

**Student Fee Review Board
Funding Application for Fiscal Year
2020-2021**

American Indian Student Services

Name of Unit

Pamela Agoyo

Director & Special Assistant to the President

Dean/Director

Title

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\$ 102,000.00

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Total Amount Requested

Alternate Email Address

One-Time Funding Recurring Requesting Increase

CERTIFICATION

I certify that the statements herein are true and complete to the best of my knowledge and accept the obligation to comply with the terms and conditions of the Student Fee Review Board. I understand that the SFRB is a **recommendation** body and that its funding allocations are subject to revision by the Budget Leadership Team before final approval.

Pamela Agoyo

Submitted By (Print Name)



9/6/2019

Department Head Signature

Date

Please submit an electronic version of this application via email to SFRB@unm.edu and 13 hard copies of this application to the GPSA Office, Student Union Building suite 1021.

DEADLINE September 6, 2019, 5:00 PM.

***Late applications will not be accepted**

Student Fee Review Board 2020-21
Executive Summary
American Indian Student Services (AISS)

“Providing opportunities that enhance the ability of American Indian students to be successful.” Serving as the primary student support service program for prospective and currently enrolled Native students at The University of New Mexico-Main Campus; American Indian Student Services – since its establishment during the 1980-1981 academic year – has specialized in the creation and implementation of numerous programmatic initiatives providing academic, cultural, and social support to ensure the success of UNM’s Native students. Leading targeted American Indian recruitment and retention efforts, developing advanced student leadership opportunities, and strengthening partnership with New Mexico tribal constituencies are integral components of the department’s work that provide for expanded positive impact on student success.

Additionally, AISS provides a suite of general operating functions including, but not limited to:

- Academic Advisement
- Scholarship Advisement & Assistance
- Mentorship
- Leadership Development
- Volunteerism
- Cultural Programming
- Computer & Printing Pod
- Community & Service Learning Opportunities
- Financial Aid Counseling & Training
- Advocacy
- Tutoring
- Crisis Intervention & Support

Funding: SFRB resources currently support 100% of the professional development and leadership skill-building opportunities of the entire AISS Program Success Leader team and American Indian Summer Bridge Program Residential Advisors & Academic Tutors, and .30 FTE of the one of the department’s Student Success Specialist, Sr. positions. The remainder of SFRB allocations provide: 1) A direct investment in the advancement of the Sidekicks and AISS Ambassador Programs: premier student development and retention initiatives that supports a holistic framework for advancing student success and leadership; 2) Operational supplies and materials necessary for successful implementation of programmatic initiatives; and 3) Financial resources to supplement student costs for attendance at education conferences (registration fees, travel, hotel, and supplies/materials), international exchange experiences, or emergency and special circumstances not covered in financial aid/scholarship budgets or cost(s) of attendance. Per FY20 commitments, AISS utilized \$48.37 in carryforward resources for the General Office Supply line item for implementation costs specific to targeted outreach initiatives, campus visitation events, and academic & cultural programming. As has been the case for the past decade; AISS seeks additional/alternative financial resources to support its mission and work.

2020-2021 SFRB Request: American Student Services is requesting a \$20,317 increase in SFRB allocation for FY20. The allocation allows AISS to continue programming initiatives that play a major role in the recruitment & retention of UNM American Indian students. This increase will also be utilized to permanently establish the Special Circumstances/Emergency Scholarship fund intended to 1) advance student success and graduation rates, and 2) diminish student debt by providing financial aid assistance that minimize student loan needs and defray consistently increasing costs of attendance. Please note that American Indian Student Services has not received an SFRB allocation increase since FY14 and, in fact, has experienced a decrease of over \$16,500 in SFRB resources since FY15.

Student Fee Review Board 2020-21
Funding Request Application Questions
American Indian Student Services (AISS)

1. Describe the history and mission of your unit, and how its services support the mission of the University. Please address each of the following bullet points in your answer.

Since its establishment approximately 39 years ago; the creation and implementation of numerous support services and programmatic initiatives providing academic and cultural support that ensure success for UNM Native students is constantly evolving. American Indian Student Services (AISS) supports the empowerment of tribal citizens and strives to enhance the quality of life in Indigenous communities by producing quality academic and student support services, meaningful cultural programming, and distinctive constituent relationships.

AISS' commitment to further the UNM2020 Strategic Plan that connects, aligns, and activates the University's mission, vision, values, and strategies is deliberate and intentional. AISS places particular priority in the perspective of students, namely contributing to the effort to Prepare Lobos for Lifelong Success. The Sidekicks Program, AISS Ambassador Program, Program Success Leader Program, High School Junior & Senior Visitation Recruitment/Outreach programming, American Indian Heritage Month events, and Nizhoni Week activities sustain and demonstrate the department's commitment to bolstering the graduation rate above 25% and contribute to improving 3rd semester retention. Most every programming effort is connected to areas where the University has seen achievement, including the retention and graduation of UNM's American Indian students. In addition to, and like the University's strategic achievement, the American Indian Summer Bridge (AISB) Program is the primary example of the department's focus on better preparing American Indian first-year students and impacting retention.

a. What services does your unit specialize in that are not offered in a similar form elsewhere within the University?

AISS efforts are distinct in the following ways:

- Educating the University about the changing needs of Native students and their roles as members of the University community and members of distinct tribal communities. Currently, AISS provides support and service to UNM students representing over 125 tribal affiliations.
- Creating an environment that seeks to meet the needs of Native students in a culturally sensitive and relevant manner.
- Implementing numerous individual and group activities as opportunities for social interaction with special emphasis on cultural issues and history relative to Indigenous groups and communities.
- Providing guidance, advisement, and assistance for the acquisition of tribal, institutional, and/or private forms of financial assistance and scholarships that are uniquely available to American Indian students and completion of Tribal Financial Needs Analysis processes. AISS created the FAFSA-FOR-U initiative to further support students' quest to access additional cost of attendance financial resources.
- Official contact for the New Mexico Tribal Higher Education Commission Directors for end-of-semester academic success and enrollment reporting.

- Coordination of meaningful consultation with 24 Sovereign Nations: the 20 Pueblos of New Mexico, the Navajo Nation, the Jicarilla Apache Nation, the Mescalero Apache Tribe, and the Fort Sill Apache Tribe, as well as their respective Tribal Higher Education Programs.
- Management oversight of the awarding of the UNM-MOU Undergraduate Tuition Scholarship and Graduate Student Stipend initially created in 1994 by the establishment of a Memorandum of Understanding between New Mexico Tribes and The University of New Mexico.
- Serving as a liaison for Native students attending local high schools and schools located on or near tribal reservations; tribal governments; and tribal higher education programs and/or organizations that directly impact the recruitment and retention of American Indian students at The University of New Mexico.
- Oversight and implementation responsibility for the American Indian Summer Bridge Program.
- Selection and awarding of UNM General Scholarships funded by thirty (30) endowments earmarked and established to support Native students.

b. How does your unit serve the University's commitment to diversity?

New Mexico is home to twenty-four tribal nations (20 Pueblos, the Navajo Nation, the Jicarilla Apache Nation, the Mescalero Apache Tribe, and the Fort Sill Apache Tribe), with American Indians comprising approximately 10.9% of the state's total population. While the UNM-Main Campus American Indian enrollment (approximately 8.8% of the entire student body) has not yet reached parity with the state's demographic, it enjoys the largest American Indian student enrollment in comparison to other State Flagship Carnegie designated Highest Research Universities.

The establishment of American Indian Student Services resulted from a University climate that, at that time, appeared to have both a lack of genuine understanding and commitment to advancing the educational experiences of Native students. Through its numerous academic, student support service, financial, social, cultural, recruitment, and outreach programming; American Indian Student Services contributes significantly to UNM's diversity and Inclusive Excellence by actively participating - and engaging others - in bringing diverse worldviews together and providing access to numerous avenues of learning and interaction. American Indian students at UNM represent significant range with respect to tribal affiliation, abilities, perspectives, and aspirations.

2. Briefly describe each program/project in your unit that is funded specifically by student fees. What are the outcomes, so far, of each program/project? What, if any changes do you plan to make to these programs/projects?

- Professional Salary and Fringe Benefits: approximately \$20,290 is earmarked for the Student Success Specialist, Sr. position and represents 20% of the total FY21 request. No change is anticipated unless state mandates regarding salary increases and/or UNM Collective Bargaining processes dictate an increase change. (Note: SFRB funds support .30 FTE respective to this position - the AISS I&G resources finance the remaining .70 FTE)
- Student and Temporary Staff Salary: approximately \$44,251 will support employment costs for the entire AISS Program Success Leader staff (5 total) and the American Indian Summer

Bridge Program student staff, consisting of three (3) Residential Advisors and two (2) Math & English Academic Tutors for the American Indian Summer Bridge Program and reflects approximately 43% of the total FY21 budget.

- Student Events & Programming/Outreach/Professional Development Costs: a total of \$15,500 is earmarked for line items 45Z0 (General Student Costs), 31B0 (Food F&A Unallowable Gen), and 63B0 (Rental Fee Gen) – this reflects expenses specific to implementing Sidekicks Program, AISS Ambassador Program, American Indian Senior Day, American Indian Junior Day, and American Indian Convocation programming costs; student attendance at education conferences (registration fees, travel, hotel, supplies/materials), and international exchange/study abroad experiences – this represents approximately 15% of the total FY21 request.
- Special Circumstances/Emergency Scholarships: \$12,000 is earmarked for line item 4060 (Scholarship/Fellowships) for expenses not covered in financial aid/scholarship budgets or cost(s) of attendance, but necessary to maintain enrollment & progression to degree completion. This proposed initiative represents approximately 12% of the total FY21 request and is a continuing - but never funded – request for the past three (3) SFRB Application cycles.
- General Office Supplies/General Promotional/Operation Costs: it is anticipated that \$5354 (approx. 5% of the total FY21 request) will sufficiently cover supplies and materials to support all recruitment, outreach and campus visit initiatives, Sidekicks & AISS Ambassador Programs, cultural programming; and partial support of student organization activities and events.
- Computer Software/Supplies: budget line-item 3189 was initially incorporated into the AISS-SFRB budget during the 2010-11 cycle, per specific recommendation that a minimum of \$3000 be incorporated as a recurring portion of the overall SFRB budget. Upgraded/replacement laptop computers are scheduled for purchase in the current fiscal year. This recurring line item represents 3% of the total FY21 request.
- Non-Student Operating Costs: these costs, inclusive of line items 6301 (Equipment Moving Services), 8060 (Other Operating Cost), and 80K2 (Foundation Surcharge), are anticipated at \$1505 and represent approximately 1% of the total amount requested for FY21.

3. Does your unit have an SFRB balance forward? If so, please justify this balance forward and describe how you will utilize it.

The FY19 SFRB balance forward of \$11,700 will be utilized for line item 4060 (Scholarships Fellowships Gen). The balance forward results from two (2) unanticipated shifts related to department personnel including: 1) the departure of Student Success Specialist, Sr. Jeannette Stahn on 4/26/19 and 2) the return of salary funds in June 2019 for Program Success Leader staff that had been incorrectly categorized/coded by the UNM Student Employment Office as regular student employees when in fact, they should have been coded as work-study students for the Spring 2019 term.

4. Describe any increase in SFRB funding you are requesting, and provide justification detailing how raising student fees will improve your unit's impact on the student population. If requesting increases for multiple programs/projects, which program/project is your top priority? If requesting an increase, please state any reserves

in your unit's budget and provide justification for not using said reserves for the requested increase.

American Indian Student Services is seeking an SFRB allocation increase of approximately 19% for FY21. The increase would allow AISS the opportunity to: 1) better support students seeking special circumstances/emergency resources and 2) enhance student support programming for the Sidekicks and AISS Ambassador and statewide American Indian recruitment and outreach efforts.

The funding structure scenarios as proposed in previous SFRB processes will be implemented as follows:

- Undergraduate students would be eligible to apply for a maximum \$500 per semester award and Graduate student awards would be set at a \$750 per semester maximum. This scenario has the capacity to support up to 54 undergraduate students or 36 graduate-level students. Funds would be available first-come, first-serve basis.

Although AISS was not granted an SFRB increase for FY20 to implement the permanent special circumstances/emergence scholarship fund, and instead received a **decreased allocation of \$8078**; carryforward from FY19 will be utilized to fund Special Circumstances/Emergency scholarship requests for the 2019-2020 academic year (Fall – Spring – Summer)

5. What are your unit's current non-SFRB sources of funding (e.g. Instructional & General, state or federal grants, self-generated revenue), and if applicable, what additional funding sources are you seeking this fiscal year?

- Instruction & General Funds: \$191,507
- RPSP Legislative Appropriation: \$465,400

a. What increases or decreases from non-SFRB funding sources do you anticipate compared to your budget last year?

While official mandates have not yet been received, preliminary campus budget discussions specific to decreased enrollment anticipate reductions for Instruction & General Funds for FY20.

b. Please complete Budget Form C for non-SFRB income.

Completed and attached.

6. Describe student participation in your unit, and any plans to improve it, addressing each of the following bullet points.

AISS defines student participation by virtue of the number of students that are officially registered (i.e. have a completed Student Data Form on file) with the department. For the 2018-2019 academic year, nearly 600 students were officially registered with the average number of distinct individual student visits to AISS per month being approximately 796. Service type(s) and total number of student visits recorded by the AdvisorTrac system and an in-house tracking system, include:

- | <u>Service Type/Use</u> | <u>Total Number of Visits</u> |
|----------------------------------------------|-------------------------------|
| • Advisement (academic/fin aid/scholarships) | 608 |

• Student Support Services	2442
• Tutoring/Studying	1178
• Computer Use	3015
• Fax/Copier/Phone Use	167
• Socializing & Networking	551
• TOTAL	7,961

General programming is an opportunity to expose students to events, faculty, peers, and the overall campus environment in an effort to inspire commitment to becoming actively involved at AISS. Collecting accurate participant numbers is fairly challenging since registration or sign-in processes are generally voluntary. Highlights of 2018-2019 academic year with voluntary sign-in included:

- 300+ attendees at the Fall 2018 AISS Welcome Back Social.
- 300+ attendees participated in the 2018 American Indian Senior Day Program.
- 200+ attendees participated in the 2019 American Indian Junior Day Program.
- 200+ attendees at the 2018 American Indian Day at Lobo Basketball + Nike N7 programming.
- 150+ students attended 2018-2019 AISS Holiday Socials collectively.
- Campus visits were conducted during the 2018-2019 academic year at 57 middle and high schools throughout New Mexico and Arizona. Those visits resulted in 838 direct prospective student contacts, as reflected by completed American Indian Student Services Interest Cards.

a. How are students involved in the governance/decision-making of your unit?

Electronic surveys via Opinio allow a platform for students to provide perspectives regarding AISS programming effectiveness and impact. Continued efforts for the 2019-2020 academic year include: 1) promoting AISS services more broadly across campus and increased use of social media, and 2) early connection with American Indian freshman students. Additional efforts include: 1) advanced and increased utilization of marketing and outreach to students via AISS social media platforms (Facebook, Twitter, Instagram, Snapchat, & AISS Website) with specialized pages & communities developed for the American Indian Summer Bridge Program, the Sidekicks Program, AISS Ambassador Program, the Miss Indian UNM Program, and FAF\$A-FOR-U programming.

Additionally, students have decision-making input and involvement opportunities by responding to announcements, ideas, and/or requests made by AISS and distributed via the AISS list-serve, AISS social media platforms, or through announcements posted on-site at American Indian Student Services. Students also participate in hiring selection committees for both professional and student staff positions, as appropriate. As a result of strong commitment to UNM Native student organizations, AISS also requests and receives student input when proposing new programming; as well as sponsoring efforts developed by each respective organization. Finally, the department's Program Success Leaders are involved in daily operations of the department and have significant decision-making input.

b. How many students do you employ (including graduate assistants, interns, etc.)?

In FY19, AISS employed five (5) individuals in Program Success Leader positions and five (5) American Indian Summer Bridge Program student staff comprised of three (3) Residential Advisors and two (2) English & Math Academic Coaches/Tutors – continuing

this student employment structure for FY20 & FY21 remains unwavering. Program Success Leaders perform a wide range of customer service functions as part of front desk operations and serve as first point of contact for visitors and/or callers to the department. Responsibilities include varied levels of peer advisement; planning & coordination of social and cultural events under the supervision of professional staff; serving as presenters and campus tour guides for individual prospective students, visiting families, and large school groups; and video and media projects specific to recruitment and retention efforts.

Advanced Program Success Leader duties and responsibilities include planning, implementing, scheduling and evaluating programming events (i.e. orientation, training, workshops, student support services, professional development, and social events); managing program activity, databases, and listserv; completing comprehensive scholarship searches for inclusion on the AISS website portal informing students of private, institutional, and tribal funding resources; maintaining daily social media updates; a variety of customer service functions when assigned to front desk duties; and serving as department representatives at various off-campus recruitment and outreach events in tribal communities and schools.

7. Describe specific improvements your unit has made in the last fiscal year to the visibility/accessibility of its services, and any plans to further improve visibility/accessibility.

Student traffic flow at American Indian Student Services continues to increase each year as a result of ongoing improvement/modification to programming and service; the expansion of the mentoring and tutoring component; in-house concept and design of department public relations materials; extended hours and access to the Computer Lab(s); and consistent security and systems maintenance of the student computers as the primary factors. The professional and student staffs make significant contributions to the daily operations of the center by implementing proactive customer service strategies and improved student and visitor hospitality. Expanding contact and connection to include all Native students attending The University of New Mexico remains a priority.

Student User Data Tracking

At the conclusion of Spring 2019, AISS ceased utilization of the AdvisorTrac system, which previously provided marked opportunities for internal assessment/evaluation of the effectiveness and accuracy of the department's categorization codes and consistency of student check-in processes. In collaboration with UNM Information Technologies Applications team, a new system was designed and implemented at the start of August 2019. This collaborative effort marks the first-of-its-kind software system, designed to support AISS data-tracking & maintenance structures. AISS is the first Student Support Service department to begin using the LoboCheckIn system. With the continued implementation of the LoboAchieve 2.0 system, AISS continues to make significant investment to establish parameters specific to department services, student tribal affiliation, and attribute codes; in an effort to support effective Academic Advisement standards congruent with University-wide efforts.

Communication/Access

Applications and all associated information and updates specific to the American Indian Summer Bridge Program (AISB), the Sidekicks Program, the AISS Ambassador Program, the Miss Indian UNM Program, source listings of Institutional, Tribal, and Private Scholarships, AISS FAFSA-

FOR-U Program, American Indian Junior Day, American Indian Senior Day and the American Indian Convocation program are made available on-line to offer students continuous year-round access. The AISS listserv, department website, and social media platforms (Facebook, Twitter, Instagram, Snapchat) are primary electronic and on-line communication methods utilized by AISS, students/visitors, and tribal constituents. These communication methods also serve as primary avenues for sharing information broadly throughout campus and local communities regarding student-organized American Indian Heritage Month and Nizhoni Week events & activities. Consistent use has positively impacted student, staff, and faculty attendance at social gatherings & academic programs; seminars scheduled throughout the academic year; and a medium for Native student organizations to exchange relevant information. Hyperlinks from the AISS website to NM Tribal Higher Education Programs connect students to their respective tribal communities. Maintenance of all web-based mechanisms require daily updates and modification to ensure information is current and up-to-date. The AISS Program Analyst spearheads on-going and additional professional development training modules specific to web-based operations.

Service & Professional Development

Customer service and cultural competency remains a priority at AISS. Extensive training in Banner, LoboWeb, LoboCheckIn, and LoboAchieve systems allows staff to assist students immediately in addressing questions and/or needs regarding academic advisement and student financial aid and scholarships. Continued and refresher customer training sessions for all AISS staff are an on-going collaborative effort with Employee and Organizational Development, Office of Advising Strategies, Exploratory and Pre-Professional Advising Center, College of Arts & Sciences, the Dean of Students Office, CAPS, Financial Aid Office, Bursar's Office, and Enrollment Management Office of Admissions & Recruitment Services. Expanded professional development opportunities exist thru memberships with professional organizations including, but not limited to: National Association of Student Personnel Administrators (NASPA), College Board's Native American Student Advocacy Institute (NASAI), College Board Forum, and the National Indian Education Association (NIEA).

Scholarships/Funding Opportunities

American Indian Student Services has primary oversight for rating and awarding all UNM General Scholarships designated for American Indian students. Specialized FAFSA-FOR-U Workshops to support expanding financial aid resource opportunities were conducted weekly from October 2018 to January 2019 and available to all UNM students. Follow-up instructions were made available on-line throughout the remainder of the academic year. This initiative was further extended to outreach with tribal communities, local high schools, tribal colleges, and prospective 2019 American Indian Summer Bridge Program participants. The department is positioned to continue this effort for the 2019-2020 academic year and throughout the 2020 AISB Program recruitment process. *** (Note: this is an additional representation of programming implemented as part of the visibility and outreach agreements and reporting processes specific to the established goals and accountability measures outlined in the UNM-Tribal Memorandums of Understanding.

Access

Extended operating hours (8am to 8pm) with additional/occasional weekend hours available upon student request is critical. Given overwhelming student request, extended hours are offered every day during Closed and Finals Week to accommodate students preparing for final exams.

Outside of Closed and Finals Week, AISS has extended operating hours three days per week during the course of a given semester. Students continue to express both the need and appreciation for additional access to the AISS Computer Lab and study areas during evening hours.

Events

Community-building within the University outside of academics remains a priority for AISS throughout the year. AISS social, cultural, and leadership initiatives include, but are not limited to: Fall Welcome Back Social; Holiday Socials; the Sidekicks Program team-building and community-outreach events; AISS Ambassador diversity & professional development training; American Indian Senior Day; American Indian Junior Day; American Indian Heritage Month activities; Miss Indian UNM Pageant; Nizhoni Week events; and the American Indian Convocation. 2018-2019 marked the second full year of the AISS Ambassador Program. Five (5) students completed the program; participating in various cultural, social justice, and leadership training sessions and programming. With increasing expansion and student participation; consistent funding levels are necessary to both continue and enhance these efforts, as well as develop new initiatives.

8. How does your unit collaborate with other campus units and/or off-campus entities?

Intentional partnership and collaboration with other UNM programs and departments, particularly within the Division of Student Affairs, is key to the unit's success. Several established working committees and projects support the collaborative relationships. Because students can often be connected to several departments that comprise their respective support networks, AISS takes an active role in engaging other departments and programs on a regular basis. AISS is often present at support programming coordinated by other departments and vice versa. When establishing planning committees that develop and organize recruitment and outreach programs for the department; AISS extends invitations to other departments requesting representatives that are able to commit to enhancing such programs. Conversely, AISS representatives sit on a number of standing committees and planning groups campus-wide.

Office of the President: The AISS Director's role as Special Assistant to the President for American Indian Affairs is a liaison role between the University Administration and Tribal Leaders and has been important in securing more favorable attitudes and perspectives from tribal constituents. In particular, the UNM-Tribal Memorandums of Understanding (MOU) have been beneficial to demonstrating ongoing and genuine commitment to American Indian students. American Indian Student Services is charged with coordinating programming, campus visits, tribal community outreach engagements and reporting processes specific to the established goals and accountability measures outlined in the MOU's.

Enrollment Management: Partnership with Admissions, Recruitment, and Financial Aid continue to be strong and produce positive results. Many AISS student programming involve engaging and supporting students in all three areas and are most notable in the American Indian Summer Bridge Program, the Sidekicks Program, National American Indian Scholars, American Indian Senior Day, American Indian Junior Day, and AISS FAFSA-FOR-U programming. Specifically, collaborative targeted recruitment efforts and cross-training that supports AISS's ability to complete the Financial Needs Analysis process for tribal students and the selection and awarding of General Scholarships is of significant value as AISS completes these processes independently of Enrollment Management.

Academic Affairs: Faculty and/or courses representing the College of Arts & Sciences (Math & English Departments) and University College are reflected in the American Indian Summer Bridge (AISB) Program. While AISS finances all associated faculty salaries and course fees, the success of the AISB Program would not be possible without the participation of each of these academic units. With approximately 36% of 2018-2019 Sidekicks Program participants being AISB alumni, faculty also play an important role in many of the mentorship programming events throughout the academic year.

Student Affairs: AISS collaborates with most every unit within Student Affairs in all of its student support programming. Strongest partnerships exist with African American Student Services, El Centro de la Raza, Women's Resource Center, Dean of Students Office, Career Services, College Enrichment & Outreach Programs, New Student Orientation, Transfer & Non-Traditional Orientation, Recreational Services, Student Activities, Residence Life & Student Housing, and Student Health and Counseling.

UNM Athletics: The implementation of American Indian events for Lobo Football and Basketball provide programming to engage and highlight Tribal Leaders. AISS coordinates and promotes the effort on behalf of the Office of the President and utilizes the support of UNM American Indian chartered student organizations, American Indian Summer Bridge Program participants, and Sidekicks Program participants to host the events. UNM Athletics provides event tickets.

9. What methods have been used in evaluating your unit's impact on the student population (e.g. surveys, focus groups, interviews), and how effective have those methods been? Please provide any data collected if it pertains to the application.

The utilization of online assessment tool Opinio, enabled the evaluation of academic and social outcomes of specialized programming have assisted in making the assessment process more effective and non-intrusive. Additionally, focus groups held at varying intervals throughout - and at the conclusion of - each program often results in programming altering, enhancement, and expansion. The most recent addition to the department's evaluation process includes a short survey that is administered during every special programming effort, as well as at the conclusion of individual appointments with AISS staff: this can include interaction with students, parents, tribal leaders, or community constituents. Individuals completing evaluations have the option of completing the paper/hard copy format or electronic version. Feedback from the NM Tribal Higher Education Consortium during formal meetings continues to impact the department's evaluation of existing services and the avenues by which AISS connects students to their respective tribal higher education department. Thus far, the methods currently utilized have proven to be fairly effective and will continue to be modified, expanded or enhanced as appropriate.

10. If your unit received specific recommendations from the last year's SFRB, what are your unit's current plans to address these recommendations?

FY19 SFRB Recommendation: American Indian Student Services did not receive formal recommendations for FY20 from last year's Student Fee Review Board; however, recommendations from SFRB process previous to last year were consistent in encouraging the department to continue to propose establishing a Special Circumstances/Emergency Scholarship process until success regarding the initiative is achieved.

11. Provide any other information or a narrative that will assist the SFRB in making its decision to fund your unit.

American Indian Student Services has prioritized relatively limited and consistently diminishing resources to reflect its commitment to UNM's mission – and associated priority strands and values – and is a testament to both the ability to engage the University in advancing its commitment to providing the best educational experiences and opportunities for American Indian students; and to serving as an invaluable resources to students, families, New Mexico tribal leadership and tribal communities. It should be noted that in spite of the ongoing loss of SFRB funding which reflects a 17% decrease since FY15 that translates to more than \$16,500 over the course of that time period; the department has lead the institution's recruitment of American Indian students and has spearheaded retention efforts that have resulted in the current – **and record** – retention rate of 72.53%. The additional responsibility of coordinating and implementing accountability measures outlined in the current UNM-Tribal Memorandums of Understanding has been placed in American Indian Student Services – we take the responsibility seriously and consistently demonstrate the ability to achieve and secure success.

American Indian Student Services remains committed to: 1) providing excellent student support services, 2) leading and implementing targeted American Indian recruitment for the university, and 3) developing advanced programming support and leadership opportunities for American Indian students. The department is well aware of the current UNM student enrollment climate and how those factors ultimately (negatively) impact the SFRB pool of available resources for FY21, and struggled with submitting a funding proposal request for an increase. However, it was also important to remain conscious of Student Fee Review Board recommendations for the past three (3) funding cycles to continue to request resources to establish a permanent AISS Special Circumstances/Emergency Scholarship process and fund.

The consequences of a decrease in funding are far-reaching and would be devastating to the advancement of access to a higher education experience and retention of American Indian students at the University of New Mexico. Additionally, it would negate the continued evolution, development, and enhancement of student support services for UNM's native student community. Continued funding decreases are already viewed by the tribal community as an affront to the consistent success and ongoing enhancement of AISS programing as well as American Indian student success rates and will likely negatively affect the institution's relationship with tribal leadership. An even starker reality is that resistance to reversing consistent funding decreases will inevitably reverse strides in recruitment and outreach efforts ultimately resulting in diminishing annual increases in enrollment.

American Indian Student Services' commitment to strengthening relationships with tribes, advanced partnership and collaboration with New Mexico colleges, universities and tribal colleges; and increased direct engagement with UNM Native students and the campus community will continue to be the prime focus and priority for FY21. **Thank you for your continued support!**

Form A

SFRB Funding Request Form

STUDENT FEE REVIEW BOARD
FISCAL YEAR 2020-2021

DEPARTMENT American Indian Student Services
VICE PRESIDENT Dr. Eliseo Torres
INDEX # 442001 (SFRB), 442000 (I&G), 569015 (RPSP)

	A	B	C	D	E	F
DESCRIPTION	ORGANIZATION OPERATING BUDGET 2018 -2019	TOTAL BUDGET 2019 - 2020	SFRB BUDGET 2019 - 2020	TOTAL BUDGET 2020 - 2021	SFRB BUDGET REQUESTED 2020- 2021	SFRB FUNDING INCREASE/DECREASE REQUEST 2020 - 2021
1 Faculty salaries	12120	13450	0	13450		-
2 Staff salaries	382026	395890	14217	395890	14217	
3 SUBTOTAL NON-STUDENT SALARIES (Line 1+2)	\$ 394,146.00	\$ 409,340.00	\$ 14,217.00	\$ 409,340.00	\$ 14,217.00	\$ -
4 Student (student employment & workstudy)	57151	63501	41251	66501	44251	
5 GA, TA, RA - Pay and Benefits						
6 Fringe Benefits on Staff & Faculty salaries	72797	81975	6073	81975	6073	
7 TOTAL COMPENSATION (Lines 3 - 6)	\$ 524,094.00	\$ 554,816.00	\$ 61,541.00	\$ 557,816.00	\$ 64,541.00	\$ 3,000.00
GENERAL EXPENSES						
8 3100 - Office Supplies Gen	4048	7314	1314	7654	1654	
9 3189 - Computers & Servers <\$5,001	3700	3800	3100	3800	3100	
10 31B0 - Food F&A Unallowable Gen	9550	8000	3000	9500	4500	
11 31C0 - Dues Memberships G		2500		2500		
12 31J0 - Parking Permits Gen	3000	5000		5000		
13 31K0 - Postage Gen	1550	1450	700	1450	700	
14 3820 - Travel	14200	8500		8500		
15 4060 - Scholarships Fellowships Gen	12000			12000	12000	
16 40C0 - Food Services Gen	14481	19232		19232		
17 40E0 - Housing Gen	15715	41882		41882		
18 45Z0 - Student Costs Other Gen	2100	12040	1500	13540	3000	
19 6000 - Telecom Gen	6570	5780		5780		
20 6301 - Equipment Moving Services	500	500	500	750	750	
21 6350 - Promotional Exp F&A Unallow		7976	970	8506	1500	
22 6370 - Printing/Copying/Binding Gen	983	3600	1000	3600	1000	
23 6380 - Cable Television	1200	1400		1400		
24 63A0 - Conference Fees Gen	1750					
25 63B0 - Rental Fee Gen	1080	13124	7000	14124	8000	
26 63C0 - Copying Gen	-1050	3100	500	3100	500	
27 69Z0 - Other Professional Services Gen	4825	4720		4720		
28 70A0 - Auto Repair Maintenance	1500	955		955		
29 70F0 - Equipment Rental Gen	2700	3500		3500		
30 8060 - Other Operating Cost	-33557	-6309	151	250	250	
31 8065 - Administrative Overhead	16635	23270		23270		0
32 80K0 - Banner Tax	1000	1578		1578		
33 80K2 - Foundation Surcharge	3200	3671	407	3769	505	
34 TOTAL GENERAL EXPENSES (Line 8 - 33)	\$ 87,680.00	\$ 176,583.00	\$ 20,142.00	\$ 200,360.00	\$ 37,459.00	\$ 17,317.00
35 GRAND TOTAL EXPENSES (Line 8 +34)	\$ 611,774.00	\$ 731,399.00	\$ 81,683.00	\$ 758,176.00	\$ 102,000.00	\$ 20,317.00

Form C

External Funding Sources

This form is used ONLY if you have **EXTERNAL FUNDING SOURCES**

DEPARTMENT American Indian Student Services
 VICE PRESIDENT Dr. Eliseo Torres
 INDEX(es) # 442001 (SFRB), 442000 (I&G), 569015 (RPSP)

STUDENT FEE REVIEW BOARD
FISCAL YEAR 2020-2021

FUNDING SOURCE	2019-2020 BUDGET	2020-2021 FORECASTED BUDGET	Funding Increase Request for 2020-2021
1 Student Fee Review Board (SFRB)	81,683	102,000	20,317
2 UNM Instruction & General	190,776	190,776	-
3 Private Donations			-
4 Fundraising/Foundation/Development			-
5 State Funding	465,400	465,400	-
6 Federal Funding			-
7 Grants (including federal and private)			-
8 Self-Generated Revenue			-
9			-
10 If Other(s), please list below:			-
11			-
12			-
13			-
14			-
15			-
16			-
18			-
19			-
20			
21			
22			
23			
24			
25			-
26			-
27			-
28			
29			-
30			-
TOTAL OPERATING INCOME/REVENUE	\$ 737,859.00	\$ 758,176.00	\$ 20,317.00

*The narrative response to question #5 must reflect this information