

Student Fee Review Board
Funding Application for Fiscal Year 2017-2018

American Indian Student Services

Name of Unit

Pamela Agoyo

Director & Special Assistant to the President

Dean/Director

Title

1119 Mesa Vista Hall - MSC06 3800

Campus Address

277-6343

pagoyo@unm.edu

Campus Phone

E-mail Address

\$ **110,000.00**

dbegay24@unm.edu

Total Amount Requested

Alternate Email Address

One-Time Funding **Recurring** **Requesting Increase**

CERTIFICATION

I certify that the statements herein are true and complete to the best of my knowledge and accept the obligation to comply with the terms and conditions of the Student Fee Review Board. I understand that the SFRB is a **recommendation** body and that its funding allocations are subject to revision by the Budget Leadership Team before final approval.

Pamela Agoyo

Submitted By (Print Name)



9/07/2016

Department Head Signature

Date

Please submit an electronic version of this application via email to SFRB@unm.edu and 13 hard copies of this application to the ASUNM Office, Student Union Building suite 1016.

DEADLINE September 9, 2016, 5:00 PM.

***Late applications will not be accepted**

Student Fee Review Board 2017-18

Executive Summary

American Indian Student Services (AISS)

“Providing opportunities that enhance the ability of American Indian students to be successful.”

Serving as the primary student support service program for prospective and currently enrolled Native students at The University of New Mexico – Main Campus; American Indian Student Services, since its establishment during the 1980-1981 academic year, has specialized in the creation and implementation of numerous programmatic initiatives providing academic, cultural, and social support to ensure the success of UNM’s Native students. Leading targeting American Indian recruitment and retention efforts, developing advanced student leadership opportunities, and strengthening partnership with New Mexico tribal constituencies are integral components of the department’s work that provide for expanded positive impact on student success. Additionally, AISS provides a suite of general operating functions including, but not limited to:

- Academic Advisement
- Scholarship Advisement & Assistance
- Mentorship
- Volunteerism
- Cultural Programming
- Computer & Printing Pod
- Community & Service Learning Opportunities
- Financial Aid Counseling & Training
- Advocacy
- Tutoring
- Crisis Intervention & Support

Funding: SFRB resources currently support 100% of the professional development and leadership skill-building opportunities of the entire AISS Student Success Leader team, and .25 FTE of the department’s Student Program Specialist position. The remainder of SFRB allocations provide: 1) A direct investment in the advancement of the *Sidekicks Mentorship Program*: a premier student development and retention initiative that supports a holistic framework for advancing student success 2). Operational supplies and materials necessary for successful implementation of programmatic initiatives, 3). Registration fees for 50+ UNM Native students to attend the annual *New Mexico Leadership Empowerment Alliance development for Students (NM LEADS) Conference* and 4). Financial resources to supplement student costs for attendance at education conferences (registration fees, travel, hotel, and supplies/materials), international exchange experiences, or emergency circumstances not covered in financial aid/scholarship budgets or cost(s) of attendance. As has been the case for the past decade; AISS seeks (and in some cases, receives) additional/alternative financial resources to support its mission and work.

2017-2018 SFRB Request: American Student Services is requesting a **\$14,250 increase for FY18.** This increase will be utilized to create an Emergency Scholarship fund accessible by currently attending students to defray consistently increasing costs of attendance. This initiative is intended to 1) advance student success and graduation rates, and 2) diminish student debt by providing financial aid assistance that minimize student loan needs. Please note that American Indian Student Services has **not** requested an SFRB allocation increase since **FY14**.

Student Fee Review Board 2017-18
Funding Request Application Questions
American Indian Student Services (AISS)

1. Describe the history and mission of your unit, and how its services support the mission of the University. Please address each of the following bullet points in your answer.

Since its establishment approximately 36 years ago; the creation and implementation of numerous support services and programmatic initiatives providing academic and cultural support that ensure success for UNM Native students is constantly evolving. American Indian Student Services (AISS) supports the empowerment of tribal citizens and strives to enhance the quality of life in Indigenous communities by producing quality academic and student support services, meaningful cultural programming, and distinctive constituent relationships.

AISS's commitment to incorporating UNM's Four Strands of Priority (*Student Success, Systemic Excellence, Healthy Communities, and Economic & Community Development*) that connect, align, and activate the University's mission, vision, values, and strategies is deliberate and intentional. AISS places particular priority in the area of *Student Success*. The *Sidekicks Mentorship Program, Student Success Leader Program, High School Junior & Senior Visitation Recruitment/Outreach programming, American Indian Heritage Month* events, and *Nizhoni Week* activities sustain and demonstrate the department's commitment to enhancing our student's ability and opportunity to experience success. Most every programming effort is connected to areas directly related to improving the access, retention, and graduation rates of UNM's American Indian students. With regard to *Systemic Excellence*, the *American Indian Summer Bridge (AISB) Program* is the primary example of the department's focus on establishing academic and research opportunities for students.

- **What services does your unit specialize in that are not offered in a similar form elsewhere within the University?**

AISS efforts are distinct in the following ways:

- Educating the University about the changing needs of Native students and their roles as members of the University community and members of distinct tribal communities. Currently, AISS provides support and service to UNM students representing over 125 tribal affiliations.
- Creating an environment that seeks to meet the needs of Native students in a culturally sensitive and relevant manner.
- Implementing numerous individual and group activities as opportunities for social interaction with special emphasis on cultural issues and history relative to Indigenous groups and communities.
- Providing guidance, advisement, and assistance for the acquisition of tribal, institutional, and/or private forms of financial assistance and scholarships that are uniquely available to American Indian students and completion of Tribal Financial Needs Analysis processes. AISS created the FAFSA-FOR-YOU (formerly *FAFSA Fridays*) initiative to further support students' quest to access additional cost of attendance financial resources.
- Official contact for the New Mexico Tribal Higher Education Commission Directors for end-of-semester academic success and enrollment reporting.

- Coordination of meaningful consultation with 23 Sovereign Nations: the 20 Pueblos of New Mexico, the Navajo Nation, the Jicarilla Apache Nation, and the Mescalero Apache Nation, as well as their respective Tribal Higher Education Programs.
- Management oversight of the awarding of the UNM-MOU Tuition Scholarship initially created in 1994 by the establishment of a Memorandum of Understanding between New Mexico Tribes and The University of New Mexico.
- Serving as a liaison for Native students attending local high schools and schools located on or near tribal reservations; tribal governments; and tribal higher education programs and/or organizations that directly impact the recruitment and retention of American Indian students at The University of New Mexico.
- Oversight and implementation responsibility for the *American Indian Summer Bridge Program*.
- Selection and awarding of UNM General Scholarships funded by twenty-two (22) endowments earmarked and established to support Native students.
- **How does your unit serve the University's commitment to diversity?**

New Mexico is home to twenty-three tribal nations (20 Pueblos, Jicarilla Apache Tribe, Mescalero Apache Nation, and Navajo Nation), with American Indians comprising approximately 10% of the state's total population. While the UNM-Main Campus American Indian enrollment (approximately 6% of the entire student body) has not yet reached parity with the state's demographic, it enjoys the largest American Indian student enrollment in comparison to other State Flagship Carnegie Research I institutions.

The establishment of American Indian Student Services resulted from a University climate that, at that time, appeared to have both a lack of genuine understanding and commitment to advancing the educational experiences of Native students. Through its numerous academic, student support service, financial, social, cultural, recruitment, and outreach programming; American Indian Student Services contributes significantly to UNM's diversity and Inclusive Excellence by actively participating - and engaging others - in bringing diverse worldviews together and providing access to numerous avenues of learning and interaction. American Indian students at UNM represent significant range with respect to tribal affiliation, abilities, perspectives, and aspirations.

2. **Briefly describe each program/project in your unit that is funded specifically by student fees. What are the outcomes, so far, of each program/project? What, if any changes do you plan to make to these programs/projects?**

- Professional Salary and Fringe Benefits: approximately \$20,400 is earmarked for the Student Program Specialist position and represents 18.5% of the total amount requested for 2017-18. No change is anticipated (*Note: SFRB funds support .25 FTE respective to this position - the AISS I&G resources finance the remaining .75 FTE*)
- Student and Temporary Staff Salary: approximately \$25,000 will support employment costs for the entire AISS Student Success Leader staff (5-12 individuals) throughout the academic year and reflects approximately 23% of the total FY18 amount requested and a reduction of 25% from FY16, with the difference being earmarked for the proposed Special Circumstances/Emergency Scholarship Fund.

- Student Costs: \$10,900 is earmarked for line items 40A0 (Student Participant Costs), 45Z0 (General Student Costs) for attendance at education conferences (registration fees, travel, hotel, supplies/materials), (31B0 (Food F&A Unallowable Gen), and international exchange experiences – this represents approximately 10% of the total FY18 request.
- Special Circumstances/Emergency Scholarships: \$35,000 is earmarked for line item 4060 (Scholarship/Fellowships) for expenses not covered in financial aid/scholarship budgets or cost(s) of attendance, but necessary to maintain enrollment & progression to degree completion. This proposed initiative represents approximately 32% of the total FY18 request.
- General Office Supplies/General Promotional: it is anticipated that \$7,000 (approx. 6.5% of the total FY18 request) will sufficiently cover supplies and materials to support all recruitment, outreach and campus visit initiatives, *Sidekicks Mentorship* programming, cultural programming; and partial support of student organization activities and events. This amount is a nearly 47% decrease from the FY16 line-item budget and is intended to support the proposed FY18 Special Circumstances/Emergency Scholarship Fund.
- Computer Software/Supplies: budget line-item 3189 was initially incorporated into the AISS-SFRB budget during the 2010-11 cycle, per specific recommendation that \$3000 be incorporated as a recurring portion of the overall SFRB budget. Upgraded/replacement laptop computers are scheduled for purchase in the current fiscal year. This recurring line item represents almost 3% of the total FY18 request.
- Conference Fees: the development of a state-wide American Indian student leadership conference in collaboration with 16 New Mexico community colleges, tribal colleges, and universities is now an annual event. All institutions have pledged participation and varying levels of co-sponsorship from their respective institutions. \$5000 is earmarked for line-item 63A0 (Conference & Event Fees) to cover fifty (50) UNM student registration costs, and conference materials and reflects approximately 4.5% of the total FY18 request.
- Operating Costs: these costs, inclusive of line items 8060(Other Supply/Operating Costs), 69Z0 (Other Professional Services) and 80K0 (Banner Tax), are anticipated at \$3700 and represent approximately 3% of the total amount requested for FY18.

3. **Does your unit have an SFRB balance forward? If so, please justify this balance forward and describe how you will utilize it.**

An SFRB balance forward exists as a result of the following:

- The Student Programs Specialist vacancy beginning in February 2016. Following the department's Hiring Review Process (HRP) proposal, the approval of a posting/search process was secured in May 2016 and remains ongoing with completion of the hiring process anticipated in October 2016.
- A department reorganization in Summer 2016 and shifts in full-time permanent staff roles & responsibilities for the 2015-16 academic year impacted the department's ability to implement the 2016 AISS Alternative Spring Break program. The newly hired Student Programs Specialist will oversee and resume the implementation of the initiative in Spring 2017.
- Student Success Leader & student employee salary resources were not fully utilized as a result of the re-assignment of a variety of duties & responsibilities to permanent staff during the department re-organization. This will not be the case for FY18.

4. **Describe any increase in SFRB funding you are requesting, and provide justification detailing how raising student fees will improve your unit’s impact on the student population. If requesting an increase, please state any reserves in your unit’s budget and provide justification for not using said reserves for the requested increase.**

American Indian Student Services is seeking an SFRB allocation increase of approximately 12.5% for FY18. The increase would allow AISS the opportunity to better support students seeking special circumstances/emergency resources.

AISS is contemplating the following funding structure scenarios:

- Scenario 1: Currently attending Undergraduate students could apply for a maximum \$500 per semester award and Graduate student awards would be set at a \$750 per semester maximum. This scenario could fund up to 70 undergraduate students or 46 graduate-level students. Fund would be available first-come, first-serve basis.
- Scenario 2: Based on current main campus institution enrollment (excluding non-degree students), 77% (\$26,950) of funds would be earmarked for Undergraduates 23% (\$8,050) for Graduate/Professional students. Award amounts would vary based on individual circumstances; with maximum awards limited to \$500 for Undergraduates and \$750 for Graduate/Professional students..

5. **What are your unit’s current non-SFRB sources of funding (e.g. Instructional & General, state or federal grants, self-generated revenue), and if applicable, what additional funding sources are you seeking this fiscal year?**

Instruction & General Funds: \$197,494

RPSP Legislative Appropriation: \$347,800

- **What increases or decreases from non-SFRB funding sources do you anticipate compared to your budget last year?**

While official mandates have not yet been received, preliminary campus budget discussions have reflected anticipated reductions up to 7% for FY18.

- **Please complete Budget Form C for non-SFRB income.**

Completed and attached.

6. **Describe student participation in your unit, and any plans to improve it, addressing each of the following bullet points.**

AISS defines student participation by virtue of the number of students that are officially registered (i.e. have a completed *Student Data Form* on file) with the department. For the 2015-16 academic year, over 800 students were officially registered with the average number of distinct individual student visits to AISS per month being approximately 1,018. The type(s) of service and total number of student visits recorded by the *AdvisorTrac* system include:

Service Type/Use	Total Number of Visits
Advisement (academic/fin aid/scholarships)	1758
Tutoring/Studying	2225
Computer Use	4024
Fax/Copier/Phone Use	169
Socializing	2007
TOTAL	10,183

General programming is an opportunity to expose students to events, faculty, peers, and the overall campus environment in an effort to inspire commitment to becoming *actively* involved at AISS. Collecting accurate participant numbers is challenging since registration or sign-in processes are generally voluntary. Highlights of 2015-16 academic year with voluntary sign-in included:

- 300+ attendees at the Fall 2015 AISS Welcome Back Social.
- 300+ visitors participated in the 2015 American Indian Junior Day Program.
- 250+ attendees at the 2015 American Indian Day at Lobo Football & Lobo Basketball.
- 50+ students attended 2015 AISS Holiday Socials collectively. Please note that AISS underwent an extensive renovation that impacted the availability of physical space. Due to the construction, the December 2015 social was limited and AISS did not host socials in October 2015 or February 2016.
- Campus visits were conducted during the 2015-16 academic year at 91 middle and high schools throughout New Mexico and Arizona and resulted in 995 direct student contacts that completed American Indian Student Services Interest Cards.

- **How are students involved in the governance/decision-making of your unit?**

Electronic surveys via *Campus Labs* allow a platform for students to provide perspectives regarding AISS programming effectiveness. Adaptions for the 2015-2016 academic year included: 1) advertising AISS services more broadly across campus and increased use of social media, and 2) early connection with American Indian freshman students. Additional efforts include: 1) advanced and increased utilization of marketing and outreach to students via AISS social media (Facebook, Twitter, Instagram, AISS Website) with specialized pages & communities developed for the American Indian Summer Bridge Program, Sidekicks Mentorship Program, and FAFSA-FOR-U programming.

Additionally, students have decision-making input and involvement opportunities by responding to announcements, ideas, and/or requests made by AISS and distributed via the AISS list-serve, Facebook page, or through announcements posted on-site at American Indian Student Services. Students also participate in hiring selection committees for both professional and student staff positions. As a result of strong commitment to UNM Native student organizations, AISS also requests and receives student input when proposing new programming; as well as sponsoring efforts developed by each respective organization. Finally, the department's Student Success Leaders are involved in daily operations of the department and have significant decision-making input.

- **How many students do you employ (including graduate assistants, interns, etc.)?**

Currently (August 2016), AISS employs four (4) individuals in Student Success Leader I & II positions that perform a range of customer service functions as part of front desk operations and serve as first point of contact for visitors and/or callers to the department. Responsibilities include: varied levels of peer advisement; planning & coordination of social and cultural events under the supervision of professional staff; serving as presenters and campus tour guides for individual prospective students, visiting families, and large school groups; and video and media projects specific to recruitment and retention efforts.

Student Success Leader II duties and responsibilities include: planning, implementing, scheduling and evaluating programming events (i.e. orientation, training,

workshops, student support services, professional development, and social events); managing program activity, databases, and listservs; maintaining daily social media updates; a variety of customer service functions when assigned to front desk duties; and serving as department representatives at various off-campus recruitment and outreach events in tribal communities and schools.

7. **Describe specific improvements your unit has made in the last fiscal year to the visibility/accessibility of its services, and any plans to further improve visibility/accessibility.**

Student traffic flow at American Indian Student Services continues to increase each year as a result of continuous improvement/modification to programming and service; the expansion of the mentoring and tutoring component; in-house concept and design of department public relations materials; extended hours and access to the Computer Lab(s); and consistent security and systems maintenance of the student computers as the primary factors. The professional and student staffs make significant contributions to the daily operations of the center by implementing proactive customer service strategies and improved student and visitor hospitality. Expanding contact and connection to include all Native students attending the University of New Mexico remains a priority.

Student User Data Tracking

Complete conversion to the *AdvisorTrac* system provided marked opportunity for an internal assessment/evaluation of the effectiveness and accuracy of the department's categorization codes and consistency of student check-in processes. AISS has completed full transition to the *LoboAchieve (Starfish)* system and continued to make significant investment to establish parameters specific to department services, student tribal affiliation, and attribute codes; to support effective Academic Advisement standards congruent with University-wide efforts.

Communication/Access

Applications and all associated information and updates specific to the *American Indian Summer Bridge Program (AISB)*, the *Sidekicks Mentoring Program*, source listings of Institutional, Tribal and Private Scholarships, *AISS FAFSA-FOR-YOU Program*, *American Indian Junior Day*, and the *AISS Graduation Program* are made available on-line to offer students continuous access year-round. The AISS listserv, department website, Facebook page, Twitter account, and Instagram site are the primary electronic and on-line communication methods utilized by AISS, students/visitors, and tribal constituents. Consistent use has positively impacted student, staff, and faculty attendance at social gatherings and academic programs and seminars scheduled throughout the academic year, as well as serving as a method for Native student organizations to exchange important information. Hyperlinks from the AISS website to NM Tribal Higher Education Programs connect students to their tribal community along with other important information pieces. Maintenance of all web-based mechanisms requires daily attention and modification to ensure information is current and up-to-date. The AISS Program Analyst spearheads on-going and additional professional development training modules specific to web-based operations.

Service & Professional Development

Customer service and cultural sensitivity remains a priority at AISS. Extensive training in Banner, LoboWeb, AdvisorTrac, and *LoboAchieve* systems allows staff to assist students **immediately** in addressing questions and/or needs regarding academic advisement and student financial aid and scholarships. Continued and refresher customer training sessions for

all AISS staff are an on-going collaborative effort with Employee and Organizational Development, University Advisement Center, College of Arts & Sciences, the Dean of Students Office, CAPS, Student Financial Aid, Bursar's Office, and the Office of Admissions & Recruitment Services. Expanded professional development opportunities exist through memberships with professional organizations including, but not limited to: National Association of Student Personnel Administrators (NASPA), National Academic Advising Association (NACADA), College Board's Native American Student Advocacy Institute (NASAI), College Board Forum, and the National Indian Education Association (NIEA).

Scholarships/Funding Opportunities

American Indian Student Services continues primary oversight for rating and awarding all UNM General Scholarships designated for American Indian students. Specialized *FASFA-FOR-YOU* Workshops to support expanding financial resource opportunities were conducted weekly from January to March 2016 and available to **all** UNM students. Follow-up instructions were made available on-line throughout the remainder of the academic year, with calling campaigns occurring from April to July 2016 to students whose financial aid files remained incomplete and/or required additional documentation. This initiative was further expanded beginning January 2016; with additional outreach to tribal communities, local high schools, and tribal colleges, and prospective 2016 *American Indian Summer Bridge Program* participants. The department is positioned to continue this effort in January 2017 and throughout the 2017 AISB Program recruitment process. *** *(Note: this is another example of programming being implemented as part of the visibility and outreach agreements and reporting processes specific to the established goals and accountability measures outlined in the UNM-Tribal MOUs.)*

Access

Extended operating hours (8am to 8pm) with additional/occasional weekend hours available upon student request is critical. Per overwhelming student request, extended hours are offered every day during Closed and Finals Week to accommodate students preparing for final exams. Outside of Closed and Finals Week, AISS has extended operating hours three days per week during the course of a given semester. Students continue to express the need and appreciation for additional access to the AISS Computer Lab and study areas during evening hours.

Events

Community-building within the University outside of academics remains a priority for AISS throughout the year. AISS social and cultural activities include, but are not limited to: Fall Welcome Back Social; Holiday Socials; Sidekicks Mentorship team-building and community-outreach events, American Indian Heritage Month activities; Miss Indian UNM Pageant; Nizhoni Week events; and the Graduation Recognition and Honoring Reception. Anticipated social and cultural programming for the 2016-2017 academic year and beyond includes events similar to those held in previous years, with the implementation of the American Indian Senior Day Program and the 3rd Annual *New Mexico Leadership Empowerment Alliance Development for Students Conference*. With increasing expansion and student participation; consistent funding levels are necessary to both continue these efforts and develop new initiatives.

8. How does your unit collaborate with other campus units and/or off-campus entities?

Intentional partnership and collaboration with other UNM programs and departments, particularly within the Division of Student Affairs, is key to the unit's success. Several

established working committees and projects support the collaborative relationships. Because students can often be connected to several departments that contribute to their support network, AISS takes an active role in engaging other departments and programs on a regular basis. AISS is often present at support programming coordinated by other departments and vice versa. When establishing planning committees that develop and organize recruitment and outreach programs for the department; AISS extends invitations to other departments requesting representatives that are able to commit to enhancing such programs. Conversely, AISS representatives sit on a number of standing committees and planning groups campus-wide.

Office of the President: The AISS Director's role as Special Assistant to the President for American Indian Affairs is a liaison role between the University Administration and Tribal Leaders has been important in securing more favorable attitudes and perspectives from tribal constituents. In particular, the UNM-Tribal Memorandums of Understanding (MOU) have been beneficial to demonstrating ongoing and genuine commitment to American Indian students. American Indian Student Services is charged with coordinating programming, campus visits, tribal community outreach engagements and reporting processes specific to the established goals and accountability measures outlined in the MOU's.

Enrollment Management: Partnership with Admissions, Recruitment, and Financial Aid continue to be strong and produce positive results. Many AISS student programming involve engaging and supporting students in all three areas and are most notable in the *American Indian Summer Bridge Program*, *Sidekicks Mentorship Program*, *National American Indian Scholars*, *UNM Senior Day*, *American Indian Junior Day*, and *AISS FAFSA-For-U* programming. Specifically, collaborative targeted recruitment efforts and cross-training that supports AISS's ability to complete the Student Financial Aid Needs Analysis process for tribal students and the selection and awarding of General Scholarships is of significant value as AISS completes these processes independently of Enrollment Management.

Academic Affairs: Faculty and/or courses representing the College of Arts & Sciences (Math & English Departments) and University College are reflected in the *American Indian Summer Bridge (AISB) Program*. While AISS finances all associated faculty salaries and course fees, the success of the AISB Program would not be possible without the participation of each of these academic units. With nearly 70% of AISB participants also actively engaged in the *Sidekicks Mentorship Program*, faculty also play an important role in many of the mentorship programming events throughout the academic year.

Student Affairs: AISS collaborates with most every unit within Student Affairs in all of its student support programming. Strongest partnerships exist with African American Student Services, El Centro de la Raza, Women's Resource Center, Dean of Student Office (New Student Orientation), Career Services, College Enrichment & Outreach Programs, Recreational Services, Student Activities, Residence Life, and the Student Health Center.

UNM Athletics: The implementation of American Indian Night events for Lobo Football and Basketball provide programming to engage and highlight Tribal Leaders. AISS coordinates and promotes the effort on behalf of the Office of the President and utilizes the support of UNM American Indian chartered student organizations, *American Indian Summer Bridge Program* participants, and *Sidekicks Mentorship* teams to host the events. UNM Athletics provides event tickets.

9. **What methods have been used in evaluating your unit's impact on the student population (e.g. surveys, focus groups, interviews), and how effective have those methods been? Please provide any data collected if it pertains to the application.**

The utilization of *Campus Labs*, an on-line assessment tool that enables the evaluation of academic and social outcomes of specialized programming have assisted in making the assessment process more effective and non-intrusive. Additionally, focus groups held at varying intervals throughout - and at the conclusion of - each program often results in programming altering, enhancement, and expansion. The most recent addition to the department's evaluation process includes a short survey that is administered during every special programming effort, as well as at the conclusion of individual appointments with AISS staff: this can include interaction with students, parents, tribal leaders, or community constituents. Individuals completing evaluations have the option of completing the paper/hard copy format or electronic version. Feedback from the NM Tribal Higher Education Consortium during formal meetings continues to impact the department's evaluation of existing services and the avenues by which AISS connects students to their respective tribal higher education department. Thus far, the methods currently utilized have proven to be fairly effective and will continue to be modified, expanded or enhanced as appropriate.

10. **If your unit received specific recommendations from the last year's SFRB, what are your unit's current plans to address these recommendations?**

American Indian Student Services did not receive recommendations from last year's SFRB.

11. **Provide any other information or a narrative that will assist the SFRB in making its decision to fund your unit.**

American Indian Student Services has prioritized relatively limited resources to reflect its commitment to UNM's mission - and associated priority strands and values - and is a testament to both the ability to engage the University in advancing its commitment to providing the best educational experiences and opportunities for American Indian students; and to serving as an invaluable resources to students, families, New Mexico tribal leadership and tribal communities. It should be noted that this has occurred in spite of the most recent global economic crisis and UNM's financial climate and fiscal cycle inconsistencies. The additional responsibility of coordinating and implementing accountability measures outlined in the current UNM-Tribal Memorandums of Understanding has been placed in American Indian Student Services - we take the responsibility seriously and consistently demonstrate the ability to achieve and secure success.

American Indian Student Services remains committed to: 1) providing excellent student support services, 2) leading targeted American Indian recruitment for the university, and 3) developing advanced programming support and leadership opportunities for American Indian students. Strengthened relationships with tribes, advanced partnership and collaboration with New Mexico colleges, universities and tribal colleges; and increased direct interaction with UNM Native students and the campus community will continue to be a focal point and priority for FY18. **Thank you!**

Form A

SFRB Funding Request Form

STUDENT FEE REVIEW BOARD
FISCAL YEAR 2017-2018

DEPARTMENT American Indian Student Services
VICE PRESIDENT Dr. Eliseo Torres
INDEX # 442001 (SFRB) - 442000 (I&G)

	A	B	C	D	E	F
DESCRIPTION	ORGANIZATION OPERATING BUDGET 2015 -2016	TOTAL BUDGET 2016 - 2017	SFRB BUDGET 2016 - 2017	TOTAL BUDGET 2017 - 2018	SFRB BUDGET REQUESTED 2017 - 2018	SFRB FUNDING INCREASE/DECREASE REQUEST 2017 - 2018
1 Faculty salaries						-
2 Staff salaries	163,612	195,231	12,942	195,231	12,942	-
3 SUBTOTAL NON-STUDENT SALARIES (Line 1+2)	\$ 163,612.00	\$ 195,231.00	\$ 12,942.00	\$ 195,231.00	\$ 12,942.00	\$ -
4 Student (student employment & workstudy)		36,249	33,750	25,000	25,000	(8,750)
5 GA, TA, RA - Pay and Benefits						-
6 Fringe Benefits on Staff & Faculty salaries		7,400	8,538	7,458	7,458	(1,080)
7 TOTAL COMPENSATION (Lines 3 - 6)	\$ 163,612.00	\$ 238,880.00	\$ 55,230.00	\$ 227,689.00	\$ 45,400.00	\$ (9,830.00)
GENERAL EXPENSES						
8 3100 - Office Supplies Gen	5,729	4,554	2,670	5,884	4,000	1,330
9 3189 - Computers & Servers <\$5,001	4,353	3,800	3,000	3,800	3,000	-
10 31B0 - Food F&A Unallowable Gen	8,026	8,000	8,000	3,000	3,000	(5,000)
11 31J0 - Parking Permits Gen	1,483	1,500		1,500		-
12 31K0 - Postage Gen	211	650	400	250		(400)
13 37Y0 - Supply Costs F&A Unallow	6,865					-
14 38A0 - Motor Pool Gen		500	500			(500)
15 3820 - Travel	5,807	1,500		1,500		-
16 4060 - Scholarships Fellowships Gen		12,250	12,250	35,000	35,000	22,750
17 40A0 - Student Participant Costs				5,500	5,500	5,500
18 40C0 - Food Services Gen		1,000	1,000			(1,000)
19 45Z0 - Student Costs Other Gen		2,000	2,000	2,400	2,400	400
20 6000 - Telecom Gen	5,760	1,350		3,800		-
21 6301 - Equipment Moving Services	330	500	500			(500)
22 6350 - Promotional Exp F&A Unallow	5,533	1,000	1,000	3,000	3,000	2,000
23 6370 - Printing/Copying/Binding Gen	1,721	1,000	1,000			(1,000)
24 63A0 - Conference Fees Gen	585	6,500	6,000	5,500	5,000	(1,000)
25 63A1 - Event Fees	500					-
26 63B0 - Rental Fee Gen	1,655					-
27 63C0 - Copying Gen	1,856	1,200	1,200			(1,200)
28 69Z0 - Other Professional Services Gen	1,333	1,200	500	2,561	1,500	1,000
29 70F0 - Equipment Rental Gen	2,853	2,000		2,000		-
30 8060 - Other Operating Costs Gen	6			1,700	1,700	1,700
31 80E0 - Contingency Budget Gen		2,000				
32 80K0 - Banner Tax	401	200	500	1,250	500	
33 80K2 - Foundation Surcharge	1,013	1,660		1,160		
32 TOTAL GENERAL EXPENSES (Line 8 - 30)	\$ 56,020.00	\$ 54,364.00	\$ 40,520.00	\$ 79,805.00	\$ 64,600.00	\$ 24,080.00
34 GRAND TOTAL EXPENSES (Line 7+32)	\$ 219,632.00	\$ 293,244.00	\$ 95,750.00	\$ 307,494.00	\$ 110,000.00	\$ 14,250.00

Form C

External Funding Sources

This form is used ONLY if you have **EXTERNAL FUNDING SOURCES**

DEPARTMENT American Indian Student Services
 VICE PRESIDENT Dr. Eliseo Torres
 INDEX(es) # 442001 (SFRB), 442000 (I&G), 569015 (RPSP)

STUDENT FEE REVIEW BOARD
FISCAL YEAR 2017-2018

	FUNDING SOURCE	2016-2017 BUDGET	2017-2018 FORECASTED BUDGET	Funding Increase Request for 2017-2018
1	Student Fee Review Board (SFRB)	\$ 95,750.00	\$ 110,000.00	\$ 14,250.00
2	UNM Instruction & General	\$ 197,494.00	197,494	-
3	Private Donations			-
4	Fundraising/Foundation/Development			-
5	State Funding	\$ 347,800.00	347,800	-
6	Federal Funding			-
7	Grants (including federal and private)			-
8	Self-Generated Revenue			-
9				-
10	If Other(s), please list below:			-
11				-
12				-
13				-
14				-
15				-
16				-
17				-
18				-
19				-
20				-
21				-
22				-
23				-
24				-
25				-
26				-
27				-
28				-
29				-
30				-
TOTAL OPERATING INCOME/REVENUE		\$ 641,044.00	\$ 655,294.00	\$ 14,250.00

*The narrative response to question #5 must reflect this information