



Student Fee Review Board

To: Budget Leadership Team
Chair, Provost/EVP Chaouki Abdallah
Chair, Executive Vice President David Harris

Cc: University of New Mexico President Robert G. Frank
University of New Mexico Chief of Staff Amy Wohlert

From: Student Fee Review Board
Chair, GPSA President Texanna Martin
Vice-Chair, ASUNM President Jenna Hagengruber

Date: 25 January 2016

Re: Final Recommendations of the Student Fee Review Board (SFRB)

The Student Fee Process

The SFRB received 29 applications for student activity fees this year. The applications delineated the full budget of the organization, including all revenue streams and expenses, and specified the line items that student fees were to cover. They also answered 10 questions designed to elucidate the impact of student fees for each organization. The questions were reorganized this year to ensure that the application was concise when it was addressing collaboration, funding, and diversity. In an attempt to streamline the process, the board decided it would impose a 10 page limit on all applications to ensure that each unit provided clear and concise explanations of the questions.

The SFRB held 30 and 45 minute hearings for each of the organizations. These hearings provided an avenue for board members to address specific budget questions with the applicants. This constituted a 15-minute section for presentation and either a 15 or 30-minute section for question and answer, depending on whether units exceeded the \$350,000 established threshold. This year there were two units (Information Technology and Theatre/Dance) that had a shortened presentation time due to not appearing at their designated times (which were emailed, posted, and listed on the SFRB Website).

The 2016-17 SFRB encountered several issues with the units. These issues included not attending the Mandatory information sessions, late applications, and not attending their designated hearing date/time. The board felt that the units should be held accountable but didn't want to harm the student's programs. The board would like to find a way to hold the units accountable for not following guidelines without impacting the students who benefit from the services that the units provide. Two separate one-hour student forums were also held to gather student input about the applications for student fees received by the SFRB. After multiple days of deliberation and reconsideration, the voting members of the Board unanimously agreed upon the following recommendations.

Preliminary Recommendations

We understand that student success and accessibility to UNM is driven by tuition and fee costs. With this understanding, the board has a fiscal responsibility to ensure that student services can continue as the University is faced with decreased enrollment. This was a key factor as we went through the process safeguarding recruitment initiatives, and student employment.

Last years' board recommended that the Student Activity Fee total \$17,119,859. The institution did a 5% holdback on all budgets for FY 16, and this board would request that 1.5% of that 5% be held back to cover a \$450,000 deficit. The FY16 projected year end deficit is \$450,000, and by holding the 1.5% hold-back that will result in \$489,100. By asking for this 1.5% hold, there are funds to support some of the important one-time requests that were submitted and to secure future one-time funding. The SFRB would like to emphasize the importance of one-time funding for the University, as it provides an opportunity for units to fund initiatives for students. If the 1.5% hold is not approved, the board will have to revisit the one-time funding that was recommended, as well as make additional cuts totaling in the amount of the FY16 deficit.

The requested hold will allow the SFRB to recommend support of one-time funding for the future, or FY18. There is a projected \$357,088 in the reserves to support FY17 one-time funding. Without the requested 1.5% hold there would be no one-time funds available for FY17. Without this 1.5% hold the reserve is in a deficit of (\$132,012), which the board felt should be taken care of before allocating funding for FY17. The 1.5% hold would result in the projected year end reserve of \$357,088. Recognizing the importance one-time funding will have for future boards, this year's SFRB voted to divide the future reserve in half. The current recommendation is for \$176,201 for FY17, which would leave \$180,887 for next year's board.

The Recommendations from the SFRB are as follows:

Student Health and Counseling [SHAC] (\$4,578,571)

- No recommendations

New Mexico Union [SUB] (\$2,358,960)

- Cutting from facility improvements
 - Recommend that they request again next year

University Libraries Acquisitions (\$875,000)

- **One-time (\$75,000)**
 - Funding half student printing
 - Fully funding security cameras
 - \$20,000 at their discretion [fors](#) monitors (rather than furniture/carpeting)
- **Recurring (\$800,000)**
 - Not funding security because we want to see the university support it
 - Funding hours at the '15-'16 level
 - Funding computer technical improvements at the '15-'16 level
- Recommend fully funding salaries, cuts should come from general expenses
- Recommend that academic departments look into funding increased journal costs through research grants or investment by departments

Children's Campus (\$378,764)

- Continue to seek outside funding and other methods of reaching students
- Put students at a higher priority

Information Technologies Initiatives [IT] (\$1,920,000)

- **One Time (\$20,000)**
 - Support texting implementation for academic purposes only
 - Support [the additional](#) one-time requests, but cannot fund them this year
- **Recurring (\$1,900,000)**
 - Recommend Wi-Fi improvements in study spaces before classrooms
 - Recommend open discussion with all stakeholders when implementing usage restrictions

Center of Academic Support [CAPS] (\$369,965)

- **One-time (\$37,000)**
 - Funded 5 PLFs rather than 7

- Funded 5 fellows and course releases rather than 7
- Funded half the summer institute
- **Recurring (\$332,965)**
 - Recommend that they fully service all students, by integrating with the GRC
 - Would allow grad students to go to CAPS

UNM Public Events [Popejoy] (\$180,000)

- TedxABQ to students
 - Market better to students
 - We recommend they reach out to broader student demographic

Recreational Services (\$837,704)

- Recommend that cuts be made at their discretion
- Ensure all services are maximized

Athletics (\$3,880,000)

- Recommend that they keep track of where student fees are going and make it known
- Promote transparency with student fees

Student Government Accounting Office [SGAO] (\$179,808)

- Take reduction from general operating expenses, at your discretion

Global Education Office [GEO] (\$49,116)

- Encourage use of reserves to fund new programs because we do support them

LGBTQ Resource Center (\$131,759)

- Urge them to use reserve funding to supplement necessary funding cuts

Women's Resource Center (\$107,000)

- Recommend that all steps be followed next year or stricter measures will be taken

Career Services (\$32,858)

- None

KUNM (\$62,222)

- None

Community Learning and Public Service [Community Engagement Center-CEC] (\$131,201)

- **One Time (\$19,201)**
- **Recurring (\$112,000)**
 - Recommend that the employment funds be used to fund one graduate student (at a lower FTE) and one undergraduate student
 - Outreach more to students and collaborate more with ASUNM/GPSA

American Indian Student Services [AISS] (\$95,750)

- We recommend funding be reduced in promotional funds
- Reach out to SAC to promote events

Project for New Mexico Graduate of Color [PNMGC] (\$50,160)

- Encourage name change from (Graduate) to a name that emphasizes they serve all students
- Look at structure
 - Are they best serving students under office of graduate studies? Or should they be under another resource center?

Music/Bands (\$73,000)

- Recommend the 1.5% cut come from general expenses, rather than student salaries

Theatre and Dance (\$31,651)

- Recommend that they meet all deadlines next year, or stricter measures will be taken

El Centro De La Raza (\$174,369)

- No funding increase, one time funds from previous budget rolled into recurring funds in order to continue current program goals

African American Student Services [AASS] (\$91,768)

- **One Time (\$0)**
 - Reduced one-time to \$0, but we support the program
- **Recurring (\$91,768)**
 - Encourage them to use reserves to fund it, possibly at a smaller capacity

CASAA/COSAP (\$19,234)

- Start a new student organization to outreach more

Parking and Transportation Services [PATS] (\$50,000)

- Recommend that they note that the bus stickers are supported by student fees
- Recommend that stricter measures be taken next year if application is not on time
- Due to the deficit faced by the students on the Board, it was decided to move PATS from recurring to one-time to ensure that the bus-stickers program maintained full funding; next year PATS will need to apply to be moved back into recurring status

Medicine Bow [MedBow] (\$26,646)

- **One Time (\$17,000)**
 - Funding the transport cart for one-time funds
- **Recurring (\$9,646)**
 - Funding student employment and medical supplies for recurring
 - Working with student orgs – we support them supporting student orgs
 - Materials for SAC to give out during chartering workshops
 - Free or discounted services
 - Increase visibility with better marketing
 - Look into risk management/reducing liability insurance on campus

Student Activities Center [SAC] (\$31,120)

- Continue visibility
- Will be recurring in the future

College Assistant Migrant Program [CAMP] (\$35,000)

- Work with enrollment management to encourage rural students to apply for university scholarships
- We gave them the same as last year, but moved to recommendations

College Enrichment Program [CEP] (\$25,000)

- We support the FYRE
 - Want to see the growth come from outside funding, because we cannot fund it this year

Graduate Resource Center [GRC] (\$90,000)

- Recommend funding with contingency that they integrate with CAPS
- If this cannot happen, we will revisit as a board

SFRB Student Activity Fee Recommendation **FY16: \$16,698,425**
(Expected **Fee decrease: \$421,434**, or **2.47%** FY16)



Student Fee Review Board

Board Membership

Texanna Martin	Chair, GPSA President
Jenna Hagengruber	Vice-Chair, ASUNM President
Hilary Wainwright	Graduate
Brad Sedillo	Undergraduate
Randy Ko	Undergraduate
Mario Esparza	Undergraduate
Tori Pryor	Undergraduate
Delia Brennan	Undergraduate (Alternate)
Matthew Barstow	Graduate (Alternate)
Matthew Rush	Graduate (Alternate)