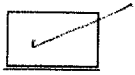




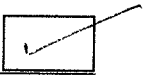
Student Fee Review Board Application Checklist



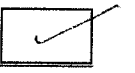
Cover Sheet



Executive Summary



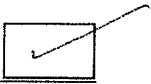
Application Questions



Budget Form A



Budget Form B (**one-time requests**)



Budget Form C (**non-SFRB funding**)

Please submit an electronic version of this application via email to SFRB@unm.edu and 13 hard copies of this application to the **GPSA Office**, Student Union Building suite 1021.

DEADLINE September 6, 2019, 5:00 PM.

***Late applications will not be accepted.**

**Student Fee Review Board
Funding Application for Fiscal Year
2020-2021**

LoboRESPECT Advocacy Center
Name of Unit

Lisa Lindquist Program Manager
Dean/Director Title

UEAC, Rm. 262 MSC06-3600
Campus Address

277-2911 ldelgado@unm.edu
Campus Phone E-mail Address

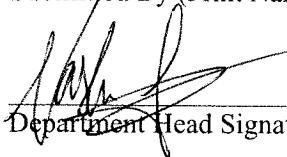
\$ 26,000 loborespect@unm.edu
Total Amount Requested Alternate Email Address

One-Time Funding Recurring Requesting Increase

CERTIFICATION

I certify that the statements herein are true and complete to the best of my knowledge and accept the obligation to comply with the terms and conditions of the Student Fee Review Board. I understand that the SFRB is a **recommendation** body and that its funding allocations are subject to revision by the Budget Leadership Team before final approval.

Lisa Lindquist
Submitted By (Print Name)

 9/6/19
Department Head Signature Date

Please submit an electronic version of this application via email to SFRB@unm.edu and 13 hard copies of this application to the GPSA Office, Student Union Building suite 1021.

DEADLINE September 6, 2019, 5:00 PM.

***Late applications will not be accepted**

LoboRESPECT Advocacy Center Executive Summary

In the wake of Title IX, the Pilgrim Report, and the DOJ investigation, the University determined that the most effective way to support students and the UNM Community was to provide confidential/anonymous reporting sites and advocates to navigate University systems in the event of sexual misconduct. The LoboRESPECT Advocacy Center (LRAC) was established in **September 2015** as a first stop for students to receive support and advocacy services in the aftermath of any form of crisis including, but not limited to, sexual assault/misconduct, hazing, and hate/bias-related incidents. We serve the UNM community by providing resources and education in an effort to promote student success.

Direct advocacy services are the primary function of the center. However, prevention education, student support programs, powerful marketing, and campus buy-in are the best ways to shift campus culture. This year, the LRAC has focused on creating training programs that further our training goals outside of The Grey Area training program. Based on student feedback, we designed new workshops focused on bystander intervention, active listening, healthy relationships, and healthy masculinity. We've also worked hard to create relationships with student organizations who utilize our services in training their membership in these areas. Furthermore, as our mission directly relates to student success. We try to create programs that will have a direct impact on students. This fall we opened UNM's first-ever on-campus food pantry, a sister program to our Mobile Lobo Food Pantry. These programs work to provide students facing food insecurity an opportunity to access free groceries. This was a community effort, supported by UNM Greeks, ASUNM Community Experience and BA/MD among others. Our food pantry programs will always be a UNM community initiative as donations and volunteers are essential to its success.

We are seeking funding for one GA position, including salary, benefits, training costs, and program costs. This position will assist with our large-scale marketing plan, focusing on our new training programs and support programs as outlined above. Additionally, as the Department of Justice Agreement may end in Fall 2019, a programming budget is essential to sustain the momentum we have gained in shifting our campus culture. Our GA will also focus on rolling out our Reclaim the Red marketing initiatives, planning and executing Domestic Violence Awareness Month and Sexual Assault Awareness Month. These initiatives are designed to create a campus that is safer and more inclusive while providing education and programming. Furthermore, the only way for us to measure our success is to have an equally robust assessment plan. Therefore, we are also requesting funding to augment operating expenses to implement these initiatives.

The LoboRESPECT Advocacy Center and the Dean of Students Office have repeatedly pursued funding through the Budget Leadership Team. While some funds have come through to help keep the Center operational and help us meet our mission, more is needed to truly be effective in maintaining and marketing our services and resources to the student body.

The LRAC works with many campus departments to provide advocacy and navigation services. These include but are not limited to Enrollment Management, New Student Orientation, Women's Resource Center, the LGBTQ Resource Center, the ethnic centers, the Division of Equity and Inclusion, UNM Athletics, Office of Equal Opportunity, SHAC, ARC, and Greek Life. We find these collaborations are essential in helping us work with students to manage crisis situations and further communicate our initiatives to the general UNM community.

We are not requesting an increase in funding.

Application Questions

1. Describe the history and mission of your unit, and how its services support the mission of the University. Please address each of the following bullet points in your answer.
 - a. What services does your unit specialize in that are not offered in a similar form elsewhere within the University?
 - b. How does your unit serve the University's commitment to diversity?

LoboRESPECT is the name of UNM's comprehensive approach to preventing and responding to sexual violence in our campus community. It sought to provide information on our prevention education efforts and programs, services and support for victims of sexual violence, our policies and sanctions, and much more. It was based on a CARE model encompassing Compliance, Advocacy, Response, and Education. The LoboRESPECT Advocacy Center (LRAC) opened in Fall 2015 as a part of the LoboRESPECT Initiative to serve as a first-stop for reporting sexual misconduct. As the idea came to fruition, it was determined that we should consider expanding our scope to include crisis intervention in the aftermath of bullying, hazing or hate/bias incidents.

Highlights of the Center since inception (September 2015):

- 5,362 students including have received some level of advocacy and support services including students affected by Title IX related incidents
- 36,163 students have received in-person training on various topics: Sexual Assault Prevention (Mandatory in-person Grey Area), Bystander Intervention, Healthy Relationships, Active Listening, and Consent
- Confidential/ Anonymous Reporting Location for Sexual Assault or Misconduct
- 24/7 Hotline - (505) 277-2911. Licensed counselor available for reporting and customized resource referrals
- Supportive Measures: Absence Notifications, Leave of Absence, Tuition Appeals, Academic/Departmental Support (i.e. Faculty, Financial Aid, Registrar, SHAC, ARC), Advocate through Office of Equal Opportunity Administrative Investigation process
- Created Campus Lobo Food Pantry (CLFP) in Fall 2019 in response to additional need not met by current Mobile Lobo Food Pantry (MLFP) created in Spring 2014

Services/Programs:

Advocacy/Support – The LRAC provides services to students in crisis, parents of current students and faculty/staff members to help navigate UNM's processes and policies. Our main focus is to provides support services to students.

24/7 Hotline - The hotline is available to report incidents or inquire about available resources.

Education and Training – The LRAC offers a variety of educational opportunities to UNM's larger student body and to specific groups on campus seeking additional skill-building. In addition to the Grey Area mandatory sexual misconduct prevention training,

the center offers customizable workshops on request. The training team also offers tailored training/workshops: *Finding the Line* (Healthy Relationships), *All In: Action in our Community* (Bystander Intervention) and *Can I Talk to You?* (Holding Tough Conversations/Active Listening). In addition to these in-person workshops, the LRAC administers the mandatory annual online training for students in regards to sexual violence prevention.

Lobo Food Pantry: Every month, students have the opportunity to receive free groceries through the Lobo Food Pantry program, donated by the Roadrunner Food Bank of New Mexico. Established in 2014, the Mobile Lobo Food Pantry (MLFP) is available to students and community members with a valid ID and usually takes place the last Friday of each month from 10 a.m. until noon or until supplies last. Selections at the MLFP include fresh produce, dairy, protein, and pantry goods, all sourced from Roadrunner Food Bank. Since the pantry's opening, we've served over 8,000 community members in 3,274 households—2,698 of those being students. Because of the success of this program and in order to accommodate student schedules and campus proximity, the LoboRESPECT Advocacy Center opened a sister program, the Campus Lobo Food Pantry (CLFP) to supplement the MLFP. The CLFP is open twice a week or by appointment. In order to access the pantry, students will present their ID, fill out a waiver, and are only limited to what can fit inside the basket they are provided. Offerings at the CLFP include shelf-stable foods, canned items, toiletries, hygiene products, and baby formula. These products are sourced through community donations and Roadrunner Food Bank as needed.

Peers for Advocacy, Wellness, & Safety (PAWS) – The LoboRESPECT Advocacy Center advises a student group which focuses on holistic approaches to student safety and wellness. The student group works to increase awareness of initiatives like Domestic Violence and Sexual Assault Awareness months but also concentrates on providing self-care workshops in the dorms and on-campus among other topics and events.

DVAM/SAAM – There are many on- and off-campus entities who do great work to bring awareness to domestic violence and sexual assault prevention. For the past several years, LRAC has focused on bringing these areas together to create a comprehensive calendar of events to highlight programs being brought to our community in observance of Domestic Violence Awareness Month and Sexual Assault Awareness Month. In addition to this collaboration, we do at least one to two programs during these months and provide the campus community with social media to share as wanted/needed.

Parent Support Services – The LRAC supports parents as a liaison to the UNM Parent Association. The center also acts as a point of contact with parents via phone and email to help mitigate student concerns. We also provide the parent orientation program, Family Connection, as a part of our parent programs.

2. Briefly describe each program/project in your unit that is funded specifically by student fees. What are the outcomes, so far, of each program/project? What, if any, changes do you plan to make to these programs/projects?

N/A

3. Does your unit have an SFRB balance forward? If so, please justify this balance forward and describe how you will utilize it.
N/A
4. Describe any increase in SFRB funding you are requesting, and provide justification detailing how raising student fees will improve your unit's impact on the student population. If requesting increases for multiple programs/projects, which program/project is your top priority? If requesting an increase, please state any reserves in your unit's budget and provide justification for not using said reserves for the requested increase.
N/A
5. What are your unit's current non-SFRB sources of funding (e.g. Instructional & General, state or federal grants, self-generated revenue), and if applicable, what additional funding sources are you seeking this fiscal year?
 - a. What increases or decreases from non-SFRB funding sources do you anticipate compared to your budget last year?
 - b. **Please complete Budget Form C for non-SFRB income.**

Our primary source of funding is I&G. However, our initial allocation from the Provost was a one-time allocation to create the center. Since our inception, the Dean of Students, Nasha Torrez has had to work tirelessly to secure continued funding for the Center. Periodically, we will make one-time requests to the Office of Student Affairs (OSA) to secure "Pepsi Money" for programming during DVAM and SAAM. Last fiscal year, we received one grant each from OSA, Campus Safety Committee and ASUNM SSE to host *Speak About It* in the fall. In the spring, we received one grant from OSA to help sponsor SAAM.

Based on current budget constraints, I don't anticipate any increase in our budget in the future. In fact, with enrollment continuing to dip, we will brace ourselves for potential reductions.

6. Describe student participation in your unit, and any plans to improve it, addressing each of the following bullet points.
 - a. How are students involved in the governance/decision-making of your unit?
 - b. How many students do you employ (including graduate assistants, interns, etc.)?

Our office primarily incorporates student decision-making in relation to curricula development and facilitation. In the process of creating new scenario-based activities or utilizing new media, the training team frequently consults available students to ensure the material is relatable and realistic. Additionally, our team gives student leaders involved in presenting The Grey Area during New Student Orientation room to present the material in their own way.

At this time, we do not employ any students. However, the addition of a GA would help

our unit in two ways. First, they would fill the much-needed role for program support and assessment of our work and, more importantly, they would serve as a conduit to stimulate more effective student engagement. We are currently reviewing our organizational structure to create more capacity among our limited professional staff. Our hope is to supplement resources with a part-time student administrative assistant.

7. Describe specific improvements your unit has made in the last fiscal year to the visibility/accessibility of its services, and any plans to further improve visibility/accessibility.

When the Center was created and we made our first request to the SFRB, we had noted that we had provided services to 700 students. This year our total number has increased to 5300 students. The increase over the past four years is an indicator that we have become an integral part of the university community. We have worked diligently to create opportunities for students to engage with us not only when they are in crisis or need support but also to provide awareness and education. Furthermore, our collaboration with departments, academic units and student organizations has allowed us the opportunity to become more visible at UNM.

Specifically, our social media efforts surrounding the food pantry programs have led to increased visibility and attendance. For instance, at the August 30, 2019 pantry alone, we saw almost 100 new students who have never before accessed the MLFP service.

Through our training efforts we have seen an increase in visibility as our invitations to provide training to academic units, departments and student organizations have increased by 80% over the last year.

8. How does your unit collaborate with other campus units and/or off-campus entities?

Committees: The staff of the LRAC sit on several committees to increase communication regarding student needs, policy reform, best practices and share information to help ensure a safe campus community.

Committees include: Campus Assessment Response Education team (CARE), Sexual Assault Response Team for Bernalillo County (SART), Sexual Misconduct Response Team for UNM (SMART), JED Foundation team, Title IX Committee, Campus Safety Committee, Community Coordinated Response Team (VAWA Grant), Housing Appeals Committee, A&S Academic Suspension Appeals, Lobo Gardens, Marketing & Communication Council

Departments: The LRAC staff work closely with departments across campus to provide effective advocacy and navigation of the university's systems and to provide supportive measures for victims of sexual misconduct. These services are outlined below:

- Contacting faculty on behalf of the student to help coordinate Measures for coursework
- Working with faculty and/or Registrar to make changes to the class assignment or class schedule

- Working with the Student Financial Aid/Scholarship Office to provide documentation on behalf of the student to facilitate any appeals process in the event financial aid or scholarships are at risk
- On-campus housing assistance such as temporary or permanent changes to a room assignment, or other housing needs
- Communication with on-campus supervisors for student employment or work-study job

Departments Include: Academic Departments, Enrollment Management, Ethnic Centers, Greek Life, New Student Orientation, Office of Equal Opportunity, Residence Life (including American Campus Communities), UNM Police Department.

Referrals: The LRAC advocates will often make referrals to both on- and off-campus partners to ensure students are receiving comprehensive support as they deal with trauma. This also gives these students to have power in how their individual situations are handled. We also work very closely with advocates at out other confidential reporting locations*.

Referrals include: Division of Equity and Inclusion, LGBTQ Resource Center* Rape Crisis Central New Mexico (RCCNM), Sexual Assault Nurse Examiners (SANE), Student Health & Counseling (SHAC)*, Women's Resource Center*

9. What methods have been used in evaluating your unit's impact on the student population (e.g. surveys, focus groups, interviews), and how effective have those methods been?

To date, our main sources of assessment have been largely anecdotal and provide little substantive information about the effectiveness of support services. However, we do have a fairly robust assessment of our Grey Area Training Program. While the original assessment process existed outside our office and was primarily opinion-based, our training team has moved to a knowledge-based pre and post-test evaluation system. This year our office additionally cooperated with the UNM Office of Assessment & Program Review to strengthen our evaluation tool. Our current evaluation indicates student growth in each of The Grey Area's learning objectives for all student populations.

10. If your unit received specific recommendations from last year's SFRB, what are your unit's current plans to address these recommendations?

N/A

11. Provide any other information or a narrative that will assist the SFRB in making its decision to fund your unit.

The LRAC plays an integral part in the University's compliance with Title IX and the Department of Justice. And, although compliance has great importance on our campus, the goal of our education and marketing is to create a shift in our campus culture. We want UNM to be a place where all students feel safe, welcome and can exist in an environment where they can learn, grow and develop without being hindered by worries

for their safety. If our request is funded, it will give us the opportunity to create meaningful education and marketing that will have a direct impact on our entire university community.

SFRB Funding Request Form

STUDENT FEE REVIEW BOARD
FISCAL YEAR 2020-2021

DEPARTMENT LoboRESPECT Advocacy Center
VICE PRESIDENT Eliseo Torres

INDEX # 670906

DESCRIPTION	A		B		C		D		E		F
	ORGANIZATION OPERATING BUDGET 2018 - 2019	TOTAL BUDGET 2019 - 2020	SFRB BUDGET 2019 - 2020	TOTAL BUDGET 2020 - 2021	SFRB BUDGET REQUESTED 2020 - 2021	SFRB FUNDING INCREASE/DECREASE REQUEST 2020 - 2021					
1 Faculty salaries											
2 Staff salaries	96,143.00	99,022		99,022							
3 SUBTOTAL NON-STUDENT SALARIES (Line 1+2)	\$ 96,143.00	\$ 99,022.00	\$ -	\$ 99,022.00	\$ -	\$ -					
4 Student (student employment & workstudy)	-	-									
5 GA, TA, RA - Pay and Benefits	-	-			24,000						
6 Fringe Benefits on Staff & Faculty salaries											
7 TOTAL COMPENSATION (Lines 3 - 6)	\$ 96,143.00	\$ 99,022.00	\$ -	\$ 99,022.00	\$ 24,000.00	\$ 24,000.00					
GENERAL EXPENSES											
8 Office Supplies	500.00	500		500							
9 Computer Supplies	500.00	100		100							
10 Computer Software	200.00	-		-							
11 Computers & Servers	5,000.00	-		-							
12 Dues & Memberships	-	300		300							
14 Out of State Travel		3,900		3,900							
15 Instate Travel	279.00	-		-							
16 Conference Fees, Training	-	2,500		2,500							
17 Promotional	5,500.00	1,400		1,400	1,000						
18 Copying	505.00	505		505							
19 Other Operating Costs	550.00	100		100	1,000						
20 Banner Tax	10.00	525		525							
21 Foundation Surcharge	200.00	525		525							
22											
23											
24											
25											
26											
27											
28											
29											
30											
32 TOTAL GENERAL EXPENSES (Line 8 - 30)	\$ 13,244.00	\$ 10,355.00	\$ -	\$ 10,355.00	\$ 2,000.00	\$ 2,000.00					
34 GRAND TOTAL EXPENSES (Line 7+32)	\$ 109,387.00	\$ 109,377.00	\$ -	\$ 109,377.00	\$ 26,000.00	\$ 26,000.00					

Form C

External Funding Sources

This form is used **ONLY** if you have EXTERNAL FUNDING SOURCES

DEPARTMENT LoboRESPECT Advocacy Center
 VICE PRESIDENT Eliseo Torres
 INDEX(es) # 670906

STUDENT FEE REVIEW BOARD
 FISCAL YEAR 2020-2021

	FUNDING SOURCE	2019-2020 BUDGET	2020-2021 FORECASTED BUDGET	Funding Increase Request for 2020-2021
1	Student Fee Review Board (SFRB)	-	26,000	-
2	UNM Instruction & General	109,780	109,780	-
3	Private Donations	-		
4	Fundraising/Foundation/Development	-		
5	State Funding	-		
6	Federal Funding	-		
7	Grants (including federal and private)	-		
8	Self-Generated Revenue	-		
9				-
10	If Other(s), please list below:			-
11	Pepsi- Student Affairs Grant	1,500		-
12	Safety Week (Office of the President)	2,000		-
13	ASUNM SSE	2,000		-
14	Pepsi- Student Affairs Grant	1,000		-
15				-
16				-
17				-
18				-
19				-
20				
21				
22				
23				
24				
25				-
26				-
27				-
28				
29				-
30				-
TOTAL OPERATING INCOME/REVENUE		\$ 116,280.00	\$ 135,780.00	\$ -

*The narrative response to question #5 must reflect this information