



Student Fee Review Board

To: Budget Leadership Team
Chair, Provost/EVP Chaouki Abdallah
Chair, Executive Vice President David Harris

Cc: University of New Mexico President Robert G. Frank
University of New Mexico Chief of Staff Amy Wohlert

From: Student Fee Review Board
Chair, ASUNM President Kyle Biederwolf
Vice-Chair, GPSA President Glenda Lewis

Date: November 17, 2016

Re: Preliminary Recommendations of the Student Fee Review Board (SFRB)

The Student Fee Process

The SFRB received 35 applications for student activity fees this year. The applications each delineated the full budget of the organization, including all revenue streams and expenses, and specified the line items that student fees were to cover. The budget forms used were updated this year to include the actual operational expenses from FY 16, the budget for FY 17, and the request for FY 18. Additionally, the applications answered 11 questions designed to elucidate the impact of student fees for each organization.

The SFRB held 30 and 45 minute hearings for each of the organizations, providing an avenue for board members to address specific budget questions with the applicants; this constituted a fifteen-minute section for presentation and either a 15 or 30-minute section for question and answer depending on whether units exceeded the \$350,000 established threshold. Additionally, two separate two-hour student forums were held in the SUB Atrium to receive student input related to the applications for student fees received by the SFRB. After multiple days of deliberation and reconsideration the voting members of the Board agreed upon the following recommendations.

Preliminary Recommendations

The Board recommends that Student Activity Fee this year total \$16,778,047 an increase of \$9,622, or 0.06% over last year's fee amount. We understand that student success and accessibility to UNM is driven by tuition and fee costs. Each increase recommended here is justified only for the specific programs or facilities that we believe enhance the academic and intellectual environment at UNM while supporting the mission of the university. However, we believe that programs that support academic recruitment, as well as academic needs, should be funded through Instruction and General lines. The Board does not recommend any increases beyond those listed here.



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Below is the total amount recommended for recurring funding.

<u>Student Activity Fees</u>	<u>FY 18 Recommendations</u>
Student Health and Counseling	\$ 4,678,571.00
Athletics	\$ 3,880,000.00
New Mexico Union	\$ 2,358,960.00
IT Initiatives	\$ 1,900,000.00
Recreational Services	\$ 837,704.00
University Library Acquisitions	\$ 810,000.00
UNM Children's Campus	\$ 378,764.00
Center of Academic Support (CAPS)	\$ 352,965.00
Student Govt. Accounting Office	\$ 199,808.00
El Centro De La Raza	\$ 174,369.00
UNM Public Events (Popejoy)	\$ 165,000.00
LGBTQ Resource Center	\$ 136,009.00
Community Learning & Public Service	\$ 112,000.00
Women's Center	\$ 107,000.00
American Indian Student Services	\$ 95,750.00
Graduate Resource Center	\$ 90,000.00
African American Student Svc AASS	\$ 86,768.00
Music Bands	\$ 73,000.00
KUNM	\$ 62,222.00
Parking & Transportation Services	\$ 50,000.00
Global Education Office	\$ 49,116.00
College Assistant Migrant Program	\$ 35,000.00



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Career Services	\$	32,858.00
Student Activity Center	\$	31,120.00
Theatre and Dance	\$	27,118.00
College Enrichment Program	\$	25,000.00
CASAA/COSAP	\$	18,945.00
Project for NM GS of Color	\$	10,000.00
SUB Programming	\$	-
Medicine Bow - HSC Campus	\$	-
Dean of Students	\$	-
ENLACE - Division of Equity and Inclusion	\$	-
Geography & Environmental Studies	\$	-
LoboRESPECT	\$	-
Subtotal - Student Activity Fees	\$	16,778,047.00

Recommended One-Time Funding

<u>Student Activity Fees</u>	<u>FY 18 One-Time Recommendations</u>
LoboRESPECT	\$ 40,000.00
ENLACE	\$ 95,000.00
Green Fund	\$ 17,788.00
SFRB Website	\$ 2,000.00
LGBTQ Resource Center	\$ 5,000.00
University Library Acquisitions	\$ 15,000.00



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Recommended Funding for FY18 compared to FY 17

COSAP (Decrease - \$289.00)

COSAP requested a slight decrease this year, and the SFRB recommends funding them at exactly what they requested.

PNMGC (Decrease - \$40,160)

The Project for New Mexico Graduates of Color is an important part of UNM's community. However, after meeting with the organization, reading the application, and listening to representatives at the hearings, the SFRB has determined that PNMGC functions more as a student organization and should be classified as such at the University. The board recommends funding PNMGC at the level of \$10,000 to continue the work it does at UNM but to transition to other sources of funding. The board also recommends that PNMGC begin to integrate with another unit on campus.

UNM Public Events (Popejoy Hall) (Decrease - \$15,000)

Popejoy requested a decrease of \$15,000 this year, and the board recommends funding them at exactly what they requested.

Theatre and Dance (Decrease - \$4,533)

Theatre and Dance uses student fees for a number of things including student employment and student programs. The board recommends that fees be used for student salaries, promotional materials, and student ticket discounts, but not for faculty/staff discounted tickets and not for surcharges and taxes. The board recommends that the decrease come from these line items.

African American Student Services (Decrease - \$5,000)

The board recommends funding African American Student Services at exactly what they requested, minus \$5,000 from the "food" line item. The board recommends that if necessary, this be covered by reserves.

Athletics (Decrease - \$120,000)

In a year where many units are facing decreases or very small increases, the SFRB did not feel that it was prudent to increase the Athletics allocation by \$500,000 as requested. Instead, the board opted to recommend funding at the same amount that the board recommended last year, \$3,880,000. The board recommends that cuts be made in team travel, recruitment, and admin travel line items, as well as in nutrition, insurance, and athletic care. The board urges UNM Athletics to refrain from making cuts in Student Employment.

Graduate Resource Center (Same as last year)

The board recommends funding the GRC at the exactly what they requested.



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KUNM Radio (Same as last year)

The board recommends funding KUNM Radio at exactly what they requested.

Music/Bands (Same as last year)

The board recommends funding Music/Bands at exactly what they requested.

Student Activities Center (Same as last year)

The board recommends funding the SAC at exactly what they requested.

Career Services (Same as last year)

Career Services requested an increase to meet the demands of the Student Conference Award Program scholarship. The board voted to fund them at the amount they received last year, in order to stay consistent in not funding increases this year. But, the board recommends that they continue to request an increase, as the program is growing.

New Mexico Union (Same as last year)

Although the New Mexico Union requested a \$574,000 increase, the board recommended to fund the New Mexico Union at what it received last year. The board recommends using reserves to fund necessary repairs and programming.

Information Technologies (Same as last year)

IT requested an increase of \$100,000. The board recommends funding IT at what it received last year, and asks that any cuts be made at their own discretion.

Children's Campus (Same as last year)

The Children's Campus requested an increase of \$80,000. The board recommends funding Children's Campus at what they received last year, and encourages them to prioritize students on the waiting list before faculty/staff. The board also recommends that cuts be made from administrative travel and event programming in order to fund the repairs necessary for maintaining accreditation.

El Centro de la Raza (Same as last year)

El Centro de la Raza requested an increase of \$30,830 to fund work-study/student employment positions, due to a projected decrease in outside funding. The board recommends funding El Centro at what it received last year, and recommends that El Centro continue to focus on employing work-study qualified students.

Community Engagement Center (Same as last year)

The board recommends funding the Community Engagement Center at the same amount that it received last year. The board also recommends that the Community Engagement Center meet with next year's SFRB chair to better understand the new application format.



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American Indian Student Services (Same as last year)

American Indian Student Services requested a \$14,250 increase to create an emergency scholarship fund for students. The board sees this program as important to the success of students, but in this year's fiscal climate, recommends that this program be funded from the balance forwards described in the application. The board recommends requesting for this program again in the future.

Women's Resource Center (Same as last year)

The SFRB recommends funding the Women's Resource Center at exactly what they received last year.

Global Education Office (Same as last year)

The SFRB recommends funding the Global Education Office at exactly what they received last year.

College Assistant Migrant Program (Same as last year)

CAMP requested an increase of \$26,000 to increase scholarships offered to participants. This year, the board recommends funding CAMP at what it received last year. The board also recommends increasing the involvement required by participants to justify an increase in scholarships.

College Enrichment Program (Same as last year)

The SFRB recommends funding the College Enrichment Program at exactly what they received last year for the First Year Research Experience project. The SFRB recommends not funding the Peer Learning Facilitators program, and instead recommends collaborating with other units such as CAPS or applying for further grants for the program.

Parking and Transportation Services (Increase - \$50,000)

For FY 16, PATS was moved from one-time funding to recurring funding, and then for FY 17, PATS was moved back to one-time funding. This year, the SFRB recommends funding PATS at \$50,000 as a recurring request.

LGBTQ Resource Center (Increase - \$4,250)

Last year's SFRB recommended one-time funding of \$4,250 for the Leads with Pride program - dedicated to the success of first-year LGBTQ and Ally students, with the intention of it becoming a recurring request if successful. The board recommends funding the LGBTQ Resource Center at what it received last year, plus this small increase to promote successful initiatives. The board also recommends a one-time allocation, detailed below.



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Center for Academic Program Support (Increase - \$20,000)

CAPS requested a \$20,000 increase in funding this year to ensure that student salaries meet minimum wage standards. The SFRB recommends funding this small increase so that student employees make at least minimum wage.

Student Government Accounting Office (Increase - \$20,000)

SGAO provides important accounting services to any student involved in any student organization on campus. SGAO has used reserves to maintain the salary of a current employee in the office, but now those reserves have been exhausted. SGAO requested an increase of \$47,538 to fund this position fully. The board carefully evaluated the request and decided to recommend a \$20,000 increase to fund a Graduate Assistant position rather than a professional staff member.

University Libraries (Increase - \$10,000)

The SFRB recommends funding Libraries at what they requested last year, plus \$10,000 to supplement student employee salaries during periods where Zimmerman Library is open 24 hours (midterms and finals). The board also recommends that they focus on employing more work-study qualified students. The board also recommends a one-time allocation, detailed below.

Student Health and Counseling (Increase - \$100,000)

Student Health and Counseling (SHAC) offers a unique service to students that is crucial to our well-being. With the current fiscal climate, the board felt that the full \$335,212 increase could not be funded this year, but recommends an increase of \$100,000 for a part-time physician.

LoboRESPECT (not funded)

The SFRB recommended a one-time funding, detailed below.

Dean of Students Office (not funded)

While the SFRB believes financial literacy is important for students, the board recommends not funding this initiative through student fees. Instead, the board recommends revamping the financial literacy course offered through New Student Orientation

SUB Programming (not funded)

This year, in addition to its regular operational request, the Student Union Building submitted a request for \$74,000 for a programming budget. The board discussed the matter and decided to not fund this request this year. The board recommends that they instead improve the marketing of programs that occur currently, and make better use of the budget already in place.

Division of Equity and Inclusion (not funded)

The SFRB recommended a one-time funding, detailed below.



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Geography and Environmental Sciences (Not funded)

The board recognizes and acknowledges the breadth of the work done by this department, but also recognizes that GES is a fully functioning academic program. Instead of funding through student fees, the board recommends that GES seek funding elsewhere.



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Recommended One-Time Funding for FY18

LoboRESPECT (\$40,000 One-Time)

The Board recognizes the importance of the Lobo Respect Advocacy Center, but believes that this should be funded through an investment from the University, and not through student fees. Therefore, the SFRB recommends a one-time amount of \$40,000, with the expectation that the University will work to find another way to fund such an important structure on campus.

Division of Equity and Inclusion (\$95,000 One-Time)

The Division of Equity and Inclusion is a new applicant this year, as the grant that it had been receiving has expired. The board recommends funding \$95,000, which was listed as the operating costs last FY on the budget sheet, as a one-time allocation. The board encourages the Division of Equity and Inclusion to continue seeking outside funding, as we would like to see the program continue.

Green Fund (\$17,788 One-Time)

After evaluating other requests, the board recommends funding the Office of Sustainability's Green Fund at \$17,788 from the one-time funds available.

UNM Libraries (\$15,000 One-Time)

The SFRB recommends funding the UNM Libraries at \$15,000 in one-time funding, to fund more computers that students can check out. The board recommends that this amount be maximized by investing in PCs rather than Apple laptops.

LGBTQ Resource Center (\$5,000 One-Time)

The LGBTQ Resource Center requested one-time funding for a study abroad program for LGBTQ students. The board recommends funding this at \$5,000 to offset costs of the program.

SFRB Website (\$2,000 One-Time)

The SFRB website has, over the years, been passed between different student leadership. At this point, the code is so jumbled that it makes it difficult to update and organize. The board recommends allocating \$2,000 for a full revamp of the SFRB website, to make the application process easier and to increase transparency of the process.

SFRB Student Activity Fee Recommendation FY18: **\$16,778,047**
(Expected Fee **Increase: \$9,622 or 0.06% FY17**)



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Board Membership

Kyle Biederwolf	Chair, ASUNM President
Glenda Lewis	Vice-Chair, GPSA President
Delia Brennan	Undergraduate
Sarah Moore	Undergraduate
Sabrina Moore	Undergraduate
Noah Brooks	Undergraduate
Andrew Pierce	Undergraduate (Alternate)
Mark Narvaez	Graduate
Edria Mitchem	Graduate (Alternate)
Bich Hanh Nguyen	Graduate (Alternate)