

SFRB Application Checklist

1. Cover Sheet
2. Executive Summary
3. Application Questions
4. Budget Form A
5. Budget Form B (one-time requests)
6. Budget Form C (non-SFRB funding)

Please submit an electronic version of this application via email to SFRB@unm.edu

DUE DATE: September 10, 2021, at 11:59 PM

*Late applications will not be considered

**Funding Application for
Fiscal Year 2022-2023**

ENLACE

Name of Unit

Lawrence Roybal

Executive Director

Dean/Director

Title

MSC06 3765, 1 University of New Mexico, Albuquerque, NM. 87131

Campus Address

505-277-5481

Campus Phone

lroybal@unm.edu

E-mail Address

jengomez@unm.edu

Alternate Email Address

48,000.00
\$

Total Amount Requested

One-Time Funding Recurring Requesting Increase

CERTIFICATION

I certify that the statements herein are true and complete to the best of my knowledge and accept the obligation to comply with the terms and conditions of the Student Fee Review Board. I understand that the SFRB is a **recommendation** body and that its funding allocations are subject to revision by the Budget Leadership Team before final approval.

Lawrence Roybal, Ph.D.

Submitted By (Print Name)

9/10/2021

Department Head Signature

Date

Please submit an electronic version of this application via email to SFRB@unm.edu

DUE DATE: September 10, 2021, at 11:59 PM

*Late applications will not be considered



ENLACE Executive Summary 2022-2023

ENLACE works collaboratively with the University of New Mexico and the Albuquerque Public Schools to provide mentoring relationships and leadership training for students to increase high school and college graduation rates. ENLACE currently provides mentoring support and resources for students and families at Albuquerque High School, Atrisco Heritage Academy High School, Highland High School, Rio Grande High School, Valley High School, and West Mesa High School.

Student fee funding received has been and will continue to be used to fund UNM student positions. The funding requested will provide continued employment for 12 UNM work-study students, and one graduate student. Their primary goal is to create pathways and connections for ENLACE high school students to transition from APS to UNM by providing student leadership and family engagement workshops and activities. The program also provides its undergraduate and graduate students with professional development training, student workshop guidance, opportunities for public speaking, and support to help improve their professional networking and leadership skills.

ENLACE is seeking SFRB funding due to the budget cuts we have endured over the years, including less appropriation of state funding. SFRB funding ensures the employment of a full team of mentors at each of the six ENLACE high school sites.

We requested funding in the amount of \$67,920 last year and received \$36,100, which was cut further to \$29,473. We are requesting an increase for fiscal year 2022-2023 in the amount of \$48,000 to cover the cost of student employment currently in place. All funding will go directly back to students in the form of student salaries.

Respectfully,

Lawrence Roybal, Ph.D., Executive Director

Jennifer Gomez-Chavez, Ed.D., Central Region Director

Application Questions

1. Describe the history and mission of your unit, and how its services support the mission of the University. Please address each of the following bullet points in your answer.

ENLACE was created as a pilot project in 1999 by the W.K. Kellogg Foundation to increase access and success in education. New Mexico was fortunate to be awarded funding to support three original sites based at New Mexico State University, Santa Fe Community College, and the University of New Mexico. We have also expanded to Clovis Community College, Dona Ana Community College, Eastern New Mexico University, New Mexico Highlands University, Northern New Mexico College, and San Juan College. ENLACE is based at UNM and focuses on student success initiatives, family and community engagement, and leadership and professional development. UNM student mentors are at the core of ENLACE's mission to increase access and success in education at the high school level in order to prepare students for higher education and the work force.

- a. What services does your unit specialize in that are not offered in a similar form elsewhere within the University?

The ENLACE Student Success Initiatives program works collaboratively with the University of New Mexico and Albuquerque Public Schools to provide mentoring relationships for students and to increase high school and college graduation rates. The program provides its undergraduate and graduate students with leadership and professional development training. As role models, the mentors encourage and motivate their high school students. They provide leadership and college preparation workshops, positive guidance, academic support, and other activities, with the goal of helping each student succeed.

- b. How does your unit serve the University's commitment to diversity?

Through ENLACE, student success initiatives are designed to decrease dropout rates, increase high school graduation rates, and encourage low-income and first-generation students to attend and succeed in college. In-addition, we serve students from a variety of diverse backgrounds.

2. Briefly describe each program/project in your unit that is funded specifically by student fees. What are the outcomes, so far, of each program/project? What, if any, changes do you plan to make to these programs/projects?

Through the support of SFRB we have employed ENLACE mentors who have been able to provide support and resources for students at six different high schools in Albuquerque. In 2021, ENLACE Student Success Initiatives met a 96% high school graduation rate, a 99% grade-to-grade matriculation rate, and a 99% program retention rate. Our ENLACE mentors also successfully presented 42 College Prep workshops that served 601 high school students. Additionally, 12 college mentors were retained and all seniors (2) graduated, at a rate of 100%. Through the support of SFRB funding, we plan to cover the cost of student employment currently in place.

3. Does your unit have an SFRB balance forward? If so, please justify this balance forward and describe how you will utilize it.

ENLACE expended all funds and ended the fiscal year in a deficit.

4. Describe any increase in SFRB funding you are requesting, and provide justification detailing how raising student fees will improve your unit's impact on the student population. If requesting increases for multiple programs/projects, which program/project is your top priority? If requesting an increase, please state any reserves in your unit's budget and provide justification for not using said reserves for the requested increase.

We did not receive the entire amount requested last year and are requesting additional funding to cover the cost of student employment currently in place, as we plan to employ 12 undergraduate students and one graduate student in 2022-2023. We feel that mentors deployed throughout our community are the best ambassadors for UNM and since many are first-generation students, this provides an opportunity for those students in underrepresented communities to see themselves reflected in the halls of academia and serve in making the university more inclusive. Having mentors who are from and therefore represent the communities and populations we serve helps to increase our objectives, impact, and overall outcomes.

5. What are your unit's current non-SFRB sources of funding (e.g. Instructional & General, state or federal grants, self-generated revenue), and if applicable, what additional funding sources are you seeking this fiscal year?

Currently, we receive funding via state appropriations for ENLACE.

- a. What increases or decreases from non-SFRB funding sources do you anticipate compared to your budget last year?

ENLACE receives additional state appropriations and has faced decreases annually for the past several years.

- b. Please complete Budget Form C for non-SFRB income.

See attached.

6. Describe student participation in your unit, and any plans to improve it, addressing each of the following bullet points.

- a. How are students involved in the governance/decision-making of your unit?

Students are the front-line in our interactions with the community, in the high schools, and at our respective offices. They provide input and inform the best practices in addressing the needs of vulnerable population in higher education through personal experience. They take the lead in planning and facilitating leadership activities and workshops in the schools and in the community.

- b. How many students do you employ (including graduate assistants, interns, etc.)?

We currently employ 12 undergraduate students and one graduate project assistant.

7. Describe specific improvements your unit has made in the last fiscal year to the visibility/accessibility of its services, and any plans to further improve visibility/accessibility.

Specific improvements our unit has made in the last fiscal year to the visibility/accessibility of services include adjustments in the last fiscal year to increase outreach and to enhance overall access to the program. Through the use of social media, Google Meets, Zoom, our website, e-mail listserv, flyers, and outreach, ENLACE maintains constant contact with students, families, partners, staff, faculty, and community members throughout the year.

8. How does your unit collaborate with other campus units and/or off-campus entities?

ENLACE forges partnerships between educational institutions and students, families, educators, and community leaders. We establish and maintain strong collaboration with other UNM units and off campus entities in various ways. To increase awareness of available community resources we work diligently with the Unidos Project organizing and facilitating Community Resource Fairs. ENLACE maintains a relationship with the Hispanic Bar Association UNM Summer Law Camp by presenting College Prep workshops and providing networking opportunities for the UNM Summer Law Camp students. ENLACE Mentors use these venues to present workshops and promote our ENLACE program. Our mentors support UNM campus visits and we collaborate with various UNM partners for these campus visits. Every year we present an ENLACE New Mexico Legislative Internship.

9. What methods have been used in evaluating your unit's impact on the student population (e.g. surveys, focus groups, interviews), and how effective have those methods been? Please provide any data collected if it pertains to the application.

ENLACE uses evaluation forms from each individual student after every monthly workshop to determine effectiveness of the mentors and curriculum. These evaluations are crucial because students have the opportunity to express possible solutions to challenges presented during the workshops. Furthermore, ENLACE administers mid-year and end-of-the-year student surveys to measure and document the effectiveness of the program. Responses are anonymous to allow for honest answers.

ENLACE also measures retention, matriculation, and high-school graduation. In 2021, ENLACE Student Success Initiatives met a 96% high school graduation rate, a 99% grade-to-grade matriculation rate, and a 99% program retention rate. Our ENLACE mentors also successfully presented 42 College Prep workshops that served 601 high school students. Additionally, 12 college mentors were retained, and all seniors (2) graduated, at a rate of 100%.

10. If your unit received specific recommendations from last year's SFRB, what are your unit's current plans to address these recommendations?

ENLACE did not receive any specific recommendations.

11. Provide any other information or a narrative that will assist the SFRB in making its decision to fund your unit.

ENLACE Student Success Initiatives have proven to make a great impact in the decrease in dropout rates, the increase in high school graduation rates, and the increase in low-income and first-generation students attending college. By receiving funding directly from UNM, we are enhancing our campus and community partnerships. The relationships ENLACE has established have fostered the belief that broader systems impact is created through leveraging connections and resources.

FORM A: FUNDING REQUEST FORM

FORM A
FUNDING REQUEST FORM

DEPARTMENT ENLACE New Mexico
VICE PRESIDENT Valerie Romero-Leggott, M.D.
INDEX # 296038, 296040, 296041

FISCAL YEAR 2022-2023

	A	B	C	D	E	F
DESCRIPTION	ORGANIZATION OPERATING BUDGET 2020-2021	TOTAL BUDGET 2021 - 2022 (not including SFRB)	SFRB BUDGET 2021 - 2022	TOTAL BUDGET 2022 - 2023 (not including SFRB)	SFRB BUDGET REQUESTED 2023	SFRB FUNDING INCREASE/DECREASE REQUEST 2022 - 2023
1 Faculty salaries						-
2 Staff salaries	78,000	78,000		78,000		
3 SUBTOTAL NON-STUDENT SALARIES (Line 1+2)	\$ 78,000.00	\$ 78,000.00	\$ -	\$ 78,000.00	\$ -	\$ -
4 Student (student employment & workstudy)	36,100	6,627	29,473	6,100	30,000	527
5 GA, TA, RA - Pay and Benefits	18,000	18,000			18,000	18,000
6 Fringe Benefits on Staff & Faculty salaries	25,581	25,581		25,581		
7 TOTAL COMPENSATION (Lines 3 - 6)	\$ 157,681.00	\$ 128,208.00	\$ 29,473.00	\$ 109,681.00	\$ 48,000.00	\$ 18,527.00
GENERAL EXPENSES						
8 Travel						
9 Student Scholarships	20,000.00	20,000.00		30,000.00		
10 Printing	2,000.00	2,000.00		2,000.00		
11 Supplies and Services	9,619.00	9,619.00		9,619.00		
12 Leadership Workshop/Event Expenses	9,400.00	9,400.00		17,927.00		
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32 TOTAL GENERAL EXPENSES (Line 8 - 30)	\$ 41,019.00	\$ 41,019.00	\$ -	\$ 59,546.00	\$ -	\$ -
33						
34 GRAND TOTAL EXPENSES (Line 7+32)	\$ 198,700.00	\$ 169,227.00	\$ 29,473.00	\$ 169,227.00	\$ 48,000.00	\$ 18,527.00

Form C: External Funding Sources



This form is used **ONLY** if you have **EXTERNAL FUNDING SOURCES**

DEPARTMENT ENLACE New Mexico
 VICE PRESIDENT Valerie Romero-Leggott, M.D.
 INDEX(es) # 296038, 296040, 296041

**STUDENT FEE REVIEW BOARD
 FISCAL YEAR 2022-2023**

FUNDING SOURCE	2021-2022 BUDGET	2022-2023 FORECASTED BUDGET	Funding Increase Request for 2022-2023
1 Student Fee Review Board (SFRB)	29,473	48,000	18,527
2 UNM Instruction & General			-
3 Private Donations			-
4 Fundraising/Foundation/Development			-
5 State Funding	169,227	169,227	-
6 Federal Funding			-
7 Grants (including federal and private)			-
8 Self-Generated Revenue			-
9			-
10 If Other(s), please list below:			-
11			-
12			-
13			-
14			-
15			-
16			-
17			-
18			-
19			-
20			-
21			-
22			-
23			-
24			-
25			-
26			-
27			-
28			-
29			-
30			-
TOTAL OPERATING INCOME/REVENUE	\$ 198,700.00	\$ 217,227.00	\$ 18,527.00

*The narrative response to question #5 must reflect this information