but I would like to leave that up to someone who know what students want.

Mia – The 10000 for fringe benefits goes toward the GA, and is it mandatory?

-For the contract with GA they get a tuition and fees and a stipend, but I don't have budget for that. The fringe benefit for staff is new though.

Motion to recess until 3:25PM, passed unanimously by voice vote

Meeting called to order at 3:27

Voting -

Mia Amin - P

Nikhil Reddy - P

Raby Sylla - P

Emma Hotz - P
Ricardo Hill – P
Greg Romero – P
Sall Ahmadian - P

Alternates -
Andrew Roe
Victoria Pena-Parr
Kyla Fugate

vii. American Indian Student Services (AISS)

Daniel Begay – Thank you I’m happy to see fresh faces and able to update you. I’m the program manager at AISS. AISS was established in 1980, the staff has changed since then but the mission as stayed the same. As far as program goals at the core recruitment and outreach. As far as first year student retention, is a big issue. At UNM, we are looking at just above 9% we aren’t quite on par with the demographic with what’s with the state. Boiling down to areas that we work, better academic achievement outreach, recruiting, and serving as the main point of contact. What you’ll see is highlights for things done in 2019-2020 , such as work done with American Indian summer bridge. Normally the program is weeks and the students earn 8 credit hours with 2020 and perspective we had to cancel the residential portion we had to carry out the mission. Overall financial interpretations of financial aid. Our student recruitment specialist drove 5500 hours for targeted recruitment. We are confident if the pandemic didn’t affect us so much, we would have doubled the number of hours. As far unique visits we attend college fairs but also put down the miles to travel to different schools with higher concentration of Indian schools. The ambassador program is something that aims at student success, it has engaged students since 2018 with public speaking and professional developmental opportunities and has tripled in size since then. They are engaging in advocacy and resources on campus. Jessica alone has spent time with students competing FAFSAs. We also partner up with academic partners. The advisors expanded services to really tackle and enhance retention of American Indians on campus. The 20 Pueblos, 3 Apache, and the Navajo nations have all been contact. We last year alone 410 degrees were completed and conferred to American Indian students. Virtual programming has become the norm and that is something that we immediately had to switch to. It was important to build from scratch 12 new programs to engage in and hosting other events that are relevant to the social climate. The retention rates in sidekicks , and summer bridge and ambassadors program have showed higher retention rates. Our advisor engages firsthand that first year third semester retention. So actually, Ashley and Jessica put in a lot of time and trying to think of ideas to how we can promote people to come back in the next semester. Having

a heavier presence on social media. That closed the comments for the last year.

Pam Agoyo – Despite of significant success since we are doing all the retention and recruitment, we have seen a 30% decrease in SFRB funding. Taking another hit could destroy what we have built so far. We received lists from enrollment of all the Native Americans who weren't enrolled this semester. We made sure to get 77% of first room. That took a significant amount of manpower. I do also want to mention for the last 4 years we tried to find a special funding stream for scholarships, given the fact we had to cancel and were able to utilize those resources to go for scholarships in the summer that we aren't able to do that. Shout out to ASUNM for \$5000 in scholarships. I think the biggest challenge is the continued decreases in funding while I understand there is a decrease in enrollment we have done as much as possible to increase native enrollment

Nikhil – Line item 4 ?

-In a normal year we have 7 student success leader and then 5 leaders for summer bridge program and the additional and we were only able to hire one program success leader and we have to set aside funds for resident advisor position. That's a total of five for those positions. The fringe benefits are for one staff member from SFRB funds. They recently required us to hire one to have fringe benefits.

Victoria – I think you all do a great job and commend all of you. The University of New Mexico has a higher indigenous population than other universities and that's because of you all. What areas do you think are being hit the hardest?

-The outreach and Andy feed off that data and enrollment management wouldn't have that information without that. I think that the other impact is going to be to out ambassador and to basic student engagement. All of the programming in previous years will cease to exist. Our team has done a great job in virtually content. Mia, the feedback the online engagement is not sufficient to connect students to the campus in the first six weeks you those first 6 weeks to connect although we are open since Aug. 10. Our dept is fully operational we are doing both remote and in person. As much as we shift to remote engagement that can only go so far. The programs that we have will cease to exist. We will be welcoming 20 new students to our ambassador program. We are tripling those numbers sin the beginning of the program.

Victoria – Your work is tied to enrollment? Is enrollment willing to help?

-With conversations with enrollment management I remember when Enrollment did do targeting now they do none of it. For at least the past decade. We continue to work with them and give them the data. We have been told that they have no funds to support any of the work.

Victoria – Are any student employees work study?

-The only reasons why we can have student employees is because of work study. Without work study we wouldn't be able to have work study.

Mia- For rental fee what does that entail?

-That goes toward space in the SUB. Anticipating that we would be able to have our junior day program which utilized the ballrooms and convocation. We don't get out of having to pay those things. That's a fairly modest estimate, if we look back historically in terms of rental spaces its very significant.

Mia – If you had to least your most priorities and least important priorities?

-We can't operate without any of the funding to say what is least important, since all of it is connected. If we don't have the student staff that affects the programing that student staff is creating. The Student programs are essential. Maybe postage may be the least important. Food cost that is to cover the water cost if we have a programing. When you are welcoming folks in your home like UNM is our home it is important to provide guests with at least water which isn't sufficient.

With the funding is it factored in to the 63000 if you look at 45Z0 which potentially could be utilized for that it's for the current request we will be utilizing the carry over from FY20 .

Sall - How many students for \$3000 in scholarships?

About 6 scholarships

viii. Project for NM Graduates of Color

Jesse Aleman - A brief history PNMGC was launched in 2002-03 that was meant for mentoring and on campus networking. Only student led program to offer formalized peer mentoring and training to graduate students. Even as we see an increase in graduate and have not seen programming that matches for their success. It is a student led program that is meant to retain graduate and undergraduate students of color through on-going peer mentoring. We see peer mentorship is the main and most significant to achieve in academic success. This is a very good visualization in the priority PNMGC has. That includes several pillars. Peer mentoring, social support, and networking, workshops, and all of those lead to academic success and support. If can think about a subtext of PNMGC is a way that it launches students into leadership rolls. Whether they be networking off campus an interacting with faculty and administrators. It leads to training and leadership skills. Stephanie Sanchez has taken those into the graduate center, but in a lot of way. Speaking in Fall 2019 we had 109 participants they qualified by attending orientation, two dialogues, and mentoring at least once a month and

producing a final line up for that. In terms of budget in 2019-2020 we were awarded 20000 in one-time funding 5000 toward GAsip and 15000 toward scholarship. 13471 recurring funds were funded last year . We have been trying to carry over funding over from past to keep us afloat. The total request is for 45563 which is an increase. It can no longer be kept afloat the current request will help us sustain. My role as a new admin advisor the requested increase will help us see the first is to see the pipeline track to have them pipelined to UNM main, and the second is to provide undergrad training to train faculty. Why mentoring matters and why we need to be sustainable. Mentoring is wholistic that it comes at student support by all level you increase retention, GPA, and graduation rates and the time to get your degree. This is why mentoring is more important now. This is our first COVID cohort that hasn't met face to face. Social distancing has been the mode and makes connection more pressing. Inc case you don't know. We are in plagues of excess, graduate students are facing issues with economic, health care, political, civil environmental, domestic, technological, food, families, and shelter. How do I manage these and still get my work done? Mentoring these can help avoid stop out. Fall events feature things like a latinx heritage month film, workshops and social dialogues to qualify for scholarship funding.

Dean Julie Coonrod – Especially the peer mentoring program connects in ways that they wouldn't be able to connect in otherwise. Thanks for your support

Aleman – That concludes the presentation but with that we will take any questions.

Nikhil – 25000 dollars for what number of students are you employing
Margret Gonzalez – We employ currently 1.5. We have a could've added a .5 we have cut down on assistance since we have to pay for benefits since it gets charged to our index. Fringe includes taxes and we did cut down on project assistance. We did it though attrition.

Nikhil – You have three students?
-Four

Victoria – Do you all have any state or federal grants?
-We are working on a title 5 post bac and it was funded we also applied for a rPSP they cut all we did apply again this year and it was approved by the regents.

Emma – How much engagement with scholarships and what outreach there is for scholarships.
-You have to be in the mentor/mentee to get a scholarship, attend an orientation, and a minimum of at least one hour each month of advisement

two workshops and one social dialogue. You also have to complete a review to write a 250 word what you experience. Generally, they are 500-word essays. Mentors and mentees.

Emma- Do you normally allocate all funding.
-Yes, we do have to we normally have

Nikhil – How many scholarships awarded?
For the fall, 33 received scholarships out of 109

ix. Career Services/SCAP

Jenna Crabb – I'm the director for career services

Cathy Chalk – I'm the supervisor of admin support and coordinate the SCAP program

Jenna – To tell you about our services and a little about what we do. We serve the entire university including branch services, we also service community members. Our students are our number 1 clients. We work with students from the first time they step on campus from their major to what does business mean to us and what career path do we want to go on. We help that student be successful by getting internships and getting jobs and looking at the market and what option students have for grad school We also help Alumni; once you graduate you have services for life. We do a little bit of everything. Our office is dedicated to career counseling and advisement which is staff who meet with students, and the rest is employer relations team. They also do a lot of out campus recruiting to really help know what they employers are seeking. We have the administrative as well as student employees and a front desk . Why is our SCAP program important one of those steps is attending conferences, and able to attend conferences that could interest them, or you can get into a conference that changes their mind. Most of the time it allows people network and we've had SCAP since I've been here and even before that. I'm going to turn it over to Cathy for numbers and why it's important.

Cathy – I've been in career services since Oct. 2001. I have been handling SCAP since 2004, this is one of the key reasons why this is tied to our mission and our caused networking is something that we encourage students to do in the field. IT's also making connections that would help toward the next step for students. A student can receive up to 600 dollars of eligible travel funds such as coreference registration fees, transportation, and lodging is the primary thing that is eligible for this program. Students have to be in a good standing with the college and in a degree seeking program. The committee will determine how they will benefit from their attendance and how the university will benefit from this Some funding does require presentation this one does not. It was specifically for undergrad student. To keep things fair whatever we

receive we divide it by semester and then within each semester we divide it between grad and undergrad. Normally, grad students go to a waiting list immediately. Applications have to be received before they attend the conference. Those are some of the parameters. At the end of the semester, if undergrad students are all utilized then we will start approving toward the grad student waiting list. This year has been extremely unique just the world, travel, and conferences. One of the pieces of SCAP in order to capture the semester break. We have counted the semester from the day following finals week to the end of finals week next year. With that, we started accepting applications in November, we already have 2 graduate application. We have 8 undergrads already. All of a sudden, they just started cancelling. There was nothing anybody can do about it. Often there are rare occasions and we don't want to track them down. All of those events there were only 30 grad student and 3 undergrads. That means with the end of the fiscal year we had a 9000 carryover. As we don't understand with carryovers you don't know if going forward if we will have budget cut. We would love to resume, in the summer I had one application for a remote event. One of the parameters is you can only use it two times, I am registering staff that are low cost, and it may be more beneficial until those travel expenses occur. For summer I had one applicant and no applicants this fall. Even after budget reductions again anything we have again is being help until we open up and we don't know what will get swept. That's with the hope that spring and summer will get in person events.

Jenna – We do appreciate your consideration and our program is dependent on what happens. We are trying to be as realistic as we can. Numbers will probably maintain being decreased.

Victoria – I know you mentioned branch campus, do you receive funding from branch campuses?

Jenna - No, they get certified through me but that is kind of my role and be a liaison the same with extended learning students we have a strong collab with them because it's important to us.

Emma – Decrease in request of funding is that because of balance forward?

Cathy - Yes, it's so hard not knowing if we will be swept, we don't know as I mentioned for fall, we have not had one single application maybe spring or summer. Whatever we are allowed to keep it'll go travel. We did reduce out request.

Jenna – It wasn't fair to ask for the full amount. This year with everyone in strong budgetary constraints. We feel that will probably have that amount with the carry forward. We do anticipate a carry forward

IV. Closing

a. Closing comments

Mia – Big shout out to Ryan he filled in last minute. Shout out to Victoria, Emma, Nikhil for speaking. There will be Dion's tomorrow I can meet you in the parking lot

b. Adjournment

Meeting adjourned at 4:50.