



Student Fee Review Board Application Checklist

- Cover Sheet
- Executive Summary
- Application Questions
- Budget Form A
- Budget Form B (**one-time requests**)
- Budget Form C (**non-SFRB funding**)

Please submit an electronic version of this application via email to SFRB@unm.edu and 13 hard copies of this application to the ASUNM Office, Student Union Building suite 1016.

DEADLINE September 9, 2016, 5:00 PM.

***Late applications will not be accepted.**

**Student Fee Review Board
Funding Application for Fiscal Year 2017-2018**

LoboRESPECT Advocacy Center

Name of Unit

Lisa Lindquist

Dean/Director

Director/Program Manager

Title

UEAC, Room 262 – MSC06-3600

Campus Address

277-2911

Campus Phone

ldelgado@unm.edu

E-mail Address

\$ 40,000

Total Amount Requested

loborespect@unm.edu

Alternate Email Address

One-Time Funding Recurring Requesting Increase

CERTIFICATION

I certify that the statements herein are true and complete to the best of my knowledge and accept the obligation to comply with the terms and conditions of the Student Fee Review Board. I understand that the SFRB is a **recommendation** body and that its funding allocations are subject to revision by the Budget Leadership Team before final approval.

Lisa Lindquist
Submitted By (Print Name)

[Signature]
Department Head Signature

9/9/16
Date

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Executive Summary

In the wake of Title IX, the Pilgrim Report, and the DOJ investigation, the University determined that the most effective way to support students and the UNM Community was to provide confidential/anonymous reporting sites and advocates to navigate University systems in the event of sexual misconduct. The LoboRESPECT Advocacy Center (LRAC) was established in **September 2015** as a first stop for students to receive support and advocacy services in the aftermath of any form of crisis including, but not limited to, sexual assault/misconduct, hazing and hate/bias related incidents. We serve the UNM community by providing resources and education in an effort to promote student success.

Highlights of the Center since inception (September 2015):

- Advocacy, Crisis Intervention and Education
 - 750 students including 80 students for sexual misconduct have received some level of advocacy
 - 9,512 students have received in-person training on various topics.
 - Sexual Assault Prevention, Active Bystander Intervention, Healthy Relationships, Risk Reduction, and Consent
- Confidential/ Anonymous Reporting Location for Sexual Assault or Misconduct
- 24/7 Hotline - (505) 277-2911. Licensed counselor available for reporting and customized resource referrals
- Supportive Measures, such as: Absence Notifications, Leave of Absence, Short-term Loans, Tuition Appeals, Communication with Faculty and Departments (i.e. Financial Aid, Registrar, SHAC, ARC)
- Created LoboRESPECT Student Group and Peer Mentors to encourage student involvement

Direct advocacy services are the primary function of the center; however, the most important piece is prevention education. Prevention education has the most potential to shift the culture on our campus. By providing training and pushing out our Protect the Pack marketing initiative, which is designed to create a campus that is more inclusive and safe, we hope to create a lasting change in our campus culture. The only way for us to measure our success is to have an equally robust assessment plan. We are seeking funding for one GA position, including salary, benefits, training costs and program costs who will assist with our large scale marketing plan and implement an assessment plan for both our training and marketing efforts.

SFRB Funding seems to be the best fit for our request as we seek to have greater input by students in our education and marketing efforts.

The LRAC works primarily with all many campus departments to provide advocacy and navigation services. These include but are not limited to Enrollment Management, New Student Orientation, Women's Resource Center, the LGBTQ Resource Center, the ethnic centers, the Division of Equity and Inclusion, Office of Equal Opportunity and Greek Life.

We are not requesting and increase in funding.

Application Questions

1. Describe the history and mission of your unit, and how its services support the mission of the University. Please address each of the following bullet points in your answer.
 - a. What services does your unit specialize in that are not offered in a similar form elsewhere within the University?
 - b. How does your unit serve the University's commitment to diversity?

LoboRESPECT is the name of UNM's comprehensive approach to preventing and responding to sexual violence in our campus community. It sought to provide information on our prevention education efforts and programs, services and support for victims of sexual violence, our policies and sanctions, and much more. It was based on a CARE model encompassing Compliance, Advocacy, Response and Education. The LoboRESPECT Advocacy Center (LRAC) opened in Fall 2015 as a part of the LoboRESPECT Initiative to serve as a first-stop for reporting sexual misconduct. As the idea came to fruition, it was determined that we should consider expanding our scope to include crisis intervention in the aftermath of bullying, hazing or hate/bias incidents.

The LRAC provides a safe and welcoming environment for all students and serves as a confidential/anonymous reporting for sexual misconduct for students to receive support and advocacy services for this and a number of other areas. The LoboRESPECT Advocacy Center is committed to helping students understand and navigate UNM's structure and assist in resolving issues they may encounter at the university. We provide personal advocacy from start to finish with a single point of entry for students to come for information, assistance and support. We serve the UNM community by providing resources and education in an effort to promote student success.

Programs:

24/7 Hotline - The hotline is available to report incidents or inquire about available resources.

Education and Training - The LRAC offers in-person trainings covering the following topics: Grey Area Sexual Misconduct Training during New Student Orientation, Sexual Misconduct Prevention, Bystander Intervention, Consent, Healthy & Unhealthy Relationships, Hazing Prevention, Bullying Prevention

Lobo Food Pantry: Every month, students have the opportunity to receive free groceries through the Lobo Food Pantry program, donated by the Roadrunner Food Bank of New Mexico.

LoboRESPECT Student Group - The LoboRESPECT Student Group is a student-led safety and wellness organization aimed at preventing risky behaviors and empowering active bystanders at the University of New Mexico. LoboRESPECT utilizes a humanistic approach that meets students where they are at. In sponsoring awareness campaigns, educational programs, outreach events, and tabling, the LoboRESPECT Student Group provides resources for students to succeed in a safe, healthy, respectful, and inclusive campus environment at UNM.

Peer Educator Program: The LoboRESPECT Peer Educator Program is designed to provide individuals with the tools, knowledge, and skillsets to effectively present trainings and workshops on sexual violence prevention, hate bias and discrimination prevention, alcohol and substance use, bullying and hazing prevention, suicide prevention, and bystander intervention. Peer educators help to challenge campus norms and influence peer attitudes, beliefs, skills, and knowledge necessary to create a safer campus community.

2. Briefly describe each program/project in your unit that is funded specifically by student fees. What are the outcomes, so far, of each program/project? What, if any, changes do you plan to make to these programs/projects?

N/A

3. Does your unit have an SFRB balance forward? If so, please justify this balance forward and describe how you will utilize it.

N/A

4. Describe any increase in SFRB funding you are requesting, and provide justification detailing how raising student fees will improve your unit's impact on the student population. If requesting increases for multiple programs/projects, which program/project is your top priority? If requesting an increase, please state any reserves in your unit's budget and provide justification for not using said reserves for the requested increase.

N/A

5. What are your unit's current non-SFRB sources of funding (e.g. Instructional & General, state or federal grants, self-generated revenue), and if applicable, what additional funding sources are you seeking this fiscal year?

- a. What increases or decreases from non-SFRB funding sources do you anticipate compared to your budget last year?

- b. **Please complete Budget Form C for non-SFRB income.**

As demonstrated in Budget Form C, our budget has and will continue to be partially funded by indexes housed in the Dean of Students Office (DOS). Specifically, DOS covers salaries for three staff members out of four and our 24-hour hotline. Our initial allocation from the Provost was a one-time loan to create the center. Furthermore, since our inception, DOS transfers \$5000 to our index for operating expenses. Based on current budget constraints, I don't anticipate a future increase in this amount in the future.

However, we are researching potential, future funding from the Violence Against Women Act (VAWA) who has a source of money for projects in sexual misconduct prevention.

6. Describe student participation in your unit, and any plans to improve it, addressing each of the following bullet points.

- a. How are students involved in the governance/decision-making of your unit?

- b. How many students do you employ (including graduate assistants, interns, etc.)?

Our primary source of student involvement comes through the LoboRESPECT Student Group and students who sit on various committees within the LoboRESPECT Initiative. However, we are committed to accessing and using student feedback in these efforts. Without their feedback we have very little chance of meeting our overall goal for a

culture shift at UNM.

At this time, we do not employ any students. However, the addition of a GA would help our unit in two ways. First, they would fill the much-needed role for assessment of our work and, more importantly, they would serve as a conduit to stimulate more effective student engagement.

7. Describe specific improvements your unit has made in the last fiscal year to the visibility/accessibility of its services, and any plans to further improve visibility/accessibility.

The LoboRESPECT Marketing Sub-committee is made up of representatives of key areas across the campus including students and staff. With their help, we have created a strong marketing plan outlined below:

- **Key Objectives**

- Increase awareness of LoboRESPECT and what the initiative encompasses
- Educate students, faculty, and staff on retaliation policy, sexual assault prevention, and general ways to shift the campus culture
- Encourage “Active Bystanders” at UNM
- Promote different reporting options/resources for sexual violence at UNM

- **Tactics**

- Strategic Time Frames**

- We will strategically align all of our marketing efforts with major on campus events, relevant programs, national awareness months/campaigns, and issues affecting students on campus.

- Strategic Locations**

- We will strategically place all marketing material in high traffic areas, targeting our audience in the most pertinent locations both physically, on and off campus, and online through social media and web presence.

- Relevant Posters & Social Media Presence**

- In addition to current posters, we will collaboratively design additional posters to meet our mission & position, alongside increasing LoboRESPECT’s social media presence and relevance to students.

- Tabling & On Campus Programming**

- We will increase student, faculty, and staff engagement via tabling and on campus programming.

- Increased Education Efforts**

- We will increase the number of trainings offered by peer educators and the LoboRESPECT Advocacy Center.

8. How does your unit collaborate with other campus units and/or off-campus entities?

Committees: The director of the LRAC sits on several committees to increase communication regarding student needs, best practices and share information to help ensure a safe campus community.

Committees include: Behavioral Assessment and Response Committee (BARC), LoboRESPECT Steering Committee, Sexual Assault Response Team for Bernalillo County (SART), Sexual Misconduct Response Team for UNM (SMART)

Department of Justice. And, although compliance has great importance on our campus, the goal of our education and marketing is to create a shift in our campus culture. We want UNM to be a place where all students feel safe, welcome and can exist in an environment where they can learn, grow and develop without being hindered with the worry for their safety. If our request is funded, it will give us the opportunity to create meaningful education and marketing that will have a direct impact on our entire university community.

Form A

SFRB Funding Request Form

STUDENT FEE REVIEW BOARD
FISCAL YEAR 2017-2018

DEPARTMENT LABORRESPECT Advocacy Center
VICE PRESIDENT Dr. Cheo Fortez

INDEX # 670906

	A	B	C	D	E	F
DESCRIPTION	ORGANIZATION OPERATING BUDGET 2015-2016	TOTAL BUDGET 2016-2017	SFRB BUDGET 2016-2017	TOTAL BUDGET 2017-2018	SFRB BUDGET REQUESTED 2017-2018	SFRB FUNDING INCREASE/DECREASE REQUEST 2017-2018
1 Faculty salaries	-	-	-	-	-	-
2 Staff salaries	30,790	39,000	-	39,000	-	-
3 SUBTOTAL NON-STUDENT SALARIES (Line 1+2)	\$ 30,790.00	\$ 39,000.00	\$ -	\$ 39,000.00	\$ -	\$ -
4 Student (student employment & workstudy)	-	-	-	-	-	-
5 G.A., T.A., R.A. - Pay and Benefits	-	-	-	-	19,361	19,361
6 Fringe Benefits on Staff & Faculty salaries	-	-	-	-	6,639	6,639
7 TOTAL COMPENSATION (Lines 3 - 6)	\$ 30,790.00	\$ 39,000.00	\$ -	\$ 39,000.00	\$ 26,000.00	\$ 26,000.00
GENERAL EXPENSES						
8 Office Supplies	500	500	-	500	-	-
9 Computer Supplies	500	500	-	500	1,000	1,000
10 Printing/Copying/Binding	1,000	1,000	-	1,000	500	500
11 Other Operating Costs	2,700	2,790	-	2,790	1,000	1,000
12 Banner Tax	100	10	-	10	-	-
13 Foundation SurchARGE	200	200	-	200	600	600
14 Dues/Membership	-	-	-	-	4,000	4,000
15 Out of State Travel	-	-	-	-	2,000	2,000
16 Conference Fees/Training	-	-	-	-	4,900	4,900
17 Program Costs	-	-	-	-	-	-
18	-	-	-	-	-	-
19	-	-	-	-	-	-
20	-	-	-	-	-	-
21	-	-	-	-	-	-
22	-	-	-	-	-	-
23	-	-	-	-	-	-
24	-	-	-	-	-	-
25	-	-	-	-	-	-
26	-	-	-	-	-	-
27	-	-	-	-	-	-
28	-	-	-	-	-	-
29	-	-	-	-	-	-
30	-	-	-	-	-	-
31	-	-	-	-	-	-
32 TOTAL GENERAL EXPENSES (Line 8 - 30)	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 14,000.00	\$ 14,000.00
33 GRAND TOTAL EXPENSES (Line 7+32)	\$ 35,790.00	\$ 44,000.00	\$ -	\$ 44,000.00	\$ 40,000.00	\$ 40,000.00

Form C

External Funding Sources

This form is used **ONLY** if you have EXTERNAL FUNDING SOURCES

DEPARTMENT LoboRESPECT Advocacy Center
 VICE PRESIDENT Dr. Cheo Torrez
 INDEX(es) # 670000 866095

STUDENT FEE REVIEW BOARD
 FISCAL YEAR 2017-2018

FUNDING SOURCE	2016-2017 BUDGET	2017-2018 FORECASTED BUDGET	Funding Increase Request for 2017-2018
1 Student Fee Review Board (SFRB)	-	40,000	40,000
2 UNM Instruction & General	114,977	114,977	-
3 Private Donations			-
4 Fundraising/Foundation/Development			-
5 State Funding			-
6 Federal Funding			-
7 Grants (including federal and private)			-
8 Self-Generated Revenue			-
9			-
10 If Other(s), please list below:			-
11			-
12			-
13			-
14			-
15			-
16			-
17			-
18			-
19			-
20			-
21			-
22			-
23			-
24			-
25			-
26			-
27			-
28			-
29			-
30			-
TOTAL OPERATING INCOME/REVENUE	\$ 114,977.00	\$ 154,977.00	\$ 40,000.00

*The narrative response to question #5 must reflect this information