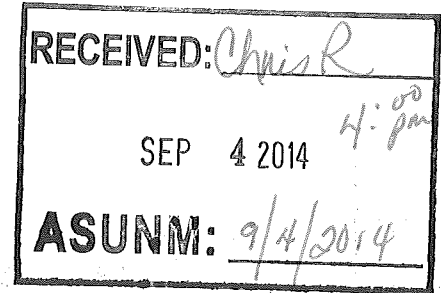




## Student Fee Review Board Application Checklist

- Cover Sheet
- Executive Summary
- Application Questions
- Budget Form A
- Budget Form B (**funding increases and one-time requests**)
- Budget Form C (**non-SFRB funding**)



Please submit an electronic version of this application via email to [SFRB@unm.edu](mailto:SFRB@unm.edu) and a 15 hard copies of this application plus to the ASUNM Office, Student Union Building suite 1016.

**DEADLINE September 5, 2014, 5:00 PM.**

**\*Late applications will not be accepted**



## Student Fee Review Board Funding Application for Fiscal Year 2015-2016

Student Patrol  
Name of Unit

Dr. Walter Miller Associate Vice President, Student Life  
Dean/Director Title

1 University of New Mexico, MSC30-2200  
Campus Address

505.277.2331 wcmiller@unm.edu  
Campus Phone E-mail Address

\$80,200  
Total Amount Requested

### CERTIFICATION

I certify that the statements herein are true and complete to the best of my knowledge and accept the obligation to comply with the terms and conditions of the Student Fee Review Board. I understand that the SFRB is a **recommendation** body and that its funding allocations are subject to revision by the Budget Leadership Team before final approval.

Walter C Miller  
Submitted By (Print Name)

Walter C Miller 09/4/14  
Department Head Signature Date

Please submit an electronic version of this application via email to [SFRB@unm.edu](mailto:SFRB@unm.edu) and a 15 hard copies of this application plus to the ASUNM Office, Student Union Building suite 1016.

**DEADLINE September 5, 2014, 5:00 PM.**

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*SFRB Executive Summary 2014-2015*  
*Student Patrol*

This year, we are requesting funding to create a “Student Patrol” on campus. In a collaborative effort between UNM Residence Life and Student Housing and the UNM Police Department, we would like to create a “student patrol” for the campus at large. The request is intended to increase the number of student security staff to patrol campus from 10:00 a.m. – 8:00 p.m., 4 days a week (Monday – Thursday) and 10:00 a.m. – 6:00 p.m. (Friday). Currently, UNM Residence Life maintains a security staff of students who patrol the area surrounding the residence halls. The Student Patrol would increase the number of student staff who report to the security unit of UNM Residence Life and would expand the perimeter this patrol would secure. This would aide UNMPD in increasing the security presence on campus – additional eyes and ears who can communicate with UNMPD appropriately.

Members of the Student Patrol will wear apparel indicative of their “Student Patrol” affiliation. Apparel will include shirts and jackets with logos etc., displaying specific insignias identifying “Student Patrol.”

The range of coverage will include the UNM Main Campus academic and support area. This program excludes the area surrounding the residence halls and private/corporate owned residence halls – there is a patrol in place for this area currently.

The funding provided by the Student Fee Review Board will pay for the following:

- 20% FTE of a full time UNM Staff member, one student supervisor, approximately 20 student employees
- Start-up costs for equipment and uniforms

### *Application Questions*

1. Describe the history and mission of your unit, and how its services support the mission of the University. Please address each of the following bullet points in your answer.
  - a. What services does your unit specialize in that are not offered in a similar form elsewhere within the University?
  - b. How does your unit serve the University's commitment to diversity?

This will be the first time a funding request of this nature has been made. We are looking to create a student patrol on campus. Currently, Residence Life and Student Housing offers 24/7 security to its residents. We would like to grow this program to offer security across campus. We would like to add additional members to create a student patrol staff who will help watch the academic areas of the institution from 10:00 a.m. – 8:00 p.m., 4 days a week (Monday – Thursday) and 10:00 a.m. – 6:00 p.m. (Friday). This is a service that will help keep all members of our campus feel safe.

The increase in student fees will enable our student patrol staff to watch a greater area of campus.

2. Briefly describe each program/project in your unit that is funded specifically by student fees. What are the outcomes, so far, of each program/project?

First time request.

3. Describe any increase in SFRB funding you are requesting, and provide justification detailing how raising student fees will improve your unit's impact on the student population.
  - a. **Please complete Budget Form B for funding increases and one-time requests.**

First time request.

4. Describe student participation in your unit, and any plans to improve it, addressing each of the following bullet points.
  - a. How are students involved in the governance/decision-making of your unit?
  - b. How many students do you employ (including graduate assistants, interns, etc.)?

Students will be the main source of (wo)man-power for this project. We will hire student security staff that will travel in teams – ensuring their safety as well the safety of the UNM community. This project will require approximately 20 students to create the patrol unit, one student supervisor and 20% of a FTE UNM Staff member to oversee the effort.

5. Describe specific improvements your unit has made in the last fiscal year to the visibility/accessibility of its services, and any plans to further improve visibility/accessibility.

This project will be inherently visible – students (and community alike) will see the student patrol patrolling campus. They will wear clothing indicative of their position: Student Patrol. It's a service that will benefit the entire campus and will be known to those who need to know the program is in place.

6. How does your unit collaborate with other campus units and/or off-campus entities?

This project will be overseen by UNM's Residence Life and Student Housing department and will be successful because of the cooperative efforts with the UNM Police Department. We will ensure proper training of staff; in the event that they encounter a difficult situation the cooperative efforts with UNMPD will guarantee the safety of our staff and those who use the UNM campus.

7. What methods have been used in evaluating your unit's impact on the student population (e.g. surveys, focus groups, interviews), and how effective have those methods been?

Once this program is instituted, we will be able to track the number of encounters made by our student patrol as well as the crime rates on UNM's campus. Reports will be generated by our student staff at the end of each patrol shift detailing any incidents that may have occurred.

8. What are your unit's current non-SFRB sources of funding (e.g. Instructional & General, state or federal grants, self-generated revenue), and if applicable, what additional funding sources are you seeking this fiscal year?
- a. What increases or decreases from non-SFRB funding sources do you anticipate compared to your budget last year?
  - b. **Please complete Budget Form C for non-SFRB income.**

Currently, there are no other financial contributors to this project. It will be funded solely by student fees.

9. What are your unit's current plans to address the recommendations of last year's SFRB? We understand that these plans are subject to change in response to any unexpected developments later in the fiscal year.

Not applicable to this request.

10. Provide any other information or a narrative that will assist the SFRB in making its decision to fund your unit.

Thank you for your consideration.