

**Student Fee Review Board
Funding Application for Fiscal Year
2021-2022**

Career Services

Name of Unit

Jenna Crabb

Dean/Director

Director

Title

University Advisement & Enrichment Center, 2nd fl, Rm 220, MSC06 3710

Campus Address

505-277-7794

Campus Phone

radoll@unm.edu

E-mail Address

\$ 10,000

Total Amount Requested

jennas@unm.edu

Alternate Email Address

One-Time Funding ☐ Recurring ☒ Requesting Increase ☐

CERTIFICATION

I certify that the statements herein are true and complete to the best of my knowledge and accept the obligation to comply with the terms and conditions of the Student Fee Review Board. I understand that the SFRB is a **recommendation** body and that its funding allocations are subject to revision by the Budget Leadership Team before final approval.

Cathy Chalk

Submitted By (Print Name)

Jenna Crabb

Department Head Signature

9/10/20

Date

Please submit an electronic version of this application via email to SFRB@unm.edu.

DEADLINE September 11, 2020, 5:00 PM.

***Late applications will not be accepted**

SFRB Executive Summary 2021/2022
Student Conference Award Program (S-CAP)

The Office of Career Services at the University of New Mexico has an integral role in helping students reach beyond their academic goals to find successful and fulfilling careers. A student's college experience is an important step on the path toward career development. Since companies seek applicants with some level of professional experience, connecting students with our services early in their academic career is vital in helping them build the necessary skills, experience and confidence to be competitive in today's job market.

While exploring majors we can guide students toward experiential learning opportunities such as: informational interviews, job shadowing, Cooperative Education and internships. This can help them decide and commit to their academic goals.

The Office of Career Services is honored to host the Student Conference Award Program because it is a direct tie to our mission of helping students develop the skills to enjoy successful careers. Attending a professional or academic conference is a wonderful opportunity to learn about the research and advances taking place in their field. It is also a great chance to network with other students and professionals in their fields. Networking is vital to building the connections that open doors; this can be gained by attending career fairs and conferences.

Student Success:

- In the 2019/2020 fiscal year S-CAP received 69 applications from UNM students:
 - 61% graduate students (42)
 - 39% undergraduate students (27)
- S-CAP provided conference travel funding for 36% of applications received (25).
 - 33% graduate students awarded (14)
 - 40% of undergraduate students awarded (11)

Collaboration:

- We will continue to outreach to student organizations to provide information to students interested in attending professional and/or academic conferences.

Funding:

We hope to continue using student fees to provide financial support to students interested in attending conferences. By supporting S-CAP you are not only helping students grow in their academic pursuits, but also develop a network of students and professionals from around the world that can open doors to academia, research and ultimately, careers.

Student fees are the sole source for funding this program. Our I&G and self-generated revenue supports the departmental operating budget, salaries, programs and events offered by Career Services. Without student fees we would not be able to provide the S-CAP program to students.

Funding Changes:

COVID-19 has impacted this program greatly as a great many conferences were canceled for Spring 2020, and I have yet to receive any applications for Fall 2020. Our funding request is reduced as conference travel has declined. We request these funds however in the hopes of continuing this program as in-person conference travel resumes.

Application Questions

1. Describe the history and mission of your unit, and how its services support the mission of The University. Please address each of the following bullet points in your answer.

The Office of Career Services, under the Division of Student Affairs was established approximately 45 years ago. Our purpose is to assist students in choosing and identifying a personally satisfying career path, and to help students maximize their career opportunities during and after completion of their academic pursuits at the University of New Mexico.

To accomplish our objective, Career Services has a Career Development Facilitator (CDF) team of 4, plus 2 to 5 Counseling Interns each year; our Employer Relations team consists of 2 professional staff members; our 2 full-time Administrative Support staff; we have 1 graphic design student employee and lastly our Director. Career Services staff provide the full array of career development services (career advisement, cooperative education, career resources, on-campus recruiting, career fairs, employer connections, job and internship listings, educational programming) for the students of each college/school of the university. Additionally they outreach to faculty and staff in each school/college, and work to develop an employer network focused around the academic majors/programs of each school/college.

UNM Career Services is unique in that we serve students (primarily), alumni, faculty, staff and community members. Nationally, Career Services offices do not provide services to the community, yet our office provides career assistance to those community members who have or are actively pursuing a higher educational degree from any institution. In addition, we provide workshops and training for our community partners

A. What services does your unit specialize in that are not offered in a similar form elsewhere within the University?

Career Advisement

Career Development Facilitators assist students with choosing or changing their major, understanding their major to career path, assessing abilities, interests and values through informal and formal career assessments, clarifying career goals, writing a resume or cover letter, preparing for interviews, conducting a job or internship search or preparing to attend graduate school.

Cooperative Education

The UNM Cooperative Education (Co-op) Program integrates classroom studies with paid, productive, real-life work experience in a degree-related field. This program appears on their academic transcript but does not provide academic credit. It signifies the hands-on experience as related to their degree.

Computer Lab

Our computer resource lab is designed to support all facets of student/alumni career development and job search needs.

On-Campus Recruiting

This program provides students and employers the opportunity to meet face-to face with employers while interviewing for professional entry level and cooperative education positions with national and international organizations from across the country. Employers come to campus for classroom visits, information sessions, tabling, workshops and interviewing on site in our office.

Career Fairs

Career Services hosts 7 career fairs throughout the academic year, providing students, alumni and community members with the opportunity to learn more about career opportunities, internships and employment.

Job and Internship Listings

Students, faculty, staff, and alumni can browse thousands of part-time, full-time, internship, cooperative education, and summer positions available online through Handshake, our online job database. Student can research and customize their searches for employers through this platform – while also applying for any opportunities.

Workshop Series

Career Services provides presentations on several career related topics: career development process, resume, CV, and cover letter writing, cooperative education, job and internship search, graduate school, what to do after college, overviews of our services and many more. We also tailor to meet the needs for classes and student organizations.

Student Conference Award Program (S-CAP)

The Student Conference Award Program (S-CAP) is designed to provide undergraduate and graduate students the opportunity to obtain funding to represent the University of New Mexico while attending a professional or academic conference in his or her field of study. The maximum award is \$600.00 and may include round-trip travel, lodging, airport shuttle/taxi fees, and conference registration fee.

B. How does your unit serve the University's commitment to diversity?

Each of our Career Development Facilitators are generalists and can serve all students, additionally each of them serves as a liaison to each UNM colleges/schools. This model was created to have a more specialized knowledge of each academic area so that we may then offer the most current and relevant information to students seeking our assistance. In addition to these liaison roles our CDF's also work closely with various departments and student organizations such as, the Ethnic Centers, Women's Resource Center, Veteran's Resource Center, LGBTQ Resource Center, Athletics and Greek Life to name a few. This effort is to connect with these students to learn their needs in order to provide them with the best possible resources and support in their educational and career pursuits.

Our staff has been Safe Zone and Green Zone trained to meet the needs and understand the issues facing the LGBTQ and Veteran communities.

Our staff attend trainings and professional development to meet the needs of students with special or unique needs, such as international students, undocumented students, students with disabilities or special needs, transfer students, previously incarcerated students, non-traditional students and alumni and many more.

2. Briefly describe each program/project in your unit that is funded specifically by student fees. What are the outcomes, so far, of each program/project? What, if any, changes do you plan to make to these programs/projects?

The only program that is currently funded by student fees through the Office of Career Services is the Student Conference Award Program (S-CAP). S-CAP is designed to provide undergraduate and graduate students the opportunity to obtain funding to represent the University of New Mexico while attending, and often times presenting at a professional or academic conference in his or her field of study. The maximum award is \$600.00 and may include round-trip travel, lodging, airport shuttle/taxi fees, and conference registration fee.

This program enables students to further their career goals by networking with other students and professionals in their field, as well as learning about advances and research being done in their field. The funds we receive from student fees are used entirely to provide students with up to \$600 of eligible conference travel expenses.

Below are some of the statistical information gathered over the past 7 years.

Fiscal Year	Apps. Received	Grad Student apps submitted & awarded	Undergrad Student apps submitted & awarded	Total Awards	Male	Female	n/a	NM Native	Non-NM Native	n/a
13/14	101	74/42	27/24	66	33	49	19	19	58	24
14/15	100	70/34	30/26	60	36	52	12	19	65	16
15/16	123	87/33	36/23	56	35	64	24	33	65	28
16/17	115	86/35	29/22	57	32	70	13	25	73	17
17/18	87	66/36	21/17	59	25	44	18	18	49	20
18/19	69	49/29	20/19	49	24	36	9	29	30	10
19/20	69	42/14	27/11	25	20	41	8	31	29	9

As you can see in the last 7 years, the total number of applicants awarded has steadily decreased with budget reductions and pullbacks.

For fiscal year 19/20 (FY20) the number of applicants would have been significantly higher since 69 represents only Fall and Spring. I believe Spring 2020 was only partial, as we receive applications throughout the semester, but due to COVID-19 events began being canceled in March. We only had 1 applicant for Summer 2020. This year (FY21), so far we have not received any applications for Fall 2020. We have hope that Spring 2021 and Summer 2021 will resume in person conferences. If we have funds remaining, we intend to use it with the next fiscal year's

budget, which is why we are only asking for \$10,000 this year. As always, every penny of these funds goes to student conference travel.

We award a maximum amount of \$600 per student and per conference. Funds are divided in half between graduate students and undergraduates, and then again between semester to ensure funds are available each semester and a fair amount available to each student group.

As is reflected in the table above, graduate students receive more awards than the undergraduates do. This is because, we begin a waiting list as soon as the amount reserved for each semester and student group is reached, based on the applications received. If the undergrads do not use all of what is reserved for them, then the remaining balance goes to the grad student waiting list in that same semester.

At this time, we do not have any plans to make any further changes to the S-CAP program.

3. Does your unit have an SFRB balance forward? If so, please justify this balance forward and describe how you will utilize it.

FY19 had a deficit carry forward into FY20 of -\$82.71. This amount was absorbed by FY20's budget. This year, due only to COVID-19 and the cancelation of many, many conferences we have a carry forward of \$9113. As our funds are used only for student conference travel, we hope to use these funds for students as soon as in-person conference attendance can resume.

4. Describe any increase in SFRB funding you are requesting, and provide justification detailing how raising student fees will improve your unit's impact on the student population. If requesting increases for multiple programs/projects, which program/project is your top priority? If requesting an increase, please state any reserves in your unit's budget and provide justification for not using said reserves for the requested increase.

This year we are only asking for \$10,000 which is in the hopes that in-person conference travel resumes during Spring 21 and Summer 21.

Career Services does have a balance forward, however due to budget cuts we have established dedicated and necessary purposes for those remaining funds. Our I&G index/378007, funds cover department salaries only, Public Services index/378008 covers all of our operating expenses and career fair revenue and UC General/378011 is solely for our Student Conference Award Program funded by Student Fees.

378011 – SFRB – Student Conference Award Program – Balance forward \$9,113.83
- To be held for student conference travel use when in person conferences resume

378007 – I&G – This index had a deficit balance forward of \$-13,392.53.
- To be covered by FY20 balance forward in 378008.

378008 - Public Services - \$37,430.50
- \$13,392.53 – cover 378007 deficit

- \$10,000 – Handshake, IT Security Review pushed this purchase past July 1
- \$14,037.97 – is being held for any staff computer needs as we continue working remotely through the Fall.

5. What are your unit's current non-SFRB sources of funding (e.g. Instructional & General, state or federal grants, self-generated revenue), and if applicable, what additional funding sources are you seeking this fiscal year?

Career Services receives Instruction & General funds. We also produce self-generated revenue from career fair events. Our salaries covered by our I&G revenue and our departmental operating budget is covered by our self-generated career fair revenue. See attached Budget Form C.

Career Fair revenue can fluctuate depending on the economy and our Instruction & General funds have decreased each year due to the decline in the economy. At this time we are not pursuing any other funding sources.

A) What increases or decreases from non-SFRB funding sources do you anticipate compared to your budget last year?

Due to COVID-19 we do expect drastic decreases in our self-generated career fair revenue. Currently all of our events have been altered to a virtual format, for this currently registration fees are lowered. We do not know how long this will go on or exactly what impact it will have on this revenue. We hope that this loss in revenue will be off set in the reduction of expenses that go into hosting an in-person event.

B) Please complete Budget Form C for non-SFRB income.

See Attached

6. Describe student participation in your unit, and any plans to improve it, addressing each of the following bullet points.

A) How are students involved in the governance/decision-making of your unit?

The students employed by Career Services, as well as the Counseling Interns who volunteer their time as a required part of their graduate program, participate in staff meetings and their respective team meetings. Their input is always welcomed and considered during decision making times. We often seek their input specifically in regards to connecting with students and marketing our services and events in a manner that will make students take notice. The Interns participation is to learn, however we also learn from them and take their suggestions seriously when policy changes are being discussed.

For our Student Conference Award Program (S-CAP – funded by SFRB), the S-CAP Review Committee is typically made up of two faculty members, one staff member, one undergraduate student and one graduate student. All being voting members. Unfortunately, with changing job duties and students graduating our committee is undergoing a bit of transition. This year we have one undergraduate student, 1 staff member and 1 faculty members. We are seeking a graduate

student to be represented on the committee. Our student committee members actively participate in the review process, reading and voting on each application.

Our students are a valuable resource in decision making as they come in with bright new ideas. Our student/intern staff are also uniquely able to offer insight into how to connect with UNM students on their level and meet the varying needs of the UNM student community.

This next fiscal year we will continue utilizing surveys to gain student input with our online system, Handshake. This information is used to assess the success of events and to determine what, if any changes might be needed to better meet the student's needs.

B) How many students do you employ (including graduate assistants, interns, etc.)?

Due to budget cuts and COVID-19 we are currently down to only 1 student employee working in Career Services. We generally have 3 to 5, however several graduated this last year and with budget cuts and working remotely we have not yet filled those positions. We also have between 2 and 4 interns. Our Counseling Interns typically intern for one to two semesters depending on the needs of their degrees. Within our student staff we often look to hire students whose majors are compatible with the work we have available so that it can best benefit the student and possibly even be utilized as a Cooperative Education work experience.

7. Describe specific improvements your unit has made in the last fiscal year to the visibility/accessibility of its services, and any plans to further improve visibility/accessibility.

Improvements for fiscal year 2019/2020

- We are revising our "What to do with a major in {insert major}" pages on our website and resources – to be more up-to-date and visually appealing. These new pages, now called, Major to Career, will be done this year. In addition, we are including information collected from EMSI data on alumni insights. This data helped us look at where our alumni have gone after graduation through online social media collected data.
- We are reviewing our data collected from our events and career fairs this past year to strategize on our marketing and outreach efforts. We want to be able to market to our students effectively for each of our events. Therefore, we are sitting down before each semester to plan out a marketing strategy for our events and career fairs. In addition, we are looking at hiring a student marketing position to help us with the planning and execution of our marketing.
- We are partnering with multiple areas to help serve our students more effectively. We are providing targeted workshops for the ethnic centers, Veterans Resource Center and Accessibility Resource Center. These workshops are topic specific for these populations of students. This is in addition to our normal workshops and presentations.

Improvements for fiscal year 2020/2021

- With the so many working and going to school remotely we are striving to social media presence to ensure students know that we are still here, our services are still going on

remotely, we still have employers connecting with students remotely and are even conducting virtual career fairs.

8. How does your unit collaborate with other campus units and/or off-campus entities?

UNM Career Services is the centralized full service career center for the University of New Mexico. Currently the only duplication of services is from the Anderson School of Management, Career Services and the School of Law, Career Services.

The primary distinction is that we serve all UNM students, alumni, staff, faculty and eligible community members. Whereas, ASM, Career Services and School of Law, Career Services serve only their own students and alumni. Additionally, our Career Development Facilitator staff each possess a Global Career Development Facilitator Certification and are also certified to administer and interpret the career assessments we use to aid students in choosing a major and defining their career path. Five of our staff are licensed mental health counselors and able to provide more in-depth career counseling services to our students.

Additionally, we coordinate services and offer assistance to ASM and School of Law and branch campuses when needed. Through these three areas (ASM, Law School and branch campuses), we have developed a mutually beneficial relationship in which our office provides workshops on a variety of career related topics as well as meets with students as needed. For ASM, they utilize all our services and database for their students. We also administer and interpret career assessments to their students and groups. We have also provided training to the branch campuses on use of some of our tools, such as Handshake.

Each of our Career Development Facilitator staff are a liaison to different schools/colleges and various student organizations. This helps us stay connected with students and meet their needs. We also provide walk-in hours on site at various locations on campus.

We participate in New Student providing presentations to students and parents to inform them of our services and programs. Our goal is to make students aware of our presence on campus and of the services we provide from the moment they arrive at UNM.

Our Career Development Facilitators are also actively involved with state and national career associations while our Employer Relations team are involved with state and national career and employer associations.

9. What methods have been used in evaluating your unit's impact on the student population (e.g. surveys, focus groups, interviews), and how effective have those methods been? Please provide any data collected if it pertains to the application.

Through our database, Handshake, we implement surveys of our services to get student feedback on programs, events and services. In the past, we have administered evaluations after events to solicit feedback and suggestions. These have been semi-effective – as we typically get low responses and return rates.

We currently have students swipe their ID at our career fairs and events to see who is attending and general demographic information. As stated in previous question, this information has been extremely helpful in analyzing who is attending and to improve on our outreach and marketing efforts.

We also participate in national benchmarking surveys for our students and employers. These surveys provide great information for us in terms of student needs, employment outcomes, perceptions and much more.

We also partner with Office of Institutional Research for the Graduate Exit Survey. This survey is aimed at finding where are students are going after graduation. We are continually improving and working with colleges/schools and administration to get higher response rates for this invaluable information.

For Student Conference Award Program(S-CAP) (funded by SFRB) we have asked for summaries to be submitted when a student is submitting their receipts for reimbursement. The purpose of this summary is to evaluate how attending the conference benefited the student. Going forward we are hoping to utilize an e-mail survey to get a more anonymous sense of how effective and user friendly the S-CAP process is from start to finish.

10. If your unit received specific recommendations from last year's SFRB, what are your unit's current plans to address these recommendations?

No formal recommendations were made for us to change or improve the Student Conference Award Program.

11. Provide any other information or a narrative that will assist the SFRB in making its decision to fund your unit.

The Office of Career Services provides a valuable resource to our students. Students attend UNM to graduate and find employment. Our office provides that resource – everything from the moment they enter UNM as a freshman to becoming an alumnus/alumna. We help with all aspects of their career path. We are honored to be able to continue to coordinate the S-CAP program for students of the University of New Mexico. We feel that this program uniquely ties to an integral part of our mission which is to teach students the value of networking. It is our belief that this is a valuable opportunity that results in a positive learning experience for our students and promotes their academic growth, career growth and career prospects for the future.

SFRB Funding Request Form

STUDENT FEE REVIEW BOARD
FISCAL YEAR 2021-2022DEPARTMENT Career Services
VICE PRESIDENT Eliseo Torres

INDEX # 378011 S-CAP/378007 I&G/378008 Op Bud

	A	B	C	D	E	F
	ORGANIZATION OPERATING BUDGET 2019-2020	TOTAL BUDGET 2020-2021 (not including SFRB)	SFRB BUDGET 2020-2021	TOTAL BUDGET 2021-2022 (not including SFRB)	SFRB BUDGET REQUESTED 2021-2022	SFRB FUNDING INCREASE/DECREASE REQUEST 2021-2022
1 Faculty salaries						-
2 Staff salaries						
3 SUBTOTAL NON-STUDENT SALARIES (Line 1+2)	\$ 505,942.00	\$ 543,063		\$ 543,063.00	\$ -	\$ -
4 Student (student employment & workstudy)	\$ 21,000.00	-				
5 GA, TA, RA - Pay and Benefits	-	-				
6 Fringe Benefits on Staff & Faculty salaries	-	187,247		187,247		
7 TOTAL COMPENSATION (Lines 3 - 6)	\$ 526,942.00	\$ 730,310.00	\$ -	\$ 730,310.00	\$ -	\$ -
8 GENERAL EXPENSES						
9 378007 I&G - Salaries only						
10 Tax & Surcharge	1,800.00	1,800		1,800		
11 6350 - Promo Items	12,098.00	-		-		
12 378008 - Operating Budget						
13 2010 - Student Employees	24,000.00	56,222		56,222		
14 31XX - Supplies, computers, events	67,380.00	40,940		40,940		
15 38XX - Travel (staff)	-	-		-		
16 63AX - professional development	4,200.00	-		-		
17 60XX - IT/Telecom	7,780.00	7,780		7,780		
18 6315 - Handshake database	10,000.00	10,300		10,300		
19 Banking fees	4,000.00	4,000		4,000		
20 Foundation surcharge	3,400.00	3,400		3,400		
21 Banner tax	1,700.00	1,700		1,700		
22 Administration Overhead	4,904.00	7,100		7,100		
23 378011 - S-CAP						
24 Conference Travel - Undergrads	14,050.00	-	9,734	-	4,925	(-9617)
25 Conference Travel - Grad students	14,050.00	-	9,734	-	4,925	
26 Foundation surcharge	178.00	-	150	-	150	
27						
28						
29						
30						
31						
32 TOTAL GENERAL EXPENSES (Line 8 - 30)	\$ 169,540.00	\$ 133,242.00	\$ 19,618.00	\$ 133,242.00	\$ 10,000.00	\$ (9,618.00)
33 GRAND TOTAL EXPENSES (Line 7+32)	\$ 696,482.00	\$ 863,552.00	\$ 19,618.00	\$ 863,552.00	\$ 10,000.00	\$ (9,618.00)

Form C

External Funding Sources

This form is used **ONLY** if you have **EXTERNAL FUNDING SOURCES**

DEPARTMENT Career Services

VICE PRESIDENT Eliseo Torres

INDEX(es) # 378011 S-CAP/378007 I&G/378008 Career Fair Revenue and Operating Budget

STUDENT FEE REVIEW BOARD

FISCAL YEAR 2021-2022

	FUNDING SOURCE	2020-2021 BUDGET	2021-2022 FORECASTED BUDGET	Funding Increase Request for 2021-2022
1	Student Fee Review Board (SFRB)	19,617	10,000	
2	UNM Instruction & General	656,038	656,038	-
3	Private Donations			-
4	Fundraising/Foundation/Development			-
5	State Funding			-
6	Federal Funding			-
7	Grants (including federal and private)			-
8	Self-Generated Revenue	125,000	125,000	
9				-
10	If Other(s), please list below:			-
11	Self-Generated Revenue - is our career fair			-
12	revenue and covers all of our operating expenses			-
13	and all of our student salaries.			-
14				-
15				-
16				-
17				-
18				-
19				-
20				
21				
22				
23				
24				
25				-
26				-
27				-
28				
29				-
30				-
	TOTAL OPERATING INCOME/REVENUE	\$ 800,655.00	\$ 791,038.00	\$ -

*The narrative response to question #5 must reflect this information

S-CAP									
Fiscal Year 2019/2020									
Index Code: 378011								Amount	
Account Codes: 3820, 3850 & 4080									
Application #	Major	Year-Level	NM Native	Male-Female	Conference	Request	Award	Reason	
Fall									
Graduate Students									
1G	Linguistics	Grad	N	F	13th Conference of Theoretical Research in Sign Language Research	\$600.00	\$600.00		
2G	Anthropology	Grad	N	F	5th Annual Mtg for Evolution, Medicine, & Public House	\$600.00	\$600.00		
3G	Counselor Ed	Grad	N	F	Association of Counselor Education and Supervision Conf 2019	\$600.00	\$600.00		
4G	Comm	Grad	N	M	National Communication Assoc Annual Conf	\$600.00	\$600.00		
5G	Biomed Eng	Grad	N	F	2019 Materials Research Society Fall Mtg	\$600.00	\$600.00		
6G	Psychology	Grad	N	F	Neuroscience 2019	\$600.00	\$600.00		
7G	Psychology	Grad	N	F	Neuroscience 2019 (4)	\$0.00	\$0.00	4th App/2 allowed	
8G	American Studies	Grad	N	F	American Studies Association Ann Mtg	\$600.00	\$600.00		
9G	Organizational, Info & Learning Sci	Grad	Y	M	28th International Conference for Open Learning & Distance Learning Conf	\$600.00	\$600.00		
					Waiting List (8/15/19)				
10G	Elec Engineering	Grad	N	M	European Telecommunications Standards Institute/Institute for Quantum Computing Workshop 2019	\$567.36	\$600.00		

11G		MD Candidate	Grad	n/a	n/a	American College of Obstetrics & Gynecologists Districts V, VIII & IX Ann Mtg	\$600.00	\$0.00	Received other funds
12G		Psychology	Grad	Y	M	Neuroscience 2019	\$600.00	\$0.00	Funding
13G		American Studies	Grad	Y	F	American Studies Association Ann Mtg	\$600.00	\$583.60	
14G		American Studies	Grad	N	F	American Studies Association Ann Mtg	\$600.00	\$0.00	Funding
15G		Linguistics	Grad	N	F	117th Pacific Ancient & Modern Language Association Conference	\$187.00	\$0.00	Funding
16G		Art History	Grad	n/a	n/a	Southeastern College Art Conference	\$600.00	\$0.00	Funding
17G		Medicine	Grad	Y	M	2019 San Antonio Breast Cancer Symposium	\$600.00	\$0.00	Funding
18G		English	Grad	Y	F	Symposium on Second Language Writing	\$500.00	\$0.00	Funding
19G		Hisp Linguistics	Grad	n/a	n/a	48th Ann Mtg of the Linguistic Assoc of the Southwest	\$549.00	\$0.00	Funding
20G		Poli Sci	Grad	n/a	n/a	8th Annual Conf of the Sociology Development section of the American Sociological Assoc	\$600.00	\$0.00	Funding
Undergraduate Students									
1UG		Chemistry	Soph	Y	F	Neuroscience 2019 (2)	\$600.00	0.00	Unable to attend
2UG		Biology	Sen	Y	F	Neuroscience 2019 (3)	\$0.00	600.00	
3UG		Criminology	Sen	Y	M	American Sociological Assoc Honors Program Annual Mtg	\$600.00	515.13	
4UG		Elec Engineering	Soph	N	F	61st Ann Mtg of the American Physical Society Division of Plasma Physics	\$600.00	0.00	Received other funds

5UG	Comp Sci	Junior	N	M	Defcon 27	\$600.00	545.56	
6UG	Financial Mgt	Junior	n/a	n/a	Delta Sigma Pi 2019 Grand Chapter Congress	\$572.09	572.09	
7UG	Financial Mgt	Senior	Y	M	Delta Sigma Pi 2019 Grand Chapter Congress	\$572.09	600.00	
8UG	Psychology	Senior	Y	F	Society for Advancement of Chicanos/Hispanics and Native Americans in Science	\$600.00	600.00	
9UG	Dietetics	Senior	Y	M	Society for Advancement of Chicanos/Hispanics and Native Americans in Science	\$600.00	600.00	
10UG	Earth & Planetary Sci	Senior	Y	F	Geologic Society of America National Annual Mtg	\$600.00	600.00	
					Waiting List - 9/2/19			
11UG	Psychology	Senior	Y	F	Society for the Scientific Study of Sexuality 2019 Ann Mtg	\$600.00	0.00	Funding
12UG	English Stud	Senior	n/a	n/a	National College Honors Council Annual Conf	\$600.00	0.00	Funding
13UG	Chemical Engineering	Senior	Y	M	American Indian Science & Engineering National Conf	\$600.00	0.00	Funding
14UG	Biochemistry	Senior	Y	F	Society for Advancement of Chicanos/Hispanics and Native Americans in Science	\$600.00	0.00	Funding
15UG	Financial Mgt	Senior	Y	M	2019 Fall Regional Symposium for the Association of Latino Professionals in Finance & Accounting	\$550.00	0.00	Funding

16UG	Biochemistry	Soph	N				National Center for Genome Resources Fall 2019 Bioinformatics Workshop	\$600.00	0.00	Funding
17UG	Chem Eng	Soph	Y				National Society of Women Engineers 2019 Conf	\$600.00	0.00	Funding
18UG	Comp Eng	Sen	Y				National Society of Women Engineers 2019 Conf	\$600.00	0.00	Funding
							Fall - Amount Requested	\$20,897.54		
							Fall - Total Awarded		\$10,616.38	
Spring										
Graduate Students										
17G	Economics	Grad	N				70th Annual Mtg of the Allied Social Science Assoc	\$526.82	\$502.57	
18G	Anthropology	Grad	N				American Association of Physical Anthropologists Annual Mtg	\$600.00	\$0.00	COVID-19
19G	Anthropology	Grad	N				American Association of Physical Anthropologists Annual Mtg	\$600.00	\$0.00	COVID-19
20G	Fine Arts	Grad	N				Southern Graphics Council International 2020	\$600.00	\$0.00	COVID-19
21G	Fine Arts	Grad	N				National Council on Education for the Ceramic Arts 54th Annual Conf	\$600.00	\$0.00	COVID-19
22G	Anthropology	Grad	N				American Association of Physical Anthropologists Annual Mtg	\$600.00	\$0.00	COVID-19

23G	Political Science	Grad	N	F	Western Political Science Assoc Ann Mtg	\$600.00	\$0.00	COVID-19
24G	Mechanical Eng	Grad	Y	M	Schi Tech Forum	\$0.00	\$0.00	COVID-19
25G	Latin Amer Stud	Grad	Y	F	2020 Mesoamerica Meetings	\$600.00	\$600.00	
					Waiting List (11/15/19)			
26G	Elec Eng	Grad	N	M	54th Annual Conference on Information Sciences & Systems	\$600.00	\$0.00	COVID-19
27G	LLSS	Grad	N	F	2020 Georgia International Conf on Information Literacy	\$600.00	\$600.00	
28G	Biology	Grad	Y	F	Immunology 2020	\$600.00	\$0.00	COVID-19
29G	American Stud	Grad	N	F	Association for Asian American Studies Ann Conf	\$600.00	\$0.00	COVID-19
30G	Architecture	Grad	N	F	Council of Educators in Landscape Architecture	\$600.00	\$0.00	COVID-19
31G	Elec Eng	Grad	N	M	14th European Conf in Antennas & Propagation 2020	\$600.00	\$0.00	COVID-19
32G	Philosophy	Grad	N	F	40th Ann Mtg Soc for Psychoanalysis & Psychoanalytic Psychology	\$600.00	\$0.00	COVID-19
33G	LLSS	Grad	N	F	College Composition and Communication Ann Conv	\$600.00	\$0.00	COVID-19
34G	Occupational Therapy	Grad	Y	F	2020 American Occupational Therapy Assoc Ann Conf and Expo	\$600.00	\$0.00	COVID-19
35G	Comm & Reg Pln	Grad	Y	M	American Planning Assoc National Planning Conf	\$600.00	\$0.00	COVID-19
36G	Comm & Reg Pln	Grad	N	F	American Planning Assoc National Planning Conf	\$600.00	\$0.00	COVID-19

22G-B	Philosophy	Grad	Y	M	Pacific University Undergrad Philosophy Conf	\$600.00	\$0.00	COVID-19
Undergraduate Students								
16UG	Speech & Hearing Sci	Senior	Y	F	Dysphagia Research Soc Conf 2020	\$600.00	\$0.00	COVID-19
17UG	Secondary Ed	Senior	n/a	n/a	American Educational Research Assoc Ann Mtg Southwest	\$600.00	\$0.00	COVID-19
18UG	English	Junior	n/a	M	Popular/American Culture Assoc Conf	\$175.00	\$0.00	Withdrew/sick
19UG	Biology	Senior	Y	F	Engineering the Genome	\$600.00	\$600.00	
20UG	English	Senior	n/a	n/a	Western Region Honors Council Ann Conf	\$600.00	\$0.00	COVID-19
21UG	Biology	Senior	Y	F	Engineering the Genome	\$600.00	\$600.00	
22UG	Philosophy	Senior	Y	M	Pacific University Undergraduate Philosophy Conf	\$600.00	\$0.00	COVID-19
23UG	Art History	Senior	Y	F	Western Region Honors Council Ann Conf	\$600.00	\$0.00	COVID-19
24UG	Nutrition	Junior	Y	M	Latino Medical Student Assoc National Conf	\$600.00	\$600.00	
					Spring - Amount Requested	\$16,901.82		
					Spring - Total Awarded		\$3,502.57	
Summer								
Graduate Students								
32G	Comp Sci	Grad	Y	F	Goldschmidt 2020	\$205.00	\$205.00	
Undergraduate Students								

[illegible]

S-CAP Summary of Applicants by Semester

Total Applications Received for FY 2019/2020 – 69

Fall 2019

Total Applicants - 38

Status	Apps Received	Awarded	Male	Female	n/a	NM Native	Non-NM Native	n/a
Grad Students	20	10	5	11	4	5	11	4
Undergrads	18	8	6	10	2	13	3	2

Spring 2020

Total Applicants - 29

Status	Apps Received	Awarded	Male	Female	n/a	NM Native	Non-NM Native	n/a
Grad Students	21	3	6	15	0	6	15	0
Undergrads	8	3	2	4	2	5	0	3

Summer 2020

Total Applicants - 1

Status	Apps Received	Awarded	Male	Female	n/a	NM Native	Non-NM Native	n/a
Grad Students	1	1	0	1	0	1	0	0
Undergrads	0	0	0	0	0	0	0	0

Student Conference Award Program Stats
Fiscal Year 2019/2020
Charts & Demographics

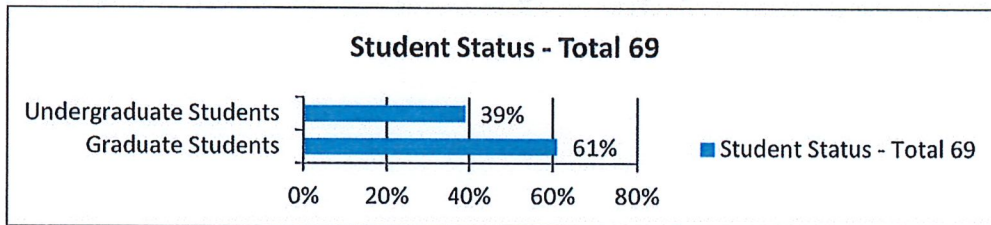
Annual Totals:

SFRB Funding: \$28,278, less-Balance Forward deficit (-82.71) and Foundation Surcharge (-94.94)
Grand Total: \$27,866.58

Applications Received – 69
36% Applicants Awarded (25)
23% Applicants Denied (16) - *Due to lack of funding
6% Applications Withdrawn (4) - *Received other funding, or unable to attend
35% Withdrawn due to COVID-19 related reasons (23)

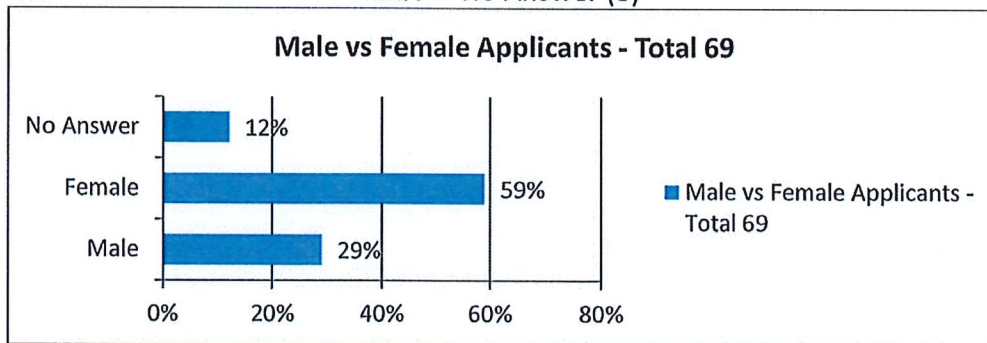
Graduate vs. Undergraduate Applicants

61% Graduate (42)
39% Undergraduate (27)



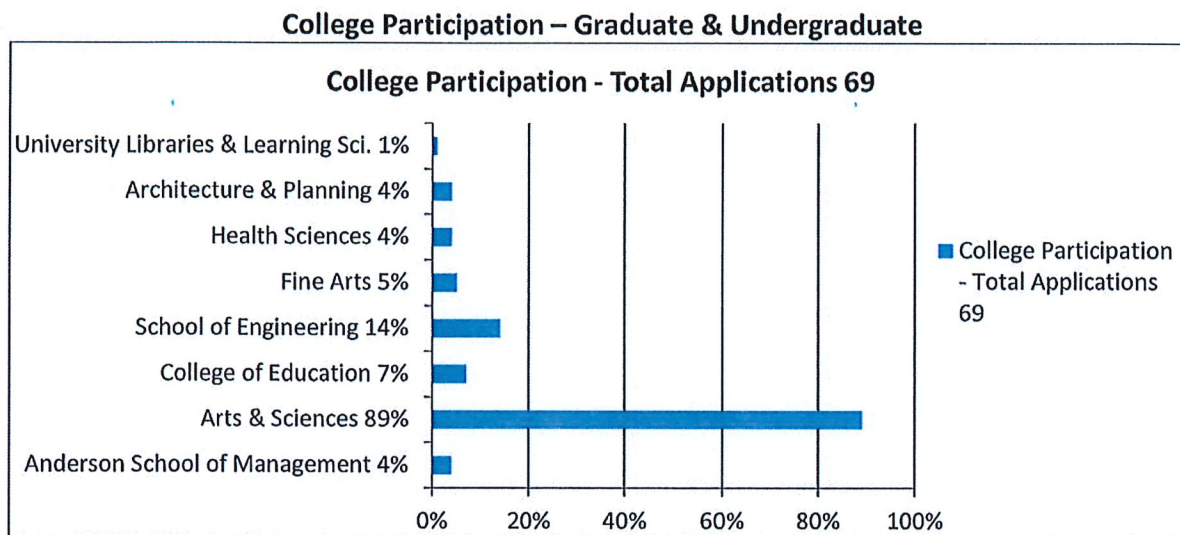
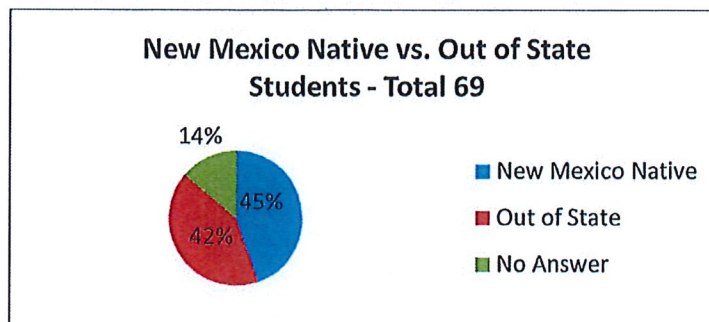
Male vs. Female Applicants

29% Male (20)
59% Female (41)
12% No Answer (8)



Students Native to New Mexico vs. Out of State Students

45% New Mexico Native (31)
42% Out of State (29)
13% No Answer (9)



Anderson School of Management
0% Graduate Students
4% Undergraduate Students

Arts & Sciences
36% Graduate Students
22% Undergraduate Students

College of Education
3% Graduate Students
4% Undergraduate Students

School of Engineering
7% Graduate Students
7% Undergraduate Students

Fine Arts
4% Graduate Students
1% Undergraduate Students

Health Sciences
4% Graduate Students
0% Undergraduate Students

Architecture & Planning
4% Graduate Students
0% Undergraduate Students

University Libraries & Learning Sciences
1% Graduate Students
0% Undergraduate Students